



City Council Workshop & Meeting
Agenda
July 21, 2025
Auburn Hall, Council Chambers

5:30 PM Workshop

- Fee Schedule
- Public Safety Facility Update – Engine 2, Kittyhawk, 95 Main St, 911 Center
- Planning & Permitting Update

7:00 PM Meeting

Pledge of Allegiance & Roll Call - *Roll call votes will begin with Councilor Walker*

- I. **Consent Items** – *All items with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member or a citizen so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Passage of items on the Consent Agenda requires majority vote.*
- 1) **ORDER 62-07212025*** – Appointing Frank Pippin to the Age Friendly Community Committee for a term that expires June 1, 2028.
 - 2) **ORDER 63-07212025*** – Appointing Brennan Edwards as Student Representative to City Council for a term that expires June 30, 2027.

Minutes – July 7, 2025 Regular Council Meeting

Communications, Presentations and Recognitions

- Oath of Office - Student Representative Brennan Edwards
- Tax Commitment – Assessor's Office

Open Session – *Members of the public are invited to speak to the Council about any issue directly related to City business or any item that does not appear on the agenda.*

Unfinished Business

- 1) **ORDINANCE 03-07072025** – Amending Chapter 60, "Zoning", of the City's Code of Ordinances, pursuant to Sec. 60-307, Dimensional regulations, in the General Business (GB) and Multifamily Suburban (MFS) Zoning Districts. *Passed first reading on July 7, 2025. Second reading/public hearing. ROLL CALL VOTE. Passage requires majority vote.*

New Business

- 1) **ORDER 64-07212025** – Authorizing the City Manager to sell tax-acquired property at 145 Eastman Lane. Passage requires majority vote.
- 2) **ORDER 65-07212025** – Action on tax abatement for 27 Beacon Street for 2023-2024 tax year. Passage requires majority vote.
- 3) **ORDER 66-07212025** – Adopting revised Fee Schedule (Appendix A). Passage requires majority vote.

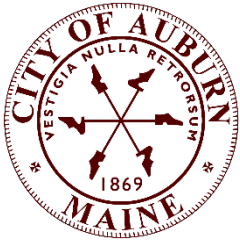
VII. Reports

- a. Mayor's Report
- b. City Councilors' Reports
- c. Student Representative Report
- d. City Manager Report
- e. May 2025 Finance Report – Kelsey Earle, Finance Director

VIII. Open Session - *Members of the public are invited to speak to the Council about any issue directly related to City business or any item that does not appear on the agenda.*

IX. Executive Session pursuant to 1 M.R.S.A. Section 405(6) (A) for City Manager's evaluation.
Requires 3/5 majority vote to enter Executive Session.

X. Adjournment



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: July 21, 2025

WORKSHOP – Fee Schedule

Author: Emily F. Carrington, City Clerk

Subject: Fee Schedule

Information: At the July 7, 2025 Council meeting, the Council voted 3-3 (Gerry, Weisner, Milks opposed; Platz absent) on ORDER 60-070720245 which considered revenue changes to the City's fee schedule (APPENDIX A) based on projected FY26 revenues which were passed in the May 19, 2025 Appropriation Resolve.

At the meeting, Councilors requested the item return to a workshop for further discussion and cost comparison presented by staff.

City Budgetary Impacts: N/A

Previous Meetings and History: N/A

City Manager Comments: *Phillip Crowell Jr.*

Attachments: Permit Fees Comparison & Summary, Zoning Fees & Projects, and Proposed Fee Schedule (APPENDIX A) with the FY26 revenue changes presented at the 7/7 meeting.

FY26 FINANCIAL IMPACTS

Summary of Projected Municipal Revenues & Fees



BUDGET IMPACT & COUNCIL ACTION

BUDGET SHORTFALL RISK: If current requests and pending changes are not approved, the city will face a **budget shortfall of \$190,000**.

To address this deficit, the Council has three options:

- 1. Adopt the updated fee schedule** – Align revenues with the approved budget.
- 2. Reduce expenditures** – Would result in diminished public services.
- 3. Initiate a Tax Levy Fee Increase** – Adjust the mill rate by **\$0.07**.

APPENDIX A FEES: Total impact \$140K

Buildings and Building Regulations

Building Permits: \$75K from new fees

City Clerk Licenses and Permits

Private Vacant Permits: \$65K

(Pending new fees and increased code enforcement)

**NOAA Grant Admin Revenue will be \$40K*

NON-APPENDIX A FEES

Parking Permit Fees: \$50K (Pending)

Rental Fees: Started July 1st

Rec Program Fees: Started July 1st

Why choose Auburn?

CITY	SMALL SF HOME (900sf)	LARGE SF HOME (3,000sf)
Auburn	\$295	\$930
Lewiston*	\$250	\$775
Portland	\$4,625	\$10,325
Bangor	\$1,457	\$4,858
National Average	\$1,000-\$3,000	\$3,000-\$6,000+

*Lewiston fees last updated in 2023

Auburn's Key Advantages

- 1. Up to 85% lower than major Maine cities**
- 2. Below national average for permit costs**
- 3. Simple base + SF model = fair & predictable**
- 4. Veterans receive waved or reduced fees**
- 5. Encourages responsible growth & housing affordability**

Summary

CATEGORY	AUBURN'S POSITION
Residential Permits	Lower than most major cities
Commercial Projects	Competitive
Delegated Reviews	Efficient & Transparent
Fee Structure	Simplified & Scalable
Regional Appeal	High for developers & homeowners

Post-Commitment Tax Levy Adjustment Process

1. Initiate Budget Revision

- City Manager drafts a revised budget reflecting the proposed tax levy change.
- Council reviews updated financial projections and justifications (revenue gaps).

2. Council Authorization to Proceed

- Council votes to begin the formal process of amending the budget and tax levy.

Post-Commitment Tax Levy Adjustment Process

3. Schedule Public Hearings

- Announce and advertise public hearing dates per city ordinance and state law.
- Provide residents with access to the revised budget and mill rate proposal.

4. Conduct Public Hearings

- Hold one or more hearings to gather public input.
- Address concerns and explain the rationale behind the proposed changes (e.g., maintaining services, covering revenue shortfalls).

Post-Commitment Tax Levy Adjustment Process

5. Final Budget Adoption

- Council votes to adopt the revised budget.
- Include updated mill rate and any fee schedule adjustments.

6. Tax Assessor's Role

- Assessor recalculates property tax bills based on the new mill rate.
- Update assessment records and prepare revised billing statements.

Post-Commitment Tax Levy Adjustment Process

7. Issue Revised Tax Bills

- Notify taxpayers of changes and new due dates.
- Ensure compliance with state deadlines for abatements and appeals

THE BEST PATH FORWARD

Approving the proposed fee schedule...

Avoids Disruption & Complexity: The proposed fees already align with the adopted budget, ensuring a balanced financial plan without the need to reopen the budget process. *In contrast, initiating a tax levy adjustment after commitment would require formal budget revisions, public hearings, recalculated tax bills, and significant administrative effort.*

THE BEST PATH FORWARD

Approving the proposed fee schedule...

Preserves Public Trust: Frequent or late-stage changes to the tax levy can be confusing and frustrating for residents. Approving the proposed fees up front reinforces transparency and stability in fiscal planning.

THE BEST PATH FORWARD

Approving the proposed fee schedule...

Minimizes Service Cuts: The proposed fee schedule captures targeted revenue growth in areas like building and recreation—allowing the city to maintain essential services without reducing public programs or staff.

THE BEST PATH FORWARD

Approving the proposed fee schedule...

Eases Financial Burden on Homeowners:

Increasing the mill rate adds direct cost to property owners, which may disproportionately affect lower-income households. Fee adjustments, by contrast, can be designed with fairness, applying primarily to users of specific services.

THE BEST PATH FORWARD

Approving the proposed fee schedule...

Supports Strategic Growth: Many of the proposed fees, such as building permits and recreation programs, are linked to growth and community development. Approving them strengthens Auburn's investment in its future.

BLENDED REVENUE STRATEGY

Pair Targeted Fees with Stable Tax Revenues

Use **fees** to fund services with specific users - like recreation, building inspections, and parking - where costs can be recovered directly.

Maintain **tax levies** for broad-based services like public safety, infrastructure, and schools that benefit the entire community.

BLENDED REVENUE STRATEGY

Minimize Annual Levy Pressure

Strategic fee adjustments lessen the need for frequent mill rate increases, helping to stabilize property taxes over time.

BLENDED REVENUE STRATEGY

Create Predictable Budget Forecasts

Fees tied to growth (e.g. building permits) and seasonal activities (e.g. recreation) can help balance cyclical revenue fluctuations.

Meanwhile, consistent tax levy revenue ensures core operations remain funded through economic changes.

BLENDED REVENUE STRATEGY

Support Transparent Governance

A fee schedule allows residents to **see what they're paying for**, encouraging engagement and accountability.

Combining this with a stable tax levy creates a clearer picture of how city services are funded.



City of Auburn, Maine

Public Services

Eric Cousens, Executive Director

60 Court Street | Auburn, Maine 04210

www.auburnmaine.gov | 207.333.6601

Building Permit Fee Changes

Example	Description	Auburn Prior Fee (2021)	Auburn Current Fee	Auburn Proposed Fee	Lewiston Example (2013)	Portland Example (2025)	Bangor Example
Single Family Home (small)	900 sf (\$300,000)	\$250.00	\$25.00	\$295.00	\$250.00	\$4,625.00	\$1,457.00
Single Family Home (Large)	3,000 sf (\$680,000)	\$775.00	\$25.00	\$930.00	\$775.00	\$10,325.00	\$4,858.00
Single Accessory Structure	600sf Detached Garage	\$67.00	\$25.00	\$85.00	\$67.00	\$1,625.00	\$923.00
Commercial	20,000 sf (\$500,000)	\$7,025.00	\$7,030.00	\$7,030.00	\$7,025.00	\$7,625.00	\$19,700.00
Multi-Family 12 Unit	13,000 sf	\$4,580.00	\$4,580.00	\$4,580.00	\$4,575.00	\$15,125.00	\$22,645.00
Average Percentage of Proposed Fees		98.3%	90.4%	100%	98.3%	304.4%	383.8%

Note: Auburn Fees waived for Veteran homeowner and 50% off for Veteran owned investor/business.

Proposed Plumbing Permit Fee - Adopt Updated State of Maine Minimums by reference to simplify fee schedule for plumbers and homeowners.

Proposed Electrical Permit Fee – Adopt State of Maine fees by reference to simplify fee schedule for electricians and homeowners.



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7/15/25

The following are examples of recent projects that have received site plan approval from the Auburn Planning Board.

Project	Description	Auburn Prior Fee (2021)	Auburn Current Fee	Auburn Proposed Fee	Lewiston Example	Portland Example
Stetson Road Multifamily	160 dwelling units. Site permit for subdivision, delegated review for site law	\$700 plus \$3,256 for delegated review	\$700 plus \$3,256 for delegated review	\$1000 plus \$10,179 for delegated review	\$1,700.00	\$4,500 to \$30,000
1165 Riverside Street	Two, two-family dwellings. Site permit for subdivision.	\$850.00	\$850.00	\$1,000.00	\$700.00	\$900.00
Chick-fil-a, 65 Mount Auburn	Restaurant. Site permit.	\$700 (if not for previous approvals, fee would have included additional \$3,256 for delegated review)	\$700 (if not for previous approvals, fee would have included additional \$3,256 for delegated review)	\$1000 (if note for pervious approvals, fee would have included an additional \$10,179 for delegated review)	\$1,700.00	\$2,500.00

Extra Storage, 1 Center Street	Self-storage. Site and delegated for stormwater	\$700 plus \$3,256 for delegated review	\$700 plus \$3,256 for delegated review	\$1000 plus \$10,179 for delegated review	\$1,700.00	\$1,000.00
80 Lake Street	12 dwelling units. Site permit	\$700.00	\$700.00	\$1,000.00	\$700.00	\$800-\$2,750

It is important to note the following when comparing the fees referenced above:

1. Fee Comparisons Are Estimates:

Fee administration and review processes vary among communities. It is difficult to know with certainty how other communities would categorize and charge for specific projects. The fee estimates for other municipalities are based on assumptions made by staff.

2. Additional Fees Not Included in Portland's Base Application Costs:

The following fees are assessed and invoiced separately by the City of Portland and are not included in the base fee amounts:

- Notices to abutters (for receipt of application, workshops, and public hearing meetings): \$0.75 per notice
- Legal advertisement in the newspaper: Charged as a percentage of the total ad cost
- Planning staff review: \$50.00 per hour

3. Delegated Review Authority:

Auburn has delegated review authority from state agencies, which includes the ability to review and issue the following permits:

- Traffic Movement Permits (TMP) on behalf of Maine DOT
- Stormwater Permits (Chapter 500) on behalf of Maine DEP
- Site Location of Development Act Permits ("Site Law") on behalf of Maine DEP

Details for each are as follows:

- MainedOT TMP Fees:
 - \$500 for a Scoping Meeting (100–200 PCE trips) with no further review

- An additional \$500 for each further review short of a full Traffic Study
 - \$2,000 total for applications exceeding 200 PCE trips: \$500 due before the Scoping Meeting and \$1,500 due upon Traffic Study submission
 - \$500 for all TMP modifications (unless additional study is required)
- Chapter 500 Stormwater Permit:
Required when a project disturbs one acre or more of land. Fees vary depending on the type of stormwater treatment and the total disturbed area, ranging from \$88 to \$636, plus a licensing fee.
 - Site Location of Development Act (Site Law):
Delegated review applies to projects with structures and associated activity that disturb more than 3 acres but less than 10 acres of total ground area. Projects that exceed 10 acres must be reviewed directly by the Maine DEP. DEP fees vary by project type but are typically \$9,048 for processing plus \$4,524 for licensing for many types.

CITY OF AUBURN, MAINE**APPENDIX A – FEES AND CHARGES – MASTER FEE SCHEDULE****Administrative**

Notary fee	\$10.00
Copy fee, per page (8.5 x 11, black and white)	\$0.10
Freedom of Access Act/Public Records Information Requests	No charge for first two hours of research, then \$25.00/hour

Animals

Dog license fees, annually:	
Unaltered dog	\$11.00
Spayed/neutered dog	\$6.00
Late fee (after January 31)	\$25.00
Impoundment fee, each animal	\$50.00 + additional per day boarding fee
Dangerous dog, registration fee	\$100.00

Buildings and Building Regulations

Building permit – single family and two-family:	
New construction, additions and mobile homes	\$25.00 + \$0.30 per square foot
Accessory structure	\$25.00 + \$0.10 per square foot
Renovation < \$4,000.00	\$30.00
Renovation > \$4,000.00	\$25.00 base + \$0.30 per square foot
Building permit – commercial and multi-family:	*New construction for agricultural building for the storage of crops, housing of livestock are excluded from the building permit fees. This exclusion does not apply to marijuana (cannabis).
New construction	\$30.00 base + \$0.35 per square foot (per floor)
Renovation	\$30.00 base + \$7.00 per \$1,000 value
Foundation only	\$30.00 base + \$5.00 per \$1,000 value
Building permit – swimming pools	*Includes electrical inspection
Above ground and in-ground pools	\$50.00
Building permit - other	
Fences, 6 feet or higher	\$25.00
Underground storage tanks	\$50.00 first tank + \$15.00 additional tanks
Moving building	\$100.00

CITY OF AUBURN, MAINE

APPENDIX A – FEES AND CHARGES – MASTER FEE SCHEDULE

Driveways	\$25.00
Change of use	\$40.00
Certificate of Occupancy, included in permit	\$260.00 penalty
Signs	\$25.00 base + \$0.50 per square foot
Banners, 7 days not to exceed 14 days	\$250.00
Demolition:	
Interior demolition, not in conjunction with a construction project	\$50.00
< 5,000 square feet	\$50.00
> 5,000 square feet	\$250.00
Belated fee (“after the fact”)	The customary permit fee shall double where work commences prior to the issuance of the appropriate permits.
Plumbing fees:	
Internal plumbing and Subsurface Wastewater Disposal System Permits	See Maine Department of Health and Human Services Fee Schedule (adopted 01/30/2024 and as may be amended) , payable to the City of Auburn
Electrical inspections:	
Minimum, after first inspection	\$50.00
Residential	\$45.00
Commercial	\$55.00
Single and multifamily dwellings, per unit (includes service/openings), each	\$60.00
All temporary services	\$40.00
Electrical services – panel and meter:	
1 and 3 Phase up to 800 Amperes	\$75.00 (State Fee)
1 and 3 Phase over 800 Amperes	\$75.00 + \$10 for each 100 Amperes over 800
Plus-subpanels – each additional 100 amps or fraction	\$10.00
Wiring openings (total outlets, lights and switches – 120 volt)	\$0.50 per opening

CITY OF AUBURN, MAINE

APPENDIX A – FEES AND CHARGES – MASTER FEE SCHEDULE

Appliances in new locations – 120 volts (compactors, dishwashers, disposals, air conditioners, etc)	\$5.00
Appliances in new locations – 240 volts (ranges, ovens, water heaters, dryers, air conditioners, etc)	\$10.00
Domestic heat:	
Electric, per kilowatt	\$3.00
Gas, oil, central air, other	\$12.00
Manufactured dwellings – per unit (includes service equipment)	\$45.00
Circuses, carnivals, fairs, festivals, etc	\$75.00 flat fee
Transformers, generators and UPS (battery back up)	\$25.00 flat fee
Alarm system (copper or fiber):	
Fire, burglar – base fee	\$18.00 base fee + \$0.50 per outlet over first 10 outlets
Other low voltage system (computer, phone, cable, satellite dish, sound, closed circuit television, etc)	\$18.00 base fee + \$0.50 per outlet over first 10 outlets
Motors	
< 25 HP	\$12.00
> 25 HP	\$20.00
Signs	<i>One time fee</i>
Portable, mobile, permanent	\$30.00, each sign
Emergency lighting battery pack unit	\$7.00 each
Water, sewer, gas, or wall pump	\$10.00 each
State business licensing inspections	\$40.00 each
Industrial electrical permit, annual (does not include new structures or additions)	\$250.00
Fire alarm box connection:	
DET electronic units (annually)	\$400.00

CITY OF AUBURN, MAINE

APPENDIX A – FEES AND CHARGES – MASTER FEE SCHEDULE

Mechanical box connections	\$425.00
Belated electrical permit fee, within 1 calendar year	
First offense	\$100.00
Second offense	\$200.00
Third offense	\$400.00
Fourth offense	\$800.00
Fifth and subsequent offenses	\$1,600.00 each
Inspections and department call outs after normal business hours-minimum (additional time beyond three hours shall be calculated at time plus one-half for the on call electrician)	\$150.00
Notice of intent to sell, transfer or rent property subject to order; violation of Sec. 12-199:	
Not less than	\$50.00
Not more than	\$100.00

Businesses and Business Regulations

Lodging Establishments (Lodginghouse, Boardinghouse, rooming houses, hotels, motels, etc), annually	\$100.00
Outpatient addiction treatment clinic, annually	\$200.00
Closeout sales (30-A M.R.S.A. § 3781)—maximum of one per business up to 60 days	\$20.00
Massage licenses, annually:	
Establishment (more than one therapist)	\$150.00
Therapist	\$150.00 + cost of background check
Solicitation permit (issued by Police Department)	\$0.00
Mobile or itinerant vendor (door-to-door sales):	

CITY OF AUBURN, MAINE

APPENDIX A – FEES AND CHARGES – MASTER FEE SCHEDULE

One year	\$100.00
Mobile food distribution unit (roving diner), annual	\$100.00
Vendor use of city-property (each 3 month period)	\$50.00
Peddlers:	
Per event	\$75.00
30-day Permit	\$100.00
Agricultural barn sales - (maximum of one three-day permit per month between the months of April and October), each	\$15.00
Garage/yard sales - (maximum of two three-day permits within six months), each	\$0.00
Secondhand dealer license, annually	\$100.00
Pawnbroker license, annually	\$100.00 + cost of legal ad
Junkyard/Automobile graveyard, annually	\$100.00 + cost of legal ad
Taxicabs:	
Taxicab business license, annual	\$100.00
Call-out inspection fee (requested outside normal hours), each	\$100.00 + inspector's overtime hourly rate
Re-inspection fee	\$100.00
Flea market, craft fairs, swap meets, bazaars:	
One day event to 3 months	\$0.00 – application only
Alcoholic Beverage Establishments, annually:	
Class A Lounge (Liquor), annually	\$1,300.00 + cost of legal ad
Tavern license, annually	\$250.00
Liquor service approval (off-premise catering), per event	\$10.00
Food Service Establishments, annually:	
Class I (liquor—beer, wine and spirits, and mixed drinks)	\$500.00 + cost of legal ad
Class III/IV (liquor—beer and wine)	\$400.00 + cost of legal ad
Class IV (liquor—beer)	\$400.00 + cost of legal ad
Class on or off premises (no liquor)	\$200.00 + cost of legal ad
Bottle Club/BYOB	\$200.00 + cost of legal ad
Temporary Food Service License, per event (maximum of 30 days)	\$60.00
Off premises retailer – beer + wine	\$200.00
Adult amusement devices, each annually	\$1,100.00
Beano/Bingo	\$0.00

CITY OF AUBURN, MAINE

APPENDIX A – FEES AND CHARGES – MASTER FEE SCHEDULE

Carnival, circus, other traveling amusement – per day	\$150.00
Rollerskating rinks, with partial or full kitchen, annually	\$90.00
Dances and dance halls, per event	\$35.00
Tattoo Artist, annually	\$100.00 + cost of background check
Tattoo artist exhibitions or shows, per event	\$250.00
Special amusement	\$125.00 + cost of legal ad
Games of Chance:	
Six months	\$10.00
Up to 3 Year Blanket Approval	\$20.00
Adult Use Cannabis (Marijuana)	
Application Fee	\$500
Retail Store	\$5,000
FSE On/Off Pre-packaged foods	\$200.00
Tier I Cultivation: up to 500 SF of mature plant canopy	\$1,000
Tier II Cultivation: 501-2,000 SF of mature plant canopy	\$1,500
Tier III Cultivation: 2,001-7,000 SF of mature plant canopy	\$2,500
Tier IV Cultivation: greater than 7,000 SF of mature plant canopy	\$5,000
Manufacturing Facility	\$2,500
Testing Facility	\$2,500
Nursery: cultivation of not more than 1,000 SF of plant canopy	\$1,000
Medical Cannabis (Marijuana)	
Application Fee	\$500
Retail Store	\$5,000
FSE On/Off Pre-packaged foods	\$200.00
Cultivation Facility	\$1,000
Manufacturing Facility	\$2,500
Testing Facility	\$2,500
Dispensary, total of all allowed uses	\$5,000
Late renewal fee by any existing business	30-45 days late - \$50.00 > 45 days late - \$100.00 Reoccurring - \$200

CITY OF AUBURN, MAINE

APPENDIX A – FEES AND CHARGES – MASTER FEE SCHEDULE

Emergency Management and Services

Security (Alarm) System Permit	
Issuance	\$30.00
EMS Transport Rates	As adopted by City Council, effective 1/1/25 (attached)

Environment

Fill permit, original issuance	
Up to 7,000 SF of fill area	\$25.00
7,001 to 22,500 SF of fill area	\$35.00
Over 22,500 SF of fill area	\$50.00
Fill permit, annually – if not delinquent	\$0.00

Fire Prevention and Protection

Reports, per copy	\$10.00
Research, per hour (1 hour minimum)	\$20.00
Old hose, per foot	\$1.00
Coverage of a fire/EMS event, per person, per hour	\$50.00 + apparatus rate
Accident or fire photos, each (unless otherwise determined by Fire Chief)	\$10.00
Photos printed outside of agency, each	\$20.00 + actual costs
Environmental reviews, each	\$20.00
Fireworks standby, per hour	\$200.00
Training burns resulting in demolition	\$2,500.00
Fire investigations, per hour	\$100.00
Hazard material incidents:	
Cost of response	See apparatus costs + cost of materials & supplies used
Illegal/unauthorized burning response, per hour	\$250.00
Out of control burn response:	
Cost of response	See apparatus costs
Vehicle accidents, per hour	\$250.00
Extrication of patients from vehicle	\$300.00
Spill control and clean up	\$100.00
Salvage calls – residential:	
Labor, per hour	\$150.00

CITY OF AUBURN, MAINE

APPENDIX A – FEES AND CHARGES – MASTER FEE SCHEDULE

Sump pump, each, per hour	\$50.00
Salvage calls – commercial:	
Per hour	\$500.00
False alarms, received in one calendar year	
Second	\$100.00
Increase in alarm fee for each subsequent alarm	\$100.00
Fireworks, use or possession with intent to use in the City	
First offense	Not less than \$200.00, not more than \$400.00 (plus costs)
Second and subsequent offenses, per violation	Not less than \$300.00, not more than \$600.00 (plus costs)
Fireworks, sale or possession with intent to sell in the City	
First offense	Not less than \$500.00 (plus costs)
Second and subsequent offenses, per violation	Not less than \$1,000
Apparatus rates:	<i>Includes normal crew assignment</i>
Engine, per hour	\$250.00
Aerial device, per hour	\$350.00
Rescue, per hour	\$150.00
Boat, per hour	\$150.00
Command Unit	\$100.00
Forestry/Brush Truck	\$150.00

Recreation

Facility rentals	See attached rental prices, effective 7/1/25
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Solid Waste

Solid waste fees shall be as determined annually by the city council based on prior years' financial information.

CITY OF AUBURN, MAINE

APPENDIX A – FEES AND CHARGES – MASTER FEE SCHEDULE

Streets, Sidewalks and Other Public Places

Display of goods permit, each	\$0.00
Excavation/Street Opening Permits, per square foot*:	* <i>Applicability Date:</i> Notwithstanding the provisions of 1 M.R.S.A. § 302 or any other law to the contrary, the amendments to this Appendix A evidenced by Ordinance 05-06052023, when enacted, shall govern any proposed excavation/street opening for which an application has not been submitted to and finally acted upon by the City prior to June 5, 2023.
Newly constructed, reconstructed or repaved street	\$6.00
Paved streets	\$5.00
Gravel streets and shoulders	\$3.00
Construction areas (streets scheduled for full-depth construction)	\$5.00
Sidewalk openings, per square foot:	
Concrete, brick, bituminous	
Other openings - all other materials, per square foot:	\$1.00
Entrance permit, each	\$20.00
Private property	\$0.00
Inspection of improvements in developments:	
Streets to be accepted by city - as percentage of estimated costs of required public improvements	2%
Private streets—as percentage of estimated costs of required public-type improvements	2%
Special exceptions—the greater of:	
Minimum	\$200.00
Percentage of public type improvements	2%

CITY OF AUBURN, MAINE

APPENDIX A – FEES AND CHARGES – MASTER FEE SCHEDULE

Traffic and Vehicles

Parade or procession permit	\$0.00 – must complete Mass Gathering Permit Application
Parking in city owned parking lot and mechanics row parking garage, monthly	\$45.00

Zoning

Zoning text amendments:	
Each application	\$1,000 (includes required advertising)
Zoning Board – Appeals, interpretation, variance, conditional use permit, etc:	
Each application	\$350.00 (includes required advertising)
Site Plan Review:	
Minor projects—interdepartmental/staff review, each application	\$200.00
Major projects and subdivision of existing structures—planning board review/special exceptions, each application	\$1,000 (includes required advertising)
Site Plan Amendment:	
Minor projects—staff approved amendments, each	\$100.00
Major projects—planning board approved—amendments, each application	\$500 base fee (includes required advertising)
Subdivision review—new lots and structures:	
First three lots	\$1,000
Each additional lot over three	\$100.00
Delegated review (in addition to site plan or subdivision fees when required), includes one or all areas (stormwater, TMP, site law, etc.)	75% of the fee that would be charged by the State Department of Environmental Protection and State Department of Transportation for the same permits based on state adopted fee schedules at the time of application.
Zoning Conformance/Rebuild Letter, each	\$75.00
Independent professional review fees	Pass through actual cost
Engineering inspection fees	Pass through actual cost
Required advertising (unless otherwise specifically provided above)	\$100.00

CITY OF AUBURN, MAINE

APPENDIX A – FEES AND CHARGES – MASTER FEE SCHEDULE

Other General Information:

- Applicants are responsible for the cost of all public hearing advertisements and background checks required for various licenses. Failure to list that additional expense in the fee schedule shall not eliminate that requirement from the licensing process.
- Applicants are responsible for providing background checks, not older than 3 days prior to submission of application for all licenses that require such checks or, alternatively, applicants may pay \$100.00 to the city with the application to cover the cost of the background check.
- License fees established in this appendix include two routine or pre-operational inspections and one follow-up inspection. When additional inspections are required, the city may charge an additional \$100.00 per inspection to cover the costs of each additional inspection or visit.

Fee refund, reimbursement & waiver policy:

Residential construction. A veteran/widow/widower of a veteran or contractor on behalf of a veteran/widow/widower of a veteran seeking to build new construction or to rehabilitate an existing property will have all fees waived/reimbursed at time of permit approval. This applies to owner occupied single family and multifamily units, up to 3 unit structures. This does not apply to state plumbing fees administered by the city.

Commercial construction. A veteran owned business* or subcontractor hired by a veteran owned business* will be entitled to a 50% fee reduction/reimbursement for new construction or rehabilitation of an existing property at the time of permit approval. This does not apply to state plumbing fees administered by the city.

* Veterans honorably discharged from federal service, must present DD-214 to economic, and community development office for fees to be waived.

** Veteran owned business as defined by the SBA being a corporation in which 51% of the shares of the company are owned by a veteran.

Building permit fee reimbursement policy: In the event that the recipient of a building permit does not undertake any of the building activity associated with a given permit, he/she may submit a written request to the director of planning and permitting

CITY OF AUBURN, MAINE

APPENDIX A – FEES AND CHARGES – MASTER FEE SCHEDULE

for the reimbursement within six months of the issuance of said permit, and if no work associated with said permit was commenced, 75 percent of the permit fee will be reimbursed. The city shall retain 25 percent of the permit fee to provide compensation for the costs associated with issuance of said permit and to process reimbursement.

Floodplain Overlay District: A non-refundable application fee of \$50.00 for all minor development and \$100.00 for all new construction or substantial improvements shall be paid to the city. (Sec. 60-895).

Zoning text or map amendment requests: In the event that the applicant for a zoning text or map amendment does not receive approval, the base fees may be reimbursed. The applicant must submit a request to the city clerk within 30 days of the date of the denial. The city council shall consider the request within 30 days at a regular city council meeting and may approve by majority vote to authorize the reimbursement. The additional cost for required advertising is not reimbursable.

Business licenses: The city council is the only authority allowed to waive fees prescribed by ordinance. An application for waiver of any fees must be presented in writing to the city clerk to be brought to the city council at its next available meeting. (Sec. 14-31) In case an application is disapproved, the city clerk or designee shall then notify the applicant in writing of such denial and shall refund the fee paid in. The city clerk or designee shall also notify the city council of such action at the next regularly scheduled meeting of the city council. (Sec. 14-38)

Mass gatherings and events: An appeal for waiver of fees or surety bond may be made in writing to the city council. The city council may waive the permit fee or surety bond, when it determines that such waiver will not compromise the purpose or enforcement of this article. (Sec. 14-261).

(Ord. No. 35-10182021, 11-1-2021; Ord. No. 48-12062021, 12-20-2021; Ord. No. 04-02072022, 2-7-2022; Ord. No. 01-01032023, 1-17-2023; Ord. No. 05-06052023, 6-20-2023)

UPDATED FACILITY RENTAL PRICES

STARTING JULY 1ST, 2025

HASTY COMMUNITY CENTER

Monday–Friday 8:00am–4:30pm

BASKETBALL COURT	\$40 per hr
RECREATION ROOM	\$40 per hr
CLASSROOM	\$20 per hr

Weekdays after 5PM & Weekends

BASKETBALL COURT	\$60 per hr
RECREATION ROOM	\$50 per hr
CLASSROOM	\$40 per hr

Birthday Party Rentals (Sat/Sun ONLY)

BASKETBALL COURT & REC ROOM	\$100 per hr
BASKETBALL COURT & CLASSROOM	\$ 80 per hr
LARGE PARTY FEE (50+ People)	\$25 one time fee

All Birthday Party Rentals include free 30 min prep and 30 breakdown time

AUBURN SENIOR COMMUNITY CENTER

Monday–Friday 8:00am–4:30pm

MEETING ROOM (MAX 100)	\$100 per hr
BANQUET ROOM (MAX 200)	\$200 per hr
FULL HALL (MAX 300)	\$250 per hr

Weekdays after 5PM & Weekends

MEETING ROOM (MAX 100)	\$125 per hr
BANQUET ROOM (MAX 200)	\$225 per hr
FULL HALL (MAX 300)	\$275 per hr

Special Event Rental Fees

MAX CAPACITY (Staff)	Additional \$25 per hour
DAY BEFORE SET UP	\$50 one time fee
CLEAN UP FEE	\$50 one time fee

All Special Event Rentals include free 30 min prep and 30 breakdown time



Contact Us

207-333-6601 x2112

48 Pettengill Rd Auburn, ME 04210

SUBSURFACE WASTEWATER DISPOSAL SYSTEM PERMIT FEE SCHEDULE

Disposal System Components	Fee	State Share (25%)	DEP Surcharge
1.Complete Non-Engineered System (Includes 1 treatment tank + 1 disposal field + 1 pump)	\$250.00	\$62.50	\$15.00
2.Primitive / Limited System (graywater & alt toilet)	\$100.00	\$25.00	\$15.00
3.Alternative Toilet	\$50.00	\$12.50	NA
4.Non-Engineered Treatment Tank (Includes pre-treatment tanks and pump tanks of 750 gallons or greater)	\$150.00	\$37.50	NA
5.Holding Tank	\$100.00	\$25.00	\$15.00
6.Non-Engineered Disposal Field	\$150.00	\$37.50	NA
7.Gray Water System/ Separated Laundry System	\$35.00	\$8.75	\$15.00
8.Complete Engineered System**	\$200.00	\$50.00	NA
9.Engineered Treatment Tank (only)	\$80.00	\$20.00	NA
10.Engineered Disposal Field (only)	\$150.00	\$37.50	NA
11.Pre-Treatment (Pre-treatment components are charged as either treatment tanks or miscellaneous components)	NA	NA	NA
12.Miscellaneous Components	\$30.00	\$7.50	NA
First-Time System Variances (*State receives Fees for first time variances, <i>requiring State Approval</i> . The State does not receive fees for first time variances requiring only LPI approval)	\$20.00	\$5.00 *	NA
Replacement System Variances (No Fees go to the State)	NA	NA	NA
Seasonal Conversion Permit	\$50.00	\$12.50	NA

**Engineered Systems includes one disposal field + two tanks + pump. If two “pods” or a disposal field are more than 20 feet apart, they are charged like a separate engineered system. Additional tanks and disposal fields for an engineered system are charged with the engineered treatment tank or engineered disposal field fees. For more information, please contact subsurface.wastewater@maine.gov.

INTERNAL PLUMBING PERMIT FEE SCHEDULE

Minimum fee, includes up to 4 fixtures/hook-ups	\$40.00	\$10.00
Individual fixtures, <i>(minimum fee applies)</i>	\$10.00	\$2.50
Mobile or Modular Home – factory components & hook-up only	\$40.00	\$10.00
Hook up to public sewer <i>(minimum fee applies)</i>	\$10.00	\$2.50
Hook up to existing subsurface system <i>(minimum fee applies)</i>	\$10.00	\$2.50
Piping relocation with no new fixtures <i>(minimum fee applies)</i>	\$10.00	\$2.50
Permit transfer <i>(must be on it's own permit. Minimum fee does not apply)</i>	\$10.00	\$2.50



Auburn Fire Department

550 Minot Avenue | Auburn, Maine 04210

www.auburnmaine.gov | 207.333.6633

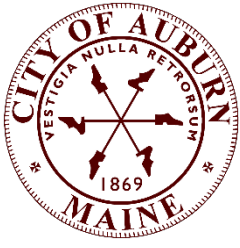
City of Auburn EMS Transport Rate Schedule effective January 1, 2025:

<u>SERVICE</u>	<u>ALL INCLUSIVE RATE</u>
Basic Life Support (A0429)	\$926
Advanced Life Support (A0427)	\$1155
Advanced Life Support Level 2 (A0433)	\$1680
Basic Life Support (Non-Emergency)	\$521
Advanced Life Support (Non-Emergency)	\$579
Specialty Care Transport (PIFT)	\$2940
Loaded Mile (A0425)	\$21 per mile
Paramedic Intercept	\$300
**On Scene	\$300

*On Scene: Calls in which EMS units respond, have patient contact and provide assessment and/or treatment, but the patient does not get transported.

** Lift Assists: EMS response to residential care facilities will be billed to the facility at the “On Scene” rate

- a) A residential care facility is defined as a facility that provides housing and services to residents who need care, supervision or assistance with activities of daily living.



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: July 21, 2025

ORDER 62 & ORDER 63-07212025

Author: Emily F. Carrington, City Clerk

Subject: Appointments to Boards/Committees

Information: On July 15, 2025, the city's Appointment Committee met to consider applications received for the following posted vacancies: Student Representative to City Council, and Age Friendly Community Committee (for a term that expired 6/1/25).

City Budgetary Impacts: N/A

Previous Meetings and History: N/A

City Manager Comments: *Philip Crowell Jr.*

Attachments:



ORDER 62-07212025

City Council Order

IN CITY COUNCIL

ORDERED, that Frank Pippin be and hereby is appointed to the City's Age Friendly Community Committee for a term that expires June 1, 2028.

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 63-07212025

City Council Order

IN CITY COUNCIL

ORDERED, that Brennan Edwards be and hereby is appointed as Student Representative to the City Council for a term that expires June 30, 2027.

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager

IN COUNCIL WORKSHOP & MEETING JULY 7, 2025 VOL 38 PAGE 33

Mayor Harmon called the meeting to order at 7:00 P.M. in the Council Chambers of Auburn Hall and led the assembly in the salute to the flag. Councilor Platz was absent (excused).

I. Consent Items

II. Minutes – June 16, 2025 Regular Council Meeting

Councilor Whiting added he was in attendance of the Adult Education graduation ceremony.

Councilor Whiting moved to accept the minutes with the addition, seconded by Councilor Walker. Motion passed 5-0-1 (Councilor Cowan abstained).

III. Communications, Presentations and Recognitions

- Welcome to Summer Interns – Mubarak Abdulahi, Safiya Mohamed, Abdi Adow
- Nomination petitions available from the City Clerk's office starting today, 7/7; must be returned by August 21.
- Communication: Septic Inspections for Tier II - Copy of Notice
- Mayor Harmon recognized today as the 76th anniversary of Ofc. Philbrick's death while in the line of duty.

IV. Open Session

Matt Harris, Turner St – asked about the decrease of trash & waste pick up services, deteriorated buildings that present as a fire hazard, and the vehicle replacement schedule with Police and Fire.

V. Unfinished Business

1) ORDINANCE 02-06162025 – Amending Chapter 2, "Administration", of the City's Code of Ordinances, to create a permanent Homelessness Committee. Amended and passed first reading June 16, 2025. Public hearing/second reading. ROLL CALL VOTE. Passage requires majority vote.

Councilor Gerry moved for passage, seconded by Councilor Cowan.

Mayor Harmon opened this item for public comment. There was no comment. Public hearing was closed.

Motion passed 6-0 on a roll call vote.

VI. New Business

1) ORDINANCE 03-07072025 – Amending Chapter 60, "Zoning", of the City's Code of Ordinances, pursuant to Sec. 60-307, Dimensional regulations, in the General Business (GB)

IN COUNCIL WORKSHOP & MEETING JULY 7, 2025 VOL 38 PAGE 34

and Multifamily Suburban (MFS) Zoning Districts. First reading. ROLL CALL VOTE. *Passage requires majority vote.*

Councilor Walker moved for passage, seconded by Councilor Cowan.

Mayor Harmon opened this item for public comment, there was no comment.

Motion passed 5-1 (Milks opposed).

2) ORDER 59-07072025 – Approving the use of 67 Kittyhawk Ave as a temporary Fire Station for the City of Auburn. Passage requires majority vote.

Councilor Walker moved for passage, seconded by Councilor Whiting.

Mayor Harmon opened this item for public comment, there was no comment.

Motion passed 6-0.

3) ORDER 60-07072025 – Adopting revenue changes to the City’s Master Fee Schedule (APPENDIX A). Passage requires majority vote.

Councilor Gerry moved for passage, seconded by Councilor Walker.

Mayor Harmon opened this item for public comment, there was no comment.

Motion failed 3-3 (Gerry, Weisner, Milks).

The City Manager will bring this item for a workshop on July 21 with schedules showing prior fees and proposed changes.

4) ORDER 61-07072025 - Action regarding Maine Waste to Energy Board Representative (Mid-Maine Waste Action Corporation). Passage requires majority vote.

Councilor Whiting moved for passage, seconded by Councilor Cowan.

Mayor Harmon opened this item for public comment, there was no comment.

Motion passed 6-0.

VII. Reports

a. Mayor’s Report – Provided an update on the manufacturing facility tours; toured the Maine Mill construction in September. Provided an update on the Comp Plan Committee’s upcoming community outreach sessions.

b. City Councilors’ Reports - Councilor Gerry and Councilor Walker asked the City Manager for a copy of the policy on the City’s Cooling and Warming centers. Councilor Whiting noted that Maine Mill will be having a fundraiser upcoming for people to see the new construction. Councilor Gerry asked about the memorial bench for John Jenkins along the

IN COUNCIL WORKSHOP & MEETING JULY 7, 2025 VOL 38 PAGE 35

bridge; City Manager Crowell noted that due to safety concerns this was not included in the planning, however, other considerations are being made to include a memorial bench elsewhere. Councilor Walker noted that Maine Waste to Energy's Executive Committee meeting is tomorrow at noon, all Councilors are welcome to attend.

c. Student Representative Report – Thanked everyone for their support and encouragement as summer intern.

d. City Manager Report – City Manager Crowell noted on some upcoming events - welcomed Nutty Netties who will be having a ribbon cutting tomorrow afternoon, all are welcome to attend. July 17 will be the 2nd movie in the park in Festival Plaza; the Police Department will be hosting National Night Out on August 5th.

VIII. Open Session

None.

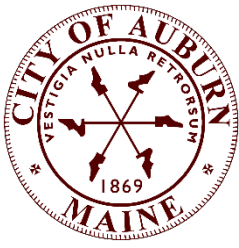
IX. Executive Session – Motion to enter Executive Session pursuant to 1 M.R.S.A. Section 405(6) (C) for an economic development matter (continued) and Executive Session pursuant to 1 M.R.S.A. Section 405(6) (A) for city manager's evaluation. Motion made by Councilor Gerry, seconded by Councilor Walker. Motion passed 6-0. Council entered executive session at 7:45pm.

X. Adjournment

Council adjourned immediately following Executive Session.

A TRUE COPY ATTEST

Emily F. Carrington, City Clerk



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: July 21, 2025

ORDINANCE 03-07072025

Author: David Hediger, Director of Planning

Subject: Amendments to Chapter 60, "Zoning", Sec. 60-307, Dimensional regulations

Information: This item considers a zoning ordinance amendment to revise the density requirements in the General Business (GB) and Multifamily Suburban (MFS) districts. The density of both districts is currently regulated by Sec. 60-307.

On May 19, 2025, the City Council voted unanimously to refer a proposed amendment to Chapter 60, "Zoning," to the Planning Board.

The proposed ordinance would establish a single maximum density of 17 units per acre for developments that include a mix of one-family detached, two-family, and/or multifamily dwellings. This approach is less restrictive than the current ordinance and offers developers greater flexibility in housing types, while maintaining the same overall lot density.

The City continues to experience strong interest in residential development, particularly for larger multifamily structures. Developers have also shown interest in projects that combine various housing types—such as one-family, two-family, and multifamily units—within a single development.

However, current zoning in the GB and MFS districts makes it more difficult to include one- and two-family dwellings, as the ordinance imposes more restrictive density limits on these housing types. This lack of flexibility has created a barrier to mixed-housing developments that better align with current market demand.

The existing ordinance applies graduated density limits based on housing type:

- One-family: 4 units per acre
- Two-family: 6 units per acre
- Multifamily: 17 units per acre

The proposed amendment would replace these with a single maximum density of 17 units per acre for developments that include a mix of housing types. This would allow more flexibility in design without increasing the total density.

Additional proposed changes include updates to terminology to ensure consistency with existing zoning language (e.g., using "dwelling" instead of "housing").

Density standards for developments that include only one housing type would remain unchanged.

On June 10, 2025, the Planning Board voted unanimously to forward the amendment to the City Council with non-substantive modifications, including the following:

- Add the words “and/or” between the existing words “detached,” and “two-family” in the first line of Sec. 307(1)d.
- Add the word “all” between the existing words “that” and “the” in the first line of Sec. 307(3)d.
- Change the colon to a period at the end of the revised sentence now comprising all of Sec. 307 (2).
- Insert a comma after the word “lot” in the second line of Sec. 307(3)c.
- Change the case of the letter “A” from lower to upper at the beginning of the word “Article” in the second line of Sec. 307(5), and to make the same case change at the beginning of the word “Chapter” in the same line.

The above-referenced changes are noted on the July 7, 2025, version of the proposed amendment to Sec. 60-307.

This amendment provides greater flexibility, encourages more efficient land use, and simplifies mixed-housing development.

City Budgetary Impacts: None anticipated.

Staff Recommended Action: Hold second reading to approve a proposed amendment to Chapter 60, “Zoning”, Sec. 60-307 as recommended by the Planning Board.

Previous Meetings and History: City Council referred to Planning Board on May 19, 2025. Planning Board held a public hearing on June 10, 2025. Passed first reading on July 7, 2025.

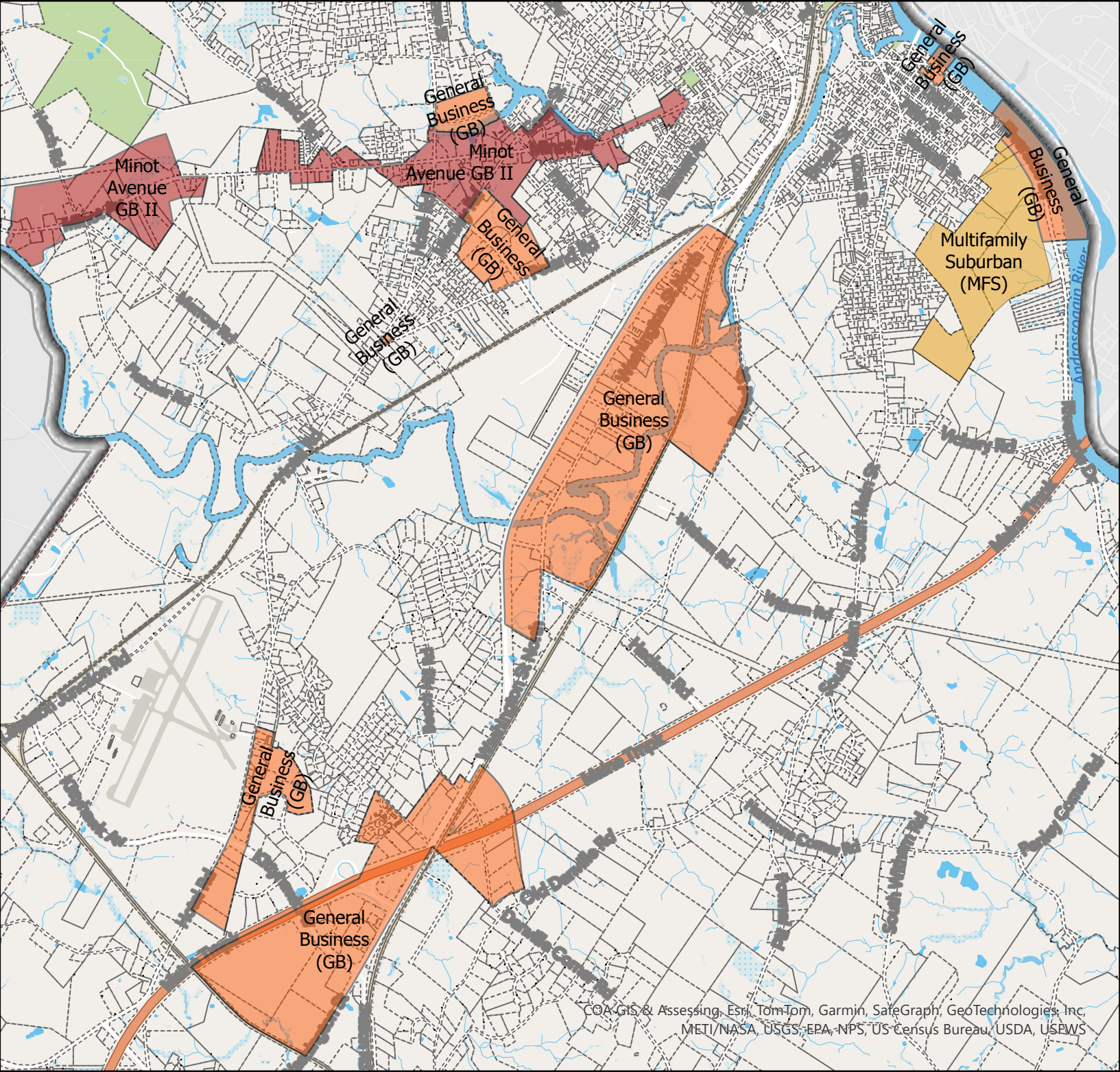
City Manager Comments: I concur with the recommendation. Signature: *Philip Crowell Jr.*

Attachments: Map of impacted districts; initial proposed amendment dated 5/13/25; Planning Board Staff Report; ORDINANCE-03 (with proposed amendment from Planning Board)

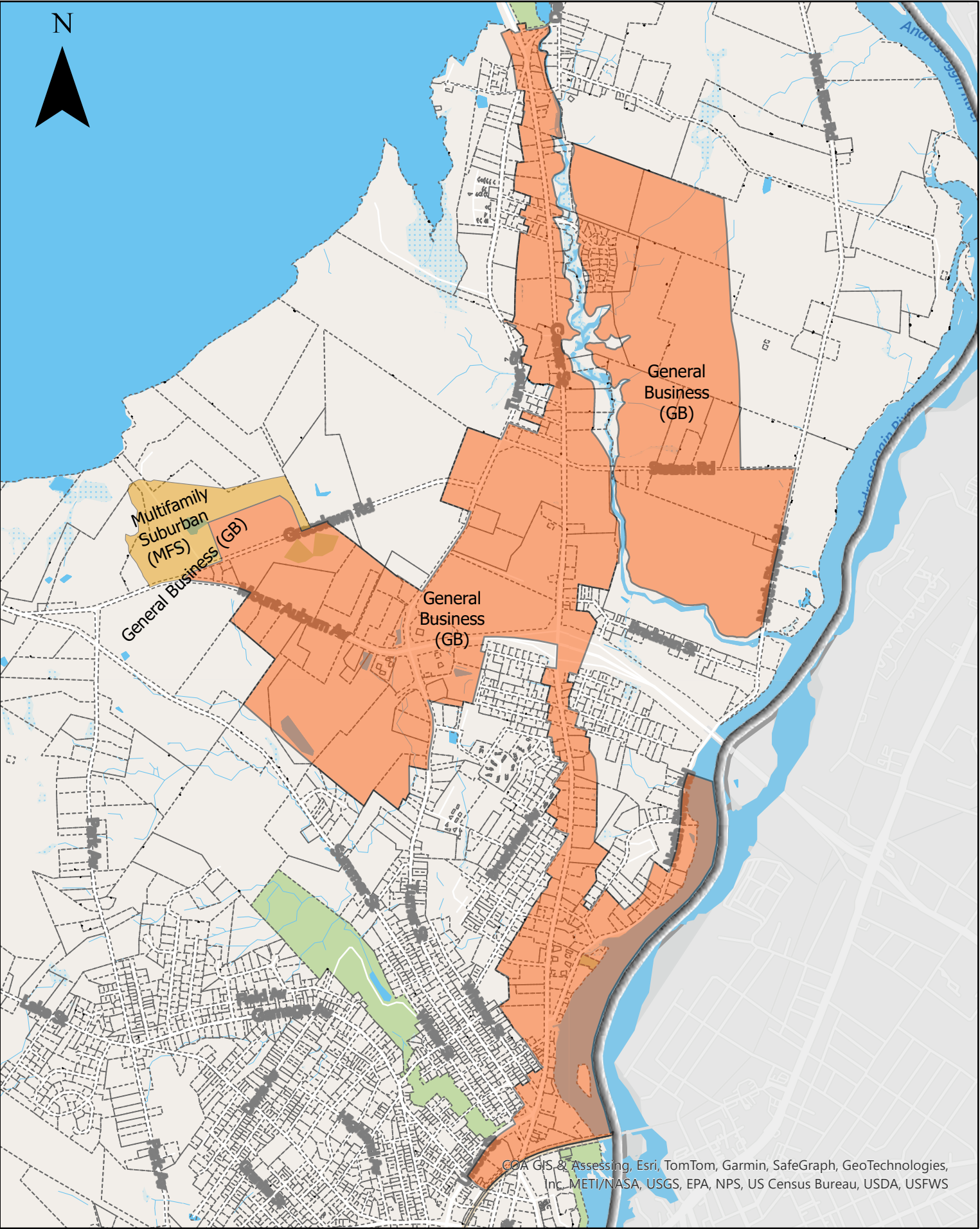
Proposed Density Change Areas

Zoning Districts

- GB - General Business
- GB II - General Business II
- MFS - Multi-Family Suburban



0 0.5 1 2 Miles



0 0.5 1 2 Miles

5/13/25

Amendment to Chapter 60, Article IV, Division 7, Sec. 60-307. Dimensional Regulations, as it relates to the General Business and Multifamily Suburban Districts

Sec. 60-307. Dimensional regulations.

All structures in this district, except as noted, shall be subject to the following dimensional regulations.

- (1) *Minimum lot area, width and depth.* For each ~~building erected~~lot, ~~there shall be provided~~the minimum required lot ~~areas~~area, width, and depth as followsis:
 - a. ~~Building housing one family~~One Family Detached Dwellings: 10,000 square feet minimum lot area, not less than 100 feet width, and 100 feet in depth.
 - b. ~~Buildings housing two families~~Two Family Dwellings: 12,000 square feet minimum lot area, not less than 100 feet width, and 100 feet in depth.
 - c. Multifamily ~~buildings~~Dwellings: 10,000 square feet minimum lot area for the first dwelling unit and 2,000 square feet minimum lot area for each additional dwelling unit. No lot shall be less than 100 feet width and 100 feet in depth. ~~More than one principal building per lot is allowed.~~
 - d. For a lot containing a mixture of one family detached, two family, and/or multifamily dwellings, the entire lot shall be subject to a minimum lot area requirement of 10,000 square feet for the first dwelling unit and an additional 2,000 square feet for each additional dwelling unit.
- (2) *Density.* ~~The following~~A maximum ~~densities~~density of 17 dwelling units per acre shall apply to any residential development with two or more dwelling units on a single lot, regardless of building configuration or according to housing type:

One family	<u>4 units per acre</u>
Two family	<u>6 units per acre</u>
Multifamily	<u>17 units per acre</u>

~~Not less than 50 percent of the net acreage shall be devoted to green area. Green space shall be deemed to include patios, whether paved or not, pedestrian walks, and landscaping within parking lots, but no off-street parking spaces, driveways, or common roads. For townhouse projects, the green area of individual lots may be counted toward the 50 percent green space requirement of the project. Net acreage shall include all land contained within the project except dedicated streets or street rights-of-way shown on the city's adopted master development plan or proposed to be so included within a reasonable period of time.~~

- (3) *Yard requirements.*
 - a. *Rear.* There shall be behind every building a rear yard having a minimum depth of 25 feet or 25 percent of the average depth of lot, whichever is less.
 - b. *Side.* There shall be a minimum distance of five feet between any building and the side property line plus the side yard setback shall be increased one foot for every five feet or part thereof increase in street frontage over 50 feet to a maximum of 15 feet for side yard setback.
 - c. *Front.* There shall be in front of every building a front yard having a minimum depth of 25 feet or 25 percent of the average depth of the lot whichever is less.

- d. *Principal buildings.* More than one principal building may be erected on a lot, provided that the buildings meet all yard setback requirements and are separated by a distance equivalent to the height of the higher building or 30 feet, whichever is greater.
 - e. *Green space.* Not less than 50 percent of the net acreage of each lot shall be devoted to green space. For the purposes of this section, green space shall include patios, whether paved or not, pedestrian walks, and landscaping within parking lots, but shall not include wetlands, buffer areas, off-street parking spaces, driveways, or common roads. Net acreage shall include all land contained within each lot except dedicated streets or street rights-of-way shown on the city's adopted master development plan or proposed to be included within a reasonable period of time.
- (4) *Height.* The height of all structures shall be limited to 2½ stories or 35 feet, except as follows:
- a. Multifamily buildings shall have a maximum height of 45 feet from grade.
 - b. A church, ~~or~~ temple, or windmill may have a maximum height of 65 feet from grade, provided that the front yard, rear yard and each of the side yards shall be increased by one foot for each foot in height in excess of 35 feet.
- (5) *Off-street parking.* Off-street parking spaces shall be provided in accordance with the requirements for specific uses as set forth in article V of this chapter.

(Ord. of 9-21-2009, § 3.44C; Ord. No. 11-03012021, §§ 24, 59, 3-15-2021; Ord. No. 19-05032021, 5-17-2021)



To: Auburn Planning Board

From: Natalie Thomsen, Planning Coordinator

Date: June 10, 2025

Re: Proposed Zoning Text Amendment – General Business (GB) and Multi-Family Suburban (MFS) District Density Standards

Overview:

At the direction of the Auburn City Council, the Planning Board is being asked to consider a zoning text amendment to Section 60-307 of the City's zoning ordinance, which governs dimensional regulations for the General Business (GB) and Multi-Family Suburban (MFS) districts. This order was formally referred by the Council on May 19, 2025.

The proposed amendment updates the density calculation for residential developments in these zones to promote housing variety and encourage mixed-type developments that align with market demand. Currently, the ordinance regulates density based on housing type—one-family, two-family, or multifamily—limiting flexibility in design and creating barriers to integrated development. The revision introduces a unified density cap of **17 units per acre** for any development composed of two or more dwelling units, regardless of unit type.

This change supports the city's broader goals of housing diversity, efficient land use, and simplified ordinance administration. It also maintains a 50% green space requirement and does not alter dimensional requirements for lots containing only a single housing type.

Supporting Documents:

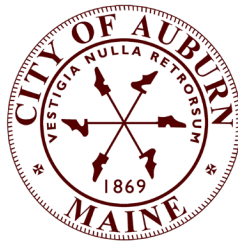
- City Council Order to initiate the amendment
- Proposed text amendment to Sec. 60-307
- Informational summary sheet
- Map identifying impacted GB and MFS districts

Staff Recommendation:

Staff recommends the Planning Board hold a public hearing on the proposed amendment and vote to forward the amendment to the City Council with a recommendation for adoption.

Suggested Motion:

"I move that the Planning Board forward the proposed amendments to Section 60-307 of the Zoning Ordinance, as it relates to density standards in the General Business and Multi-Family Suburban districts, to the City Council with a recommendation for adoption."



City Council Ordinance

IN CITY COUNCIL

Be it ordained by the Auburn City Council, that Chapter 60, "Zoning", of the City's Code of Ordinances is hereby amended as follows:

Sec. 60-307. Dimensional regulations.

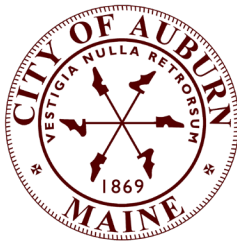
All structures in this district, except as noted, shall be subject to the following dimensional regulations.

- (1) Minimum lot area, width and depth. For each ~~building erected~~ lot, ~~there shall be provided the minimum required lot area, width, and depth as follows:~~
 - a. ~~Building housing one family~~ One Family Detached Dwellings: 10,000 square feet minimum lot area, not less than 100 feet width, and 100 feet in depth.
 - b. ~~Buildings housing two families~~ Two Family Dwellings: 12,000 square feet minimum lot area, not less than 100 feet width, and 100 feet in depth.
 - c. Multifamily ~~building~~ Dwellings: 10,000 square feet minimum lot area for the first dwelling unit and 2,000 square feet minimum lot area for each additional dwelling unit. No lot shall be less than 100 feet width and 100 feet in depth. ~~More than one principal building per lot is allowed.~~
 - d. For a lot containing a mixture of one family detached, and/or two family, and/or multifamily dwellings, the entire lot shall be subject to a minimum lot area requirement of 10,000 square feet for the first dwelling unit and an additional 2,000 square feet for each additional dwelling unit.
- (2) Density. ~~The following~~ A maximum densities density of 17 dwelling units per acre shall apply to any residential development with two or more dwelling units on a single lot, regardless of building configuration or according to housing type:

One-family	4 units per acre
Two-family	6 units per acre
Multifamily	17 units per acre

~~Not less than 50 percent of the net acreage shall be devoted to green area. Green space shall be deemed to include patios, whether paved or not, pedestrian walks, and landscaping within parking lots, but no off-street parking spaces, driveways, or common roads. For townhouse projects, the green area of individual lots may be counted toward the 50 percent green space requirement of the project. Net acreage shall include all land contained within the project except dedicated streets or street rights-of-way shown on the city's adopted master development plan or proposed to be so included within a reasonable period of time.~~

- (3) Yard requirements.
 - a. Rear. There shall be behind every building a rear yard having a minimum depth of 25 feet or 25 percent of the average depth of lot, whichever is less.
 - b. Side. There shall be a minimum distance of five feet between any building and the side property line plus the side yard setback shall be increased one foot for every five feet or part thereof increase in street frontage over 50 feet to a maximum of 15 feet for side yard setback.
 - c. Front. There shall be in front of every building a front yard having a minimum depth of 25 feet or 25 percent of the average depth of the lot, whichever is less.
 - d. Principal buildings. More than one principal building may be erected on a lot, provided that all the buildings meet all yard setback requirements and are separated by a distance equivalent to the height of the higher building or 30 feet, whichever is greater.
 - e. Green space. Not less than 50 percent of the net acreage of each lot shall be devoted to green space. For the purposes of this section, green space shall include patios, whether paved or not, pedestrian walks, and landscaping within parking lots, but shall not include wetlands, buffer areas, off-street parking spaces, driveways, or common roads. Net acreage shall include all land contained within each lot except dedicated streets or street rights-of-way shown on the city's



City Council Ordinance

adopted master development plan or proposed to be included within a reasonable period of time.

(4) *Height.* The height of all structures shall be limited to 2½ stories or 35 feet, except as follows:

- a. Multifamily buildings shall have a maximum height of 45 feet from grade.
- b. A church, ~~or~~ temple, or windmill may have a maximum height of 65 feet from grade, provided that the front yard, rear yard and each of the side yards shall be increased by one foot for each foot in height in excess of 35 feet.

(5) *Off-street parking.* Off-street parking spaces shall be provided in accordance with the requirements for specific uses as set forth in ~~article~~ Article V of this ~~chapter~~ Chapter.

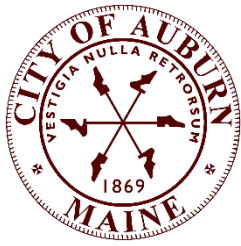
(Ord. of 9-21-2009, § 3.44C; Ord. No. 11-03012021, §§ 24, 59, 3-15-2021; Ord. No. 19-05032021, 5-17-2021)

Passed first reading 7/7/25, 5-1 (Milks opposed).

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: July 21, 2025

Order: 64-07212025

Author: Eric J. Cousens, Director of Public Services

Subject: Order Authorizing the City Manager to sell tax acquired property at 145 Eastman Lane

Information: This order authorizes the City Manager to offer the tax acquired property at 145 Eastman Lane (Parcel ID 079-004) for sale by broker or request for proposals and qualifications for the development of housing at the site and to sign a purchase and sales agreement and sell the property.

City Budgetary Impacts: Tax revenues.

Staff Recommended Action: Discuss and vote to approve the order authorizing the City Manager to sell tax acquired property at 145 Eastman Lane.

Previous Meetings and History: City Council Executive Session

City Manager Comments: I concur with the recommendation. Signature:

Phillip Crowell Jr.

Attachments: Draft RFQ and City Council order.



REQUEST FOR QUALIFICATIONS (RFQ)

Affordable Housing Development
145 Eastman Lane

RFQ Publication Date:	Day of Week, Month Day, Year
Pre-Submittal Meeting:	Day of Week, Month Day, Year
Site Visits:	Week of Month Day, Year
Deadline for Questions:	Day of Week, Month Day, Year
Submission Due Date:	Day of Week, Month Day, Year
Selected Proposer Presentations:	Week of, Month Day, Year

Introduction

The City of Auburn, Maine is seeking concept proposals for the development of affordable housing on the city owned lot at 145 Eastman Lane, Auburn, Maine 04210, (PID #079-004).

The City is prepared to enter into an agreement with a development partner that, after selection based upon a concept proposal, will finalize a design, a financial plan, a schedule, an ownership approach, and a general land use approach, and will pursue the appropriate permits for construction of an affordable housing development. All responses to this RFQ must be submitted directly to the City of Auburn and must be responsive to the requirements outlined in this RFQ.

Submission Requirements

Proposals must be submitted in accordance with the following instructions to bidders. Please mark sealed envelopes plainly: "**2025-037 Affordable Housing Development-145 Eastman Ln.**" Late submissions will not be accepted or considered.

Please submit your proposal in a sealed envelope to the City of Auburn **by 2:00 p.m. on Day of Week, Month Day, 2025**. Please include an electronic copy of your proposal in the sealed envelope. Proposals must be received by **Emma Burns, Purchasing Analyst, 60 Court Street, Auburn, Maine 04210**, on or before the date and time appointed. Proposals will be opened at 2:00 PM at Auburn City Hall.

This RFQ is not a contract offer, and no contract will exist unless and until a purchase and sales agreement, or similar agreement is signed by the City and the Project Developer Partner(s). The City of Auburn reserves the right to accept or reject any or all responses and, at its

discretion, may select a firm outright or select a finalist(s) for in-person, video and/or telephone interviews. The City is governed by Title 1 M.R.S.A. § 401-410, otherwise known as the Freedom of Information Act, which considers bid specifications as public documents. Proposers shall be current on all amounts due to the City prior to the City entering into any contract agreement.

Pre-Submittal Meeting

There will be a meeting for interested respondents on Day of Week, Month Day, Year, Time at City Hall, Second Floor Hall Community Room, 60 Court Street, Auburn, Maine. Attendance at the pre-submittal meeting is not mandatory but recommended. Please register for the pre-submittal meeting via email to Jenna-Rae Brown at jrbrown@auburnmaine.gov. Please reference **"2025-037 Affordable Housing Development-145 Eastman Ln"** in the subject line.

Site Visit

The city will schedule a site visit on Month Day, Year, at Time. Site visit attendance is not mandatory but recommended. Please register for the site visit via email to Jenna-Rae Brown at jrbrown@auburnmaine.gov. Please reference **"2025-037 Affordable Housing Development-145 Eastman Ln"** in the subject line. Questions will not be answered by City staff during the site visit. All questions must be submitted in writing.

Questions

Questions are to be submitted via email to Jenna-Rae Brown at jrbrown@auburnmaine.gov. Please reference **"2025-037 Affordable Housing Development-145 Eastman Ln"** in the subject line. All questions are due by Day of Week, Month Day, Year, at Time. Late submissions will not be accepted or considered. A "Questions and Answers" document, containing all questions received and answers provided, will be posted on the City of Auburn website in the form of an addendum at <https://www.auburnmaine.gov/Pages/Government/Bid-Notices> on Day of Week, Month Day, Year.

Proposer Presentation

The city will schedule proposer presentations for selected finalists the week of Month Day, Year.

Affordable Housing Need

The population of the City of Auburn is approximately 24,500. There are approximately 11,000 housing units in the city. According to the US Census, the median family income in

the city is \$66,552 while the US Housing and Urban Development median family income (HAMFI) for the Lewiston-Auburn area is \$85,400. The Comprehensive Housing Affordability Strategy data estimates that there are 4,760 households in the city falling within or below 80% of the HAMFI.

The City of Auburn has experienced a historic underproduction of housing units and requires additional housing development to meet current needs and to support future growth. While there has been a significant increase in market-rate housing units over the past five years, the development of all types of low-to-moderate income housing has not met current needs nor is it sufficient to accommodate future growth.

Currently there is a lack of senior housing, first time homebuyer ownership opportunities, and available rental opportunities for low to moderate income residents. The city desires to increase the housing opportunities for low to moderate income residents.

Preferred Development

The City of Auburn desires the development of affordable housing to support low to moderate income residents that are first time homeowners. The City of Auburn will consider proposals for rental units secondary to first time homeowner proposals.

The affordable housing may be of the following types, separately or in combination.

- Single family detached residential.
- Single family attached residential, as part of a planned residential unit development.
- Two family residential.
- Associated accessory dwelling units.

The affordable housing may include up to 20% market rate units by housing type.

Location

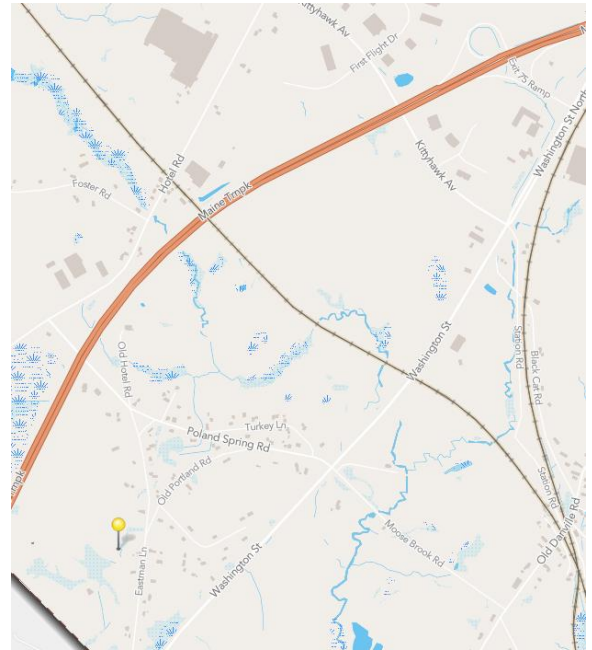
The property is located approximately 2.2 miles south of Exit 75 of the Maine Turnpike and approximately .25 miles off US Route 202 (Washington Street) at 145 Eastman Lane (PID # 079-004).

The property has approximately 985 feet road frontage on Eastman Lane.

Topography

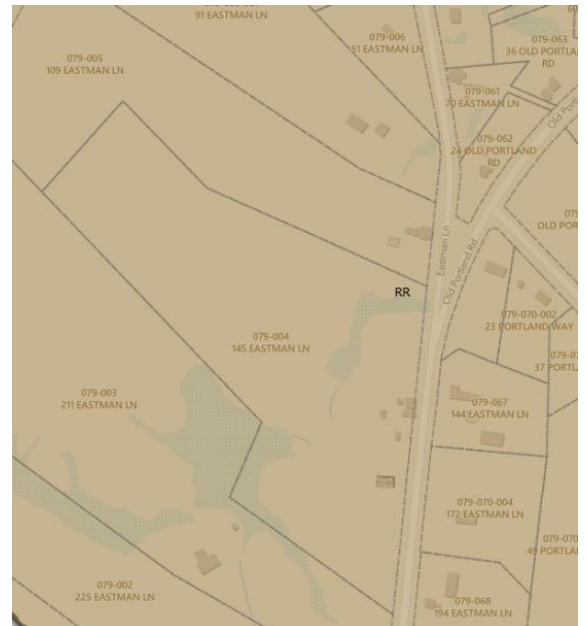
The parcel is approximately 16.88 acres in area. The property is relatively flat.

An updated survey would need to be conducted to accurately reflect site conditions.



Current Zoning

The parcel is in a designated limited growth area pursuant to the Auburn Comprehensive Plan and is zoned as Rural Residential (See Division 4, Low Density Rural Residence District at



[https://library.municode.com/me/auburn/codes/code of ordinances?nodeId=PTIICOR_C_H60ZO_ARTIVDIRE_DIV4LODERURED](https://library.municode.com/me/auburn/codes/code%20of%20ordinances?nodeId=PTIICOR_C_H60ZO_ARTIVDIRE_DIV4LODERURED).

The City of Auburn Zoning Ordinance defines the district as: "This district is intended to provide for low density rural residential areas while protecting adjacent agriculture and resource protection districts, allowing a degree of residential development compatible with maintenance of environmental quality and preservation of the open character of the area."

Permitted residential uses include one family detached dwellings, one-family attached dwellings (as part of a planned residential unit development) and two-family dwellings.

The density of dwelling units shall not exceed an average of one dwelling per acre. An accessory dwelling unit may be included with the primary dwelling unit counting the unit in the density requirement calculation. *Accessory dwelling unit* means a self-contained dwelling unit meeting a minimum of 190 square feet and not to exceed 1,500 square feet, that can be located within, attached to or detached from a single-family dwelling unit located on the same parcel of land. Lots must be at least 250' in width and at least 150' in depth.

This parcel is not eligible for the affordable housing bonus pursuant to 30-A MRSA §4364 as the parcel is not in a growth area or served by water and sewer service.

Infrastructure

The site does not have access to public water and public sewer service.

Financial Approaches

Developing affordable housing requires creative and complex approaches to financing the development. Funding for affordable housing often requires multiple layers of financing. The city recognizes that affordable housing developers may partner with municipalities for discounted land sales, and tax increment financing (TIF) based credit enhancement agreements to assist with affordable housing developments.

The city is prepared to consider such requests for assistance. It is assumed that proposals submitted will present approaches to financing without any committed financing. Applicants' experience working with complex financial structures and the probability of securing the necessary finances will be important considerations.

Response Content and Organization

Each response must contain the following.

1. An executive summary of the proposal.
2. A description of the proposer's organization.
3. A description of the experience of the management team of the

proposer's organization.

4. A description of the organization's experience developing affordable housing. Provide examples of affordable housing projects completed or in development. Include the income targeting method used, numbers of units, types of housing, ownership model, and financing approach.
5. A description of the organization's experience working with municipalities to create affordable housing.
6. A description of the organization's general concept for the development of affordable housing at this site which includes the income targeting method, numbers of units, types of housing, ownership model, and financing approach.
7. A high-level estimated timeline for the proposed project listing major milestones and activities.
8. If the development includes rental units, describe the post development management plan for the property.
9. Explain how the development would maintain long-term affordability for low to moderate income residents.
10. Identify the organization's expectations for participation in the proposed project by the City of Auburn.

Where the word "organization" appears in this section, this means the proposer organization and any partner organizations participating in the proposed project.

Selection Criteria

The City of Auburn is not obligated to select any response to this RFQ and will make its selection based upon satisfactory review and due diligence of the respondents. The city will use the following criteria and point system in evaluating proposals:

- The concept proposal maximizes the ability to develop affordable housing of the preferred development type. (40 points)
- Affordable housing development experience of the proposer organization, with special consideration for successful history of completing affordable housing projects involving targeted populations and different types of housing on the same site. (30 points)
- Proposer organization's capability and capacity. (20 points)
- Experience developing housing on municipal or public land. (10 points)

The proposal review panel may include:

- Executive Director of Public Services
- Director of Business and Community Development
- Director of Planning
- Mayor
- Member of the City Council appointed by the mayor
- Housing Committee Chair

- Member of the Housing Committee appointed by the Chair

RFQ Schedule

The following is the anticipated schedule.

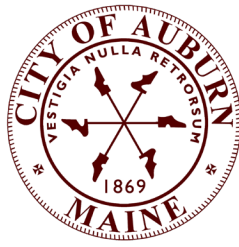
RFQ Publication Date:	Day of Week, Month Day, Year
Pre-Submittal Meeting:	Day of Week, Month Day, Year
Site Visit	Week of, Month Day, Year
Deadline for Questions:	Day of Week, Month Day, Year
Response Submission Due Date:	Day of Week, Month Day, Year
Proposer Presentations	Week of, Month Day, Year

The City of Auburn reserves the right to extend the schedule and will post notice of any such extension on the City's website at [Bid Notices](#).

Following the receipt of proposals, the review panel will conduct a preliminary review of the proposals and may down select to a list of finalists. Finalists will be invited to present their proposal to the review panel.

City of Auburn Rights

At any stage of the proposal process, the City of Auburn reserves the right to terminate, suspend, extend, amend, or modify this selection process; reject any or all submittals at any time; and waive any informalities, irregularities, or omissions in submittals, as the best interests of the City may appear. The RFQ process shall in all respects be governed by, and construed in accordance with, the laws of the State of Maine.



ORDER 64-07212025

City Council Order

IN CITY COUNCIL

Ordered, that The City Council authorize the City Manager to offer the tax acquired property at 145 Eastman Lane (Parcel ID 079-004) for sale by broker or request for proposals and qualifications for the development of housing at the site and to sign a purchase and sales agreement and sell the property.

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



City of Auburn, Maine

Office of the Assessor

www.auburnmaine.gov | 60 Court Street

Auburn, Maine 04210

207.333.6601

July 21, 2025

RE: Tax Abatement, tax year 2023 (as of April 1, 2023)

27 Beacon Street, Auburn, ME map 240 lot 033

Dear Auburn City Council,

Due to an error in title the property (land and garage) located at 27 Beacon Street in Auburn Maine was assessed to the Suzanne B. O'Sullivan Irrevocable Trust for the 2023 & 2024 tax years. The Assessor has the authority to grant an abatement up to one year from the date of commitment (MRS 36 § 841) to correct an illegality (error in title). The Assessor, Karen Scammon, granted an abatement in the amount of \$246.98 to the Suzanne B. O'Sullivan Irrevocable Trust, Zoey C.O. Murphy, Trustee for the 2024 tax year (as of April 1, 2024) for the land and garage at 27 Beacon Street.

The Municipal Officers (Auburn City Council) have the authority to approve tax abatements up to 3 years from the date of commitment for an illegality (error in title), MRS 36 § 841. I have prepared the tax abatement paperwork for the 2023 tax year for your review and approval.

April 1, 2023 assessment: 11,100 Tax assessed: \$252.53

I will prepare supplemental assessments in accordance with MRS 36 § 713, for the owners, Sara Goodrich and Ryan Rhodes.

Karen Scammon, CMA-4
Assessor/City of Auburn



Application for Abatement of Property Tax
City of Auburn

Date of Application 7/9/2025

Name of Applicant Zoey C.O. Murphy, Trustee, Suzanne B. O'Sullivan Irrevocable Trust
Legal owner of property Sara Goodrich/Ryan Rhodes as of 4-1-2021
Address of Property for which abatement is requested 27 Beacon Street, Auburn, ME 04210
Applicant's mailing address 41 Ridge Rd., Concord, NH 03301
Telephone # _____ e mail address _____
Name, address and telephone number of attorney or other authorized agent _____

Tax year for which the abatement is requested 2023

For Real Estate Abatement Requests: Map/Lot (if known) 240-033
Assessed Value: Land \$3,500 Yard Item \$7,600 Total Assessed \$11,100
Owner's Opinion of Value: _____
Requested Amount to be Abated: \$11,100

For Personal Property Abatement Requests: PP Account# (if known) NA
Assessed Valuation of Personal Property _____
Requested Amount to be Abated _____

Maine State Statutes provide that a property owner who believes that their local property valuation is excessive may seek relief through a written request to the Assessor within **185 days** of the date of commitment. **High taxes are not a legitimate reason to file for abatement.** By law, the property owner has the burden of proving that the assessed value is manifestly wrong. In order to do so, one of following three things must be proved:

- 1) The judgment of the Assessor was irrational or unreasonable in the light of the circumstances or that the property is substantially overvalued and an injustice results;
- 2) There was unjust discrimination or;
- 3) The assessment was fraudulent, dishonest or illegal.

Please state the specific reason(s) and provide any supporting evidence for the abatement request:

Error in Title _____

attach additional info as necessary

In accordance with the provisions of Title 36 M.R.S. § 841, I hereby make application for abatement of property taxes to the assessing authority of the City of Auburn as noted above. The above statements are correct to the best of my knowledge and belief.

Print name _____ Signature _____

Mail completed application to: **Assessing Department, 60 Court Street, Suite 104, Auburn, ME 04210**



Application for Abatement of Property Tax
City of Auburn

Date of Application 7/9/2025

Name of Applicant Zoey C.O. Murphy, Trustee, Suzanne B. O'Sullivan Irrevocable Trust
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Print name _____ Signature _____

Mail completed application to: **Assessing Department, 60 Court Street, Suite 104, Auburn, ME 04210**



City of Auburn, Maine

Office of the Assessor

www.auburnmaine.gov | 60 Court Street

Auburn, Maine 04210

207.333.6601

July 21, 2025

Zoey C.O. Murphy
41 Ridge Rd.
Concord, NH 03301

2023 NOTICE OF ACTION ON REAL ESTATE ABATEMENT

Property Located at: 27 Beacon Street

Map 240 Lot 033

Dear Ms. Murphy,

The Municipal Officers of the City of Auburn Maine, granted a full abatement of taxes for the 2023-2024 tax year (assessment as of April 1, 2023) on the above-described property on July 21, 2025.

REASON: Error in Title

The change in value is shown below:

Original Taxable Valuation:	Total	\$11,100
Adjusted Taxable Value:	Total	\$0

The Municipal Officers granted a full abatement of the 2023 taxes (\$252.53) assessed to the Suzanne B. O'Sullivan Irrevocable Trust, Zoey C.O. Murphy, trustee. A supplemental assessment to Sara Goodrich and Ryan Rhodes, the owners of record as of April 1, 2021 will follow. The Tax Collector has been notified. Please contact the Tax Collector, Jessica Grover, with any questions you may have regarding the account at 333-6601 extension 2070.

Sincerely,



City of Auburn, Maine

Office of the Assessor

www.auburnmaine.gov | 60 Court Street

Auburn, Maine 04210

207.333.6601

July 21, 2025

Zoey C.O. Murphy
41 Ridge Rd.
Concord, NH 03301

2023 NOTICE OF ACTION ON REAL ESTATE ABATEMENT

Property Located at: 27 Beacon Street

Map 240 Lot 033

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Sincerely,

Title 36: TAXATION
Part 2: PROPERTY TAXES
Chapter 105: CITIES AND TOWNS
Subchapter 8: ABATEMENT

§841. Abatement procedures

1. Error or mistake. The assessors, either upon written application filed within 185 days from commitment stating the grounds for an abatement or on their own initiative within one year from commitment, may make such reasonable abatement as they consider proper to correct any illegality, error or irregularity in assessment if the taxpayer has complied with section 706-A ([../36/title36sec706-A.html](#)).

The municipal officers, either upon written application filed after one year but within 3 years from commitment stating the grounds for an abatement or on their own initiative within that time period, may make such reasonable abatement as they consider proper to correct any illegality, error or irregularity in assessment if the taxpayer has complied with section 706-A ([../36/title36sec706-A.html](#)). The municipal officers may not grant an abatement to correct an error in the valuation of property.

[PL 2017, c. 367, §7 (AMD).]

2. Hardship or poverty. The municipal officers, or the State Tax Assessor for the unorganized territory, within 3 years from commitment, may, on their own knowledge or on written application, make such abatements as they believe reasonable on the real and personal taxes on the primary residence of any person who, by reason of hardship or poverty, is in their judgment unable to contribute to the public charges. The municipal officers, or the State Tax Assessor for the unorganized territory, may extend the 3-year period within which they may make abatements under this subsection.

As used in this subsection, "primary residence" means the home, appurtenant structures necessary to support the home and acreage sufficient to satisfy the minimum lot size as required by the municipality's land use or building permit ordinance or regulations or, in the absence of any municipal minimum lot size requirement, as required by Title 12, section 4807-A ([../12/title12sec4807-A.html](#)).

Municipal officers or the State Tax Assessor for the unorganized territory shall:

A. Provide that any person indicating an inability to pay all or part of taxes that have been assessed because of hardship or poverty be informed of the right to make application under this subsection; [PL 2013, c. 424, Pt. A, §24 (RPR).]

B. Assist individuals in making application for abatement; [PL 2013, c. 424, Pt. A, §24 (RPR).]

C. Make available application forms for requesting an abatement based on hardship or poverty and provide that those forms contain notice that a written decision will be made within 30 days of the date of application; [PL 2013, c. 424, Pt. A, §24 (RPR).]

Title 36: TAXATION
Part 2: PROPERTY TAXES
Chapter 105: CITIES AND TOWNS
Subchapter 5: POWERS AND DUTIES OF ASSESSORS

§713. Supplemental assessments

Supplemental assessments may be made within 3 years from the last assessment date whenever it is determined that any estates liable to taxation have been omitted from assessment or any tax on estates is invalid or void by reason of illegality, error or irregularity in assessment. A supplemental assessment may be made during the municipal year whenever, through error or inadvertance, the assessors have omitted from their assessment or commitment taxes duly raised by the municipality or its proportion of any state or county tax payable during the municipal year. In municipalities not a part of a primary assessing area, the assessors for the time being may, by a supplement to the invoice and valuation and the list of assessments, assess such estates for their due proportion of such tax, according to the principles on which the previous assessment was made. In primary assessing areas, the chief assessor may, by a supplement to the valuation list, certify the valuation of such estates to the municipal officers who shall assess such estates according to the principles upon which the previous assessment was made.

[PL 1979, c. 31 (AMD).]

Such supplemental assessments shall be committed to the collector for the time being with a certificate as provided in [sections 709 \(../36/title36sec709.html\)](#) and [709-A \(../36/title36sec709-A.html\)](#) stating that they were invalid or void or omitted and that the powers in the previous warrant, naming the date of it, are extended thereto. The tax collector has the same power, and is under the same obligation to collect them, as if they had been contained in the original list. Interest shall accrue on all unpaid balances of any supplemental tax, beginning on the 60th day after the date of commitment of the supplemental tax to the collector or the date interest accrues for delinquent taxes under the original commitment, whichever occurs later. The rate of interest shall be the same as specified by the municipality for the current tax year, in accordance with [section 505, subsection 4 \(../36/title36sec505.html\)](#).

[PL 1979, c. 612 (AMD).]

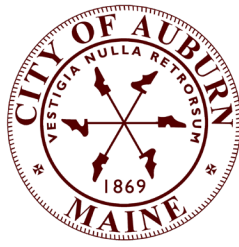
All assessments shall be valid, notwithstanding that by such supplemental assessment the whole amount exceeds the sum to be assessed by more than 5%.

The lien on real estate created by [section 552 \(../36/title36sec552.html\)](#) may be enforced as provided in [section 948 \(../36/title36sec948.html\)](#).

Persons subjected to a tax under this section are deemed to have received sufficient notice if the notice required by [section 706-A \(../36/title36sec706-A.html\)](#) was given. [PL 2017, c. 367, §6 (AMD).]

SECTION HISTORY

PL 1973, c. 66, §10 (AMD). PL 1973, c. 620, §20 (AMD). PL 1973, c. 695, §15 (AMD). PL 1979, c. 31 (AMD). PL 1979, c. 612 (AMD). PL 2017, c. 367, §6 (AMD).



ORDER 65-07212025

City Council Order

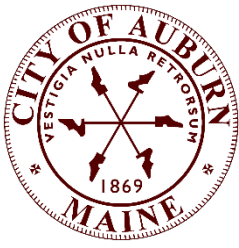
IN CITY COUNCIL

ORDERED, that the Auburn City Council approve full abatement of taxes to the Suzanne B. O'Sullivan Irrevocable Trust, Zoey C.O. Murphy, Trustee for the 2023-2024 tax year (as of April 1, 2023) for the land and garage at 27 Beacon Street.

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: July 21, 2025

ORDER 66-07212025

Author: Emily F. Carrington, City Clerk

Subject: Amending "APPENDIX A" – Master Fee Schedule to reflect FY26 revenue changes

Information: The Mayor's ad-hoc City Fee Review Committee met with department heads to review fees throughout the FY26 budget planning process. In that review, several key areas were identified for amendment, specific to Code/Planning/Permitting fees and Recreation fees. The FY26 Appropriation and Revenue Resolve, as passed by the City Council May 19 2025, adopted increases in revenues based on these changes. Amending the City's Master Fee Schedule, also known as "APPENDIX A", reflects these changes and sets the fees for the City. These fees are effective August 1, 2025, or as stated.

In addition, the formatting of the fee schedule has been adjusted for readability, cannabis (marijuana) establishment fees have been included, and relevant attachments where additional referenced fee schedules have been adopted are attached and/or linked.

The City's Master Fee Schedule (Appendix A) can be found on the City's website (under "Charter & Ordinances") and/or at the City Clerk's office.

City Budgetary Impacts: Changes the listed fees to match the adopted FY26 revenue projections

Staff Recommended Action: Motion for passage. Only one reading is required, as APPENDIX A has been removed from the City's Code of Ordinances (effective March 2024).

Previous Meetings and History: City Fee Review Committee meetings (August 2024-March 2025), Budget workshops & meetings (March-April 2025), approval of the FY26 Appropriation & Revenue Resolve (May 19, 2025). City Council Meeting July 7, 2025; Workshop July 21, 2025. The last revision of the City's Master Fee Schedule (APPENDIX A) was September 16, 2024.

City Manager Comments: *Phillip Crowell Jr.*

Attachments: ORDER adopting the revised Appendix A with changes and attachments.



ORDER 66-07212025

City Council Order

IN CITY COUNCIL

ORDERED, that the City of Auburn hereby adopts the revised Master Fee Schedule (Fees and Charges – Appendix A), as shown on the attached.

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager

CITY OF AUBURN, MAINE**APPENDIX A – FEES AND CHARGES – MASTER FEE SCHEDULE****Administrative**

Notary fee	\$10.00
Copy fee, per page (8.5 x 11, black and white)	\$0.10
Freedom of Access Act/Public Records Information Requests	No charge for first two hours of research, then \$25.00/hour

Animals

Dog license fees, annually:	
Unaltered dog	\$11.00
Spayed/neutered dog	\$6.00
Late fee (after January 31)	\$25.00
Impoundment fee, each animal	\$50.00 + additional per day boarding fee
Dangerous dog, registration fee	\$100.00

Buildings and Building Regulations

Building permit – single family and two-family:	
New construction, additions and mobile homes	\$25.00 + \$0.30 per square foot
Accessory structure	\$25.00 + \$0.10 per square foot
Renovation < \$4,000.00	\$30.00
Renovation > \$4,000.00	\$25.00 base + \$0.30 per square foot
Building permit – commercial and multi-family:	*New construction for agricultural building for the storage of crops, housing of livestock are excluded from the building permit fees. This exclusion does not apply to marijuana (cannabis).
New construction	\$30.00 base + \$0.35 per square foot (per floor)
Renovation	\$30.00 base + \$7.00 per \$1,000 value
Foundation only	\$30.00 base + \$5.00 per \$1,000 value
Building permit – swimming pools	*Includes electrical inspection
Above ground and in-ground pools	\$50.00
Building permit - other	
Fences, 6 feet or higher	\$25.00
Underground storage tanks	\$50.00 first tank + \$15.00 additional tanks
Moving building	\$100.00

CITY OF AUBURN, MAINE

APPENDIX A – FEES AND CHARGES – MASTER FEE SCHEDULE

Driveways	\$25.00
Change of use	\$40.00
Certificate of Occupancy, included in permit	\$260.00 penalty
Signs	\$25.00 base + \$0.50 per square foot
Banners, 7 days not to exceed 14 days	\$250.00
Demolition:	
Interior demolition, not in conjunction with a construction project	\$50.00
< 5,000 square feet	\$50.00
> 5,000 square feet	\$250.00
Belated fee (“after the fact”)	The customary permit fee shall double where work commences prior to the issuance of the appropriate permits.
Plumbing fees:	
Internal plumbing and Subsurface Wastewater Disposal System Permits	See Maine Department of Health and Human Services Fee Schedule (adopted 01/30/2024 and as may be amended) , payable to the City of Auburn
Electrical inspections:	
Minimum, after first inspection	\$50.00
Residential	\$45.00
Commercial	\$55.00
Single and multifamily dwellings, per unit (includes service/openings), each	\$60.00
All temporary services	\$40.00
Electrical services – panel and meter:	
1 and 3 Phase up to 800 Amperes	\$75.00 (State Fee)
1 and 3 Phase over 800 Amperes	\$75.00 + \$10 for each 100 Amperes over 800
Plus-subpanels – each additional 100 amps or fraction	\$10.00
Wiring openings (total outlets, lights and switches – 120 volt)	\$0.50 per opening

CITY OF AUBURN, MAINE

APPENDIX A – FEES AND CHARGES – MASTER FEE SCHEDULE

Appliances in new locations – 120 volts (compactors, dishwashers, disposals, air conditioners, etc)	\$5.00
Appliances in new locations – 240 volts (ranges, ovens, water heaters, dryers, air conditioners, etc)	\$10.00
Domestic heat:	
Electric, per kilowatt	\$3.00
Gas, oil, central air, other	\$12.00
Manufactured dwellings – per unit (includes service equipment)	\$45.00
Circuses, carnivals, fairs, festivals, etc	\$75.00 flat fee
Transformers, generators and UPS (battery back up)	\$25.00 flat fee
Alarm system (copper or fiber):	
Fire, burglar – base fee	\$18.00 base fee + \$0.50 per outlet over first 10 outlets
Other low voltage system (computer, phone, cable, satellite dish, sound, closed circuit television, etc)	\$18.00 base fee + \$0.50 per outlet over first 10 outlets
Motors	
< 25 HP	\$12.00
> 25 HP	\$20.00
Signs	<i>One time fee</i>
Portable, mobile, permanent	\$30.00, each sign
Emergency lighting battery pack unit	\$7.00 each
Water, sewer, gas, or wall pump	\$10.00 each
State business licensing inspections	\$40.00 each
Industrial electrical permit, annual (does not include new structures or additions)	\$250.00
Fire alarm box connection:	
DET electronic units (annually)	\$400.00

CITY OF AUBURN, MAINE

APPENDIX A – FEES AND CHARGES – MASTER FEE SCHEDULE

Mechanical box connections	\$425.00
Belated electrical permit fee, within 1 calendar year	
First offense	\$100.00
Second offense	\$200.00
Third offense	\$400.00
Fourth offense	\$800.00
Fifth and subsequent offenses	\$1,600.00 each
Inspections and department call outs after normal business hours-minimum (additional time beyond three hours shall be calculated at time plus one-half for the on call electrician)	\$150.00
Notice of intent to sell, transfer or rent property subject to order; violation of Sec. 12-199:	
Not less than	\$50.00
Not more than	\$100.00

Businesses and Business Regulations

Lodging Establishments (Lodginghouse, Boardinghouse, rooming houses, hotels, motels, etc), annually	\$100.00
Outpatient addiction treatment clinic, annually	\$200.00
Closeout sales (30-A M.R.S.A. § 3781)—maximum of one per business up to 60 days	\$20.00
Massage licenses, annually:	
Establishment (more than one therapist)	\$150.00
Therapist	\$150.00 + cost of background check
Solicitation permit (issued by Police Department)	\$0.00
Mobile or itinerant vendor (door-to-door sales):	

CITY OF AUBURN, MAINE

APPENDIX A – FEES AND CHARGES – MASTER FEE SCHEDULE

One year	\$100.00
Mobile food distribution unit (roving diner), annual	\$100.00
Vendor use of city-property (each 3 month period)	\$50.00
Peddlers:	
Per event	\$75.00
30-day Permit	\$100.00
Agricultural barn sales - (maximum of one three-day permit per month between the months of April and October), each	\$15.00
Garage/yard sales - (maximum of two three-day permits within six months), each	\$0.00
Secondhand dealer license, annually	\$100.00
Pawnbroker license, annually	\$100.00 + cost of legal ad
Junkyard/Automobile graveyard, annually	\$100.00 + cost of legal ad
Taxicabs:	
Taxicab business license, annual	\$100.00
Call-out inspection fee (requested outside normal hours), each	\$100.00 + inspector's overtime hourly rate
Re-inspection fee	\$100.00
Flea market, craft fairs, swap meets, bazaars:	
One day event to 3 months	\$0.00 – application only
Alcoholic Beverage Establishments, annually:	
Class A Lounge (Liquor), annually	\$1,300.00 + cost of legal ad
Tavern license, annually	\$250.00
Liquor service approval (off-premise catering), per event	\$10.00
Food Service Establishments, annually:	
Class I (liquor—beer, wine and spirits, and mixed drinks)	\$500.00 + cost of legal ad
Class III/IV (liquor—beer and wine)	\$400.00 + cost of legal ad
Class IV (liquor—beer)	\$400.00 + cost of legal ad
Class on or off premises (no liquor)	\$200.00 + cost of legal ad
Bottle Club/BYOB	\$200.00 + cost of legal ad
Temporary Food Service License, per event (maximum of 30 days)	\$60.00
Off premises retailer – beer + wine	\$200.00
Adult amusement devices, each annually	\$1,100.00
Beano/Bingo	\$0.00

CITY OF AUBURN, MAINE

APPENDIX A – FEES AND CHARGES – MASTER FEE SCHEDULE

Carnival, circus, other traveling amusement – per day	\$150.00
Rollerskating rinks, with partial or full kitchen, annually	\$90.00
Dances and dance halls, per event	\$35.00
Tattoo Artist, annually	\$100.00 + cost of background check
Tattoo artist exhibitions or shows, per event	\$250.00
Special amusement	\$125.00 + cost of legal ad
Games of Chance:	
Six months	\$10.00
Up to 3 Year Blanket Approval	\$20.00
Adult Use Cannabis (Marijuana)	
Application Fee	\$500
Retail Store	\$5,000
FSE On/Off Pre-packaged foods	\$200.00
Tier I Cultivation: up to 500 SF of mature plant canopy	\$1,000
Tier II Cultivation: 501-2,000 SF of mature plant canopy	\$1,500
Tier III Cultivation: 2,001-7,000 SF of mature plant canopy	\$2,500
Tier IV Cultivation: greater than 7,000 SF of mature plant canopy	\$5,000
Manufacturing Facility	\$2,500
Testing Facility	\$2,500
Nursery: cultivation of not more than 1,000 SF of plant canopy	\$1,000
Medical Cannabis (Marijuana)	
Application Fee	\$500
Retail Store	\$5,000
FSE On/Off Pre-packaged foods	\$200.00
Cultivation Facility	\$1,000
Manufacturing Facility	\$2,500
Testing Facility	\$2,500
Dispensary, total of all allowed uses	\$5,000
Late renewal fee by any existing business	30-45 days late - \$50.00 > 45 days late - \$100.00 Reoccurring - \$200

CITY OF AUBURN, MAINE

APPENDIX A – FEES AND CHARGES – MASTER FEE SCHEDULE

Emergency Management and Services

Security (Alarm) System Permit	
Issuance	\$30.00
EMS Transport Rates	As adopted by City Council, effective 1/1/25 (attached)

Environment

Fill permit, original issuance	
Up to 7,000 SF of fill area	\$25.00
7,001 to 22,500 SF of fill area	\$35.00
Over 22,500 SF of fill area	\$50.00
Fill permit, annually – if not delinquent	\$0.00

Fire Prevention and Protection

Reports, per copy	\$10.00
Research, per hour (1 hour minimum)	\$20.00
Old hose, per foot	\$1.00
Coverage of a fire/EMS event, per person, per hour	\$50.00 + apparatus rate
Accident or fire photos, each (unless otherwise determined by Fire Chief)	\$10.00
Photos printed outside of agency, each	\$20.00 + actual costs
Environmental reviews, each	\$20.00
Fireworks standby, per hour	\$200.00
Training burns resulting in demolition	\$2,500.00
Fire investigations, per hour	\$100.00
Hazard material incidents:	
Cost of response	See apparatus costs + cost of materials & supplies used
Illegal/unauthorized burning response, per hour	\$250.00
Out of control burn response:	
Cost of response	See apparatus costs
Vehicle accidents, per hour	\$250.00
Extrication of patients from vehicle	\$300.00
Spill control and clean up	\$100.00
Salvage calls – residential:	
Labor, per hour	\$150.00

CITY OF AUBURN, MAINE

APPENDIX A – FEES AND CHARGES – MASTER FEE SCHEDULE

Sump pump, each, per hour	\$50.00
Salvage calls – commercial:	
Per hour	\$500.00
False alarms, received in one calendar year	
Second	\$100.00
Increase in alarm fee for each subsequent alarm	\$100.00
Fireworks, use or possession with intent to use in the City	
First offense	Not less than \$200.00, not more than \$400.00 (plus costs)
Second and subsequent offenses, per violation	Not less than \$300.00, not more than \$600.00 (plus costs)
Fireworks, sale or possession with intent to sell in the City	
First offense	Not less than \$500.00 (plus costs)
Second and subsequent offenses, per violation	Not less than \$1,000
Apparatus rates:	<i>Includes normal crew assignment</i>
Engine, per hour	\$250.00
Aerial device, per hour	\$350.00
Rescue, per hour	\$150.00
Boat, per hour	\$150.00
Command Unit	\$100.00
Forestry/Brush Truck	\$150.00

Recreation

Facility rentals	See attached rental prices, effective 7/1/25
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Solid Waste

Solid waste fees shall be as determined annually by the city council based on prior years' financial information.

CITY OF AUBURN, MAINE

APPENDIX A – FEES AND CHARGES – MASTER FEE SCHEDULE

Streets, Sidewalks and Other Public Places

Display of goods permit, each	\$0.00
Excavation/Street Opening Permits, per square foot*:	<i>* Applicability Date:</i> Notwithstanding the provisions of 1 M.R.S.A. § 302 or any other law to the contrary, the amendments to this Appendix A evidenced by Ordinance 05-06052023, when enacted, shall govern any proposed excavation/street opening for which an application has not been submitted to and finally acted upon by the City prior to June 5, 2023.
Newly constructed, reconstructed or repaved street	\$6.00
Paved streets	\$5.00
Gravel streets and shoulders	\$3.00
Construction areas (streets scheduled for full-depth construction)	\$5.00
Sidewalk openings, per square foot:	
Concrete, brick, bituminous	
Other openings - all other materials, per square foot:	\$1.00
Entrance permit, each	\$20.00
Private property	\$0.00
Inspection of improvements in developments:	
Streets to be accepted by city - as percentage of estimated costs of required public improvements	2%
Private streets—as percentage of estimated costs of required public-type improvements	2%
Special exceptions—the greater of:	
Minimum	\$200.00
Percentage of public type improvements	2%

CITY OF AUBURN, MAINE

APPENDIX A – FEES AND CHARGES – MASTER FEE SCHEDULE

Traffic and Vehicles

Parade or procession permit	\$0.00 – must complete Mass Gathering Permit Application
Parking in city owned parking lot and mechanics row parking garage, monthly	\$45.00

Zoning

Zoning text amendments:	
Each application	\$1,000 (includes required advertising)
Zoning Board – Appeals, interpretation, variance, conditional use permit, etc:	
Each application	\$350.00 (includes required advertising)
Site Plan Review:	
Minor projects—interdepartmental/staff review, each application	\$200.00
Major projects and subdivision of existing structures—planning board review/special exceptions, each application	\$1,000 (includes required advertising)
Site Plan Amendment:	
Minor projects—staff approved amendments, each	\$100.00
Major projects—planning board approved—amendments, each application	\$500 base fee (includes required advertising)
Subdivision review—new lots and structures:	
First three lots	\$1,000
Each additional lot over three	\$100.00
Delegated review (in addition to site plan or subdivision fees when required), includes one or all areas (stormwater, TMP, site law, etc.)	75% of the fee that would be charged by the State Department of Environmental Protection and State Department of Transportation for the same permits based on state adopted fee schedules at the time of application.
Zoning Conformance/Rebuild Letter, each	\$75.00
Independent professional review fees	Pass through actual cost
Engineering inspection fees	Pass through actual cost
Required advertising (unless otherwise specifically provided above)	\$100.00

CITY OF AUBURN, MAINE

APPENDIX A – FEES AND CHARGES – MASTER FEE SCHEDULE

Other General Information:

- Applicants are responsible for the cost of all public hearing advertisements and background checks required for various licenses. Failure to list that additional expense in the fee schedule shall not eliminate that requirement from the licensing process.
- Applicants are responsible for providing background checks, not older than 3 days prior to submission of application for all licenses that require such checks or, alternatively, applicants may pay \$100.00 to the city with the application to cover the cost of the background check.
- License fees established in this appendix include two routine or pre-operational inspections and one follow-up inspection. When additional inspections are required, the city may charge an additional \$100.00 per inspection to cover the costs of each additional inspection or visit.

Fee refund, reimbursement & waiver policy:

Residential construction. A veteran/widow/widower of a veteran or contractor on behalf of a veteran/widow/widower of a veteran seeking to build new construction or to rehabilitate an existing property will have all fees waived/reimbursed at time of permit approval. This applies to owner occupied single family and multifamily units, up to 3 unit structures. This does not apply to state plumbing fees administered by the city.

Commercial construction. A veteran owned business* or subcontractor hired by a veteran owned business* will be entitled to a 50% fee reduction/reimbursement for new construction or rehabilitation of an existing property at the time of permit approval. This does not apply to state plumbing fees administered by the city.

* Veterans honorably discharged from federal service, must present DD-214 to economic, and community development office for fees to be waived.

** Veteran owned business as defined by the SBA being a corporation in which 51% of the shares of the company are owned by a veteran.

Building permit fee reimbursement policy: In the event that the recipient of a building permit does not undertake any of the building activity associated with a given permit, he/she may submit a written request to the director of planning and permitting

CITY OF AUBURN, MAINE

APPENDIX A – FEES AND CHARGES – MASTER FEE SCHEDULE

for the reimbursement within six months of the issuance of said permit, and if no work associated with said permit was commenced, 75 percent of the permit fee will be reimbursed. The city shall retain 25 percent of the permit fee to provide compensation for the costs associated with issuance of said permit and to process reimbursement.

Floodplain Overlay District: A non-refundable application fee of \$50.00 for all minor development and \$100.00 for all new construction or substantial improvements shall be paid to the city. (Sec. 60-895).

Zoning text or map amendment requests: In the event that the applicant for a zoning text or map amendment does not receive approval, the base fees may be reimbursed. The applicant must submit a request to the city clerk within 30 days of the date of the denial. The city council shall consider the request within 30 days at a regular city council meeting and may approve by majority vote to authorize the reimbursement. The additional cost for required advertising is not reimbursable.

Business licenses: The city council is the only authority allowed to waive fees prescribed by ordinance. An application for waiver of any fees must be presented in writing to the city clerk to be brought to the city council at its next available meeting. (Sec. 14-31) In case an application is disapproved, the city clerk or designee shall then notify the applicant in writing of such denial and shall refund the fee paid in. The city clerk or designee shall also notify the city council of such action at the next regularly scheduled meeting of the city council. (Sec. 14-38)

Mass gatherings and events: An appeal for waiver of fees or surety bond may be made in writing to the city council. The city council may waive the permit fee or surety bond, when it determines that such waiver will not compromise the purpose or enforcement of this article. (Sec. 14-261).

(Ord. No. 35-10182021, 11-1-2021; Ord. No. 48-12062021, 12-20-2021; Ord. No. 04-02072022, 2-7-2022; Ord. No. 01-01032023, 1-17-2023; Ord. No. 05-06052023, 6-20-2023)

UPDATED FACILITY RENTAL PRICES

STARTING JULY 1ST, 2025

HASTY COMMUNITY CENTER

Monday–Friday 8:00am–4:30pm

BASKETBALL COURT	\$40 per hr
RECREATION ROOM	\$40 per hr
CLASSROOM	\$20 per hr

Weekdays after 5PM & Weekends

BASKETBALL COURT	\$60 per hr
RECREATION ROOM	\$50 per hr
CLASSROOM	\$40 per hr

Birthday Party Rentals (Sat/Sun ONLY)

BASKETBALL COURT & REC ROOM	\$100 per hr
BASKETBALL COURT & CLASSROOM	\$ 80 per hr
LARGE PARTY FEE (50+ People)	\$25 one time fee

All Birthday Party Rentals include free 30 min prep and 30 breakdown time

AUBURN SENIOR COMMUNITY CENTER

Monday–Friday 8:00am–4:30pm

MEETING ROOM (MAX 100)	\$100 per hr
BANQUET ROOM (MAX 200)	\$200 per hr
FULL HALL (MAX 300)	\$250 per hr

Weekdays after 5PM & Weekends

MEETING ROOM (MAX 100)	\$125 per hr
BANQUET ROOM (MAX 200)	\$225 per hr
FULL HALL (MAX 300)	\$275 per hr

Special Event Rental Fees

MAX CAPACITY (Staff)	Additional \$25 per hour
DAY BEFORE SET UP	\$50 one time fee
CLEAN UP FEE	\$50 one time fee

All Special Event Rentals include free 30 min prep and 30 breakdown time



Contact Us

207-333-6601 x2112

48 Pettengill Rd Auburn, ME 04210

SUBSURFACE WASTEWATER DISPOSAL SYSTEM PERMIT FEE SCHEDULE

Disposal System Components	Fee	State Share (25%)	DEP Surcharge
1.Complete Non-Engineered System (Includes 1 treatment tank + 1 disposal field + 1 pump)	\$250.00	\$62.50	\$15.00
2.Primitive / Limited System (graywater & alt toilet)	\$100.00	\$25.00	\$15.00
3.Alternative Toilet	\$50.00	\$12.50	NA
4.Non-Engineered Treatment Tank (Includes pre-treatment tanks and pump tanks of 750 gallons or greater)	\$150.00	\$37.50	NA
5.Holding Tank	\$100.00	\$25.00	\$15.00
6.Non-Engineered Disposal Field	\$150.00	\$37.50	NA
7.Gray Water System/ Separated Laundry System	\$35.00	\$8.75	\$15.00
8.Complete Engineered System**	\$200.00	\$50.00	NA
9.Engineered Treatment Tank (only)	\$80.00	\$20.00	NA
10.Engineered Disposal Field (only)	\$150.00	\$37.50	NA
11.Pre-Treatment (Pre-treatment components are charged as either treatment tanks or miscellaneous components)	NA	NA	NA
12.Miscellaneous Components	\$30.00	\$7.50	NA
First-Time System Variances (*State receives Fees for first time variances, <i>requiring State Approval</i> . The State does not receive fees for first time variances requiring only LPI approval)	\$20.00	\$5.00 *	NA
Replacement System Variances (No Fees go to the State)	NA	NA	NA
Seasonal Conversion Permit	\$50.00	\$12.50	NA

**Engineered Systems includes one disposal field + two tanks + pump. If two “pods” or a disposal field are more than 20 feet apart, they are charged like a separate engineered system. Additional tanks and disposal fields for an engineered system are charged with the engineered treatment tank or engineered disposal field fees. For more information, please contact subsurface.wastewater@maine.gov.

INTERNAL PLUMBING PERMIT FEE SCHEDULE

Minimum fee, includes up to 4 fixtures/hook-ups	\$40.00	\$10.00
Individual fixtures, <i>(minimum fee applies)</i>	\$10.00	\$2.50
Mobile or Modular Home – factory components & hook-up only	\$40.00	\$10.00
Hook up to public sewer <i>(minimum fee applies)</i>	\$10.00	\$2.50
Hook up to existing subsurface system <i>(minimum fee applies)</i>	\$10.00	\$2.50
Piping relocation with no new fixtures <i>(minimum fee applies)</i>	\$10.00	\$2.50
Permit transfer <i>(must be on it's own permit. Minimum fee does not apply)</i>	\$10.00	\$2.50



Auburn Fire Department

550 Minot Avenue | Auburn, Maine 04210
www.auburnmaine.gov | 207.333.6633

City of Auburn EMS Transport Rate Schedule effective January 1, 2025:

<u>SERVICE</u>	<u>ALL INCLUSIVE RATE</u>
Basic Life Support (A0429)	\$926
Advanced Life Support (A0427)	\$1155
Advanced Life Support Level 2 (A0433)	\$1680
Basic Life Support (Non-Emergency)	\$521
Advanced Life Support (Non-Emergency)	\$579
Specialty Care Transport (PIFT)	\$2940
Loaded Mile (A0425)	\$21 per mile
Paramedic Intercept	\$300
**On Scene	\$300

*On Scene: Calls in which EMS units respond, have patient contact and provide assessment and/or treatment, but the patient does not get transported.

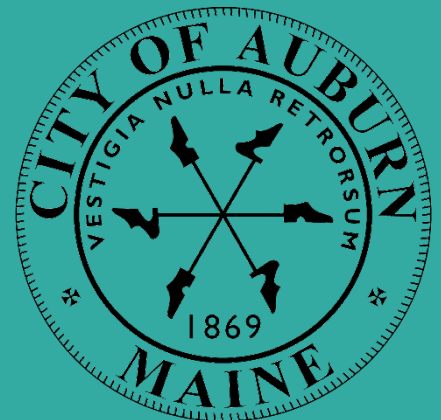
** Lift Assists: EMS response to residential care facilities will be billed to the facility at the “On Scene” rate

- a) A residential care facility is defined as a facility that provides housing and services to residents who need care, supervision or assistance with activities of daily living.

Monthly Financial Report

May 2025 - Fiscal Year 2025

Authored by: Kelsey Earle



To: Honorable Mayor, Members of the City Council and City Manager
Subject: Financial Report for the Month Ending May 31, 2025

I respectfully submit the financial summaries of the revenue and expenditure activities for the City during the month ending May 31, 2025.

Please note that although the monthly financial report contains amounts reported by the School Department, this discussion is limited to the City's financial results and does not attempt to explain any variances in comparison for the School Department. As a guideline for comparison purposes, individual line items can vary based upon cyclical activity. As such, comparisons are made based upon previous years of activity as noted.

General Fund Highlights

Revenues

Total revenues collected through May 2025 were **\$110.19M** or **87.8%** of budgeted general fund revenue, as compared to 101.5% of actual revenues through May 2024.

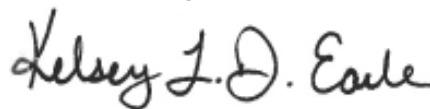
- Departments are on track with budgeted revenues. The last several years budgets were much more conservative, resulting in what appears to be higher than expected revenues in comparison.

Expenditures

Expenditures through May 2025 were **\$83.51M** or **70.1%** of the budget, as compared to 86.1% of actual expenditures through May 2024.

- No concerns with expenditures, with an average of 79.13% during the same period over the last 5 years, we are spending as expected.

Respectfully submitted,



Kelsey L. D. Earle
Finance Director

BALANCE SHEET FOR 2025 11 (May)

FUND: 1000 General Fund			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS				
TOTAL ASSETS			-4,625,328.12	45,413,311.07
LIABILITIES				
TOTAL LIABILITIES			2,582,948.46	1,730,497.86
FUND BALANCE				
1000	037000	Ctrl Total - Encumbrances	-246,667.12	2,014,467.01
1000	037100	Assinged Fund Balance	.00	-1,951,394.00
1000	037102	Nonspendable Fund Balance	.00	-689,263.00
1000	037103	Restricted Fund Balance	.00	-2,309,553.00
1000	037104	Unassigned Fund Balance	.00	-16,126,118.03
1000	037105	FB RESTRICTED SCHOOL	.00	536,000.00
1000	037201	CTRL TOTAL-BUD FB DESIGNATED	246,667.12	-2,014,467.01
1000	037301	Ctrl Total - Bud FB Undesignat	.00	-2,874,033.92
1000	047000	Ctrl Total - Revenues	-2,682,379.91	-110,194,985.18
1000	047001	CONTROL - ESTIMATED REVENUE	.00	125,441,434.97
1000	057000	CTRL TOTAL-EXPENDITURES	4,724,759.57	83,580,733.23
1000	057001	CTRL TOTAL-APPROPRIATIONS	.00	-122,567,401.05
TOTAL FUND BALANCE			2,042,379.66	-47,154,579.98
TOTAL LIABILITIES + FUND BALANCE			4,625,328.12	-45,424,082.12

EMS BILLING
SUMMARY OF ACTIVITY
July 1, 2024 - May, 31st, 2025
Report as of May 31st, 2025

	Beginning Balance 5/1/2025	May 2025					Write-Offs		Ending Balance 5/31/2025
		New Charges	Payments	Refunds	Adjustments				
Attorney/In care of	\$ 444.96	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 444.96
Bluecross	\$ 98,379.69	\$ 5,673.00	\$ (6,158.76)	\$ -	\$ (855.24)	\$ -	\$ -	\$ -	\$ 97,038.69
Intercept	\$ (2,269.40)	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,169.40)
Medicare	\$ 758,316.21	\$ 133,946.60	\$ (60,157.85)	\$ -	\$ (104,163.04)	\$ -	\$ -	\$ -	\$ 727,941.92
Medicaid	\$ (398,182.46)	\$ 36,122.00	\$ (27,565.84)	\$ -	\$ (25,353.85)	\$ -	\$ -	\$ -	\$ (414,980.15)
Other/Commercial	\$ 224,216.36	\$ 34,477.30	\$ (18,998.41)	\$ -	\$ (1,958.60)	\$ -	\$ -	\$ -	\$ 237,736.65
Private Insurance	\$ 924.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 924.00
Patient	\$ (221,627.86)	\$ 9,435.10	\$ (11,663.52)	\$ -	\$ (2,579.02)	\$ (15,507.19)	\$ -	\$ -	\$ (241,942.49)
Worker's Comp	\$ (19,808.18)	\$ -	\$ (3,084.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (22,892.18)
TOTAL	\$ 440,393.32	\$ 219,754.00	\$ (127,628.38)	\$ -	\$ (134,909.75)	\$ (15,507.19)	\$ -	\$ -	\$ 382,102.00

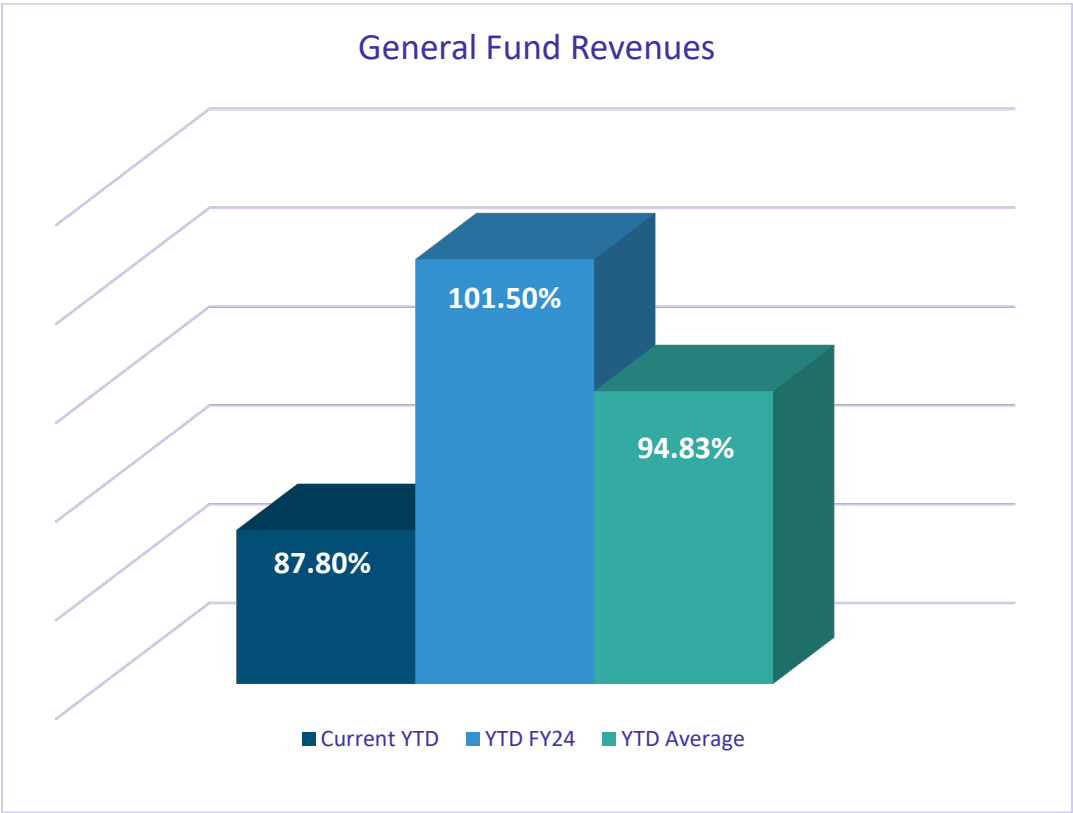
**CITY OF AUBURN, MAINE
INVESTMENT SCHEDULE
AS OF May 31, 2025**

INVESTMENT		FUND	BALANCE May 31, 2025	BALANCE April 30, 2025	INTEREST RATE
ANDROSCOGGIN BANK	449	CAPITAL PROJECTS	\$ 1,650,176.94	\$ 1,647,026.68	2.00%
ANDROSCOGGIN BANK	502	SR-TIF	\$ 1,058,618.64	\$ 1,060,570.77	2.00%
ANDROSCOGGIN BANK	836	GENERAL FUND	\$ 30,990,905.22	\$ 37,789,323.01	2.00%
ANDROSCOGGIN BANK	801	WORKERS COMP	\$ 55,503.46	\$ 55,397.54	2.00%
ANDROSCOGGIN BANK	684	EMS CAPITAL RESERVE	\$ 358,870.65	\$ 358,185.59	2.00%
ANDROSCOGGIN BANK	414	INGERSOLL TURF FACILITY	\$ 239,619.30	\$ 239,161.93	2.00%
ANDROSCOGGIN BANK	0888	ELHS FUNDRAISING	\$ 429,095.10	\$ 428,275.99	2.00%
ANDROSCOGGIN BANK		ELHS CONSTRUCTION	\$ 12,788,187.54	\$ 12,763,774.26	2.00%
Northern Capital Securities	CD	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	4.50%
Northern Capital Securities	CD	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	4.30%
Northern Capital Securities	CD	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	4.30%
Northern Capital Securities	CD	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	4.30%
Northern Capital Securities	CD	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	4.35%
Northern Capital Securities	CD	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	4.40%
Northern Capital Securities	CD	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	4.20%
Northern Capital Securities	CD	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	4.25%
Northern Capital Securities	CD	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	4.30%
Northern Capital Securities	CD	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	4.15%
Northern Capital Securities	CD	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	4.40%
Northern Capital Securities	CD	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	4.30%
Northern Capital Securities	CD	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	4.15%
Northern Capital Securities	CD	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	4.15%
Northern Capital Securities	CD	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	4.30%
Northern Capital Securities	CD	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	4.40%
Northern Capital Securities	CD	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	4.25%
Northern Capital Securities	CD	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	4.20%
Northern Capital Securities	CD	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	4.00%
Northern Capital Securities	CD	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	4.05%
GRAND TOTAL			\$ 52,570,976.85	\$ 59,341,715.77	3.62%

General Fund-Revenues

for the Period Ended May 31, 2025

*Graph reflects current YTD with comparison to prior YTD and YTD average of prior 3 years percentage.



CITY OF AUBURN
REVENUES- MAY 2025

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FROM 2025 01 TO 2025 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1000 General Fund							
1006 Communications & Engagement							
420070 Sponsorships-Special Events	-65,000	0	-65,000	.00	.00	-65,000.00	.0%
TOTAL Communications & Engagement	-65,000	0	-65,000	.00	.00	-65,000.00	.0%
1007 City Clerk							
420011 Fees - Clerk/Sale of Copies	-60	0	-60	-13.00	.00	-47.00	21.7%
420013 Fees - Voter Registration Lis	-200	0	-200	-22.00	.00	-178.00	11.0%
420024 Fees - City Clerk Notary	-1,100	0	-1,100	-1,110.00	.00	10.00	100.9%
420066 City Clerk Advertising Fees	0	0	0	-100.00	.00	100.00	.0%
421001 Certificate - Birth	-3,500	0	-3,500	-6,340.40	.00	2,840.40	181.2%
421002 Certificate - Death	-17,000	0	-17,000	-12,115.40	.00	-4,884.60	71.3%
421003 Certificate - Marriage	-4,500	0	-4,500	-5,534.00	.00	1,034.00	123.0%
421006 Licenses - Commercial	-75,000	0	-75,000	-47,634.00	.00	-27,366.00	63.5%
421007 Licenses - Marriage	-5,500	0	-5,500	-5,632.00	.00	132.00	102.4%
421012 Marijuana Business Licenses	-200,000	0	-200,000	-181,594.71	.00	-18,405.29	90.8%
421101 Permits - Burial	-2,000	0	-2,000	-1,442.00	.00	-558.00	72.1%
TOTAL City Clerk	-308,860	0	-308,860	-261,537.51	.00	-47,322.49	84.7%
1008 Finance							
401013 2013 Property Tax Revenue	0	0	0	-300.00	.00	300.00	.0%
401016 2016 Property Tax Revenue	0	0	0	.00	.00	.00	.0%
401017 2017 Property Tax Revenue	0	0	0	.00	.00	.00	.0%
401018 2018 Property Tax Revenue	0	0	0	-99.41	.00	99.41	.0%
401019 2019 Property Tax Revenue	0	0	0	-697.95	.00	697.95	.0%
401020 2020 Property Tax Revenue	0	0	0	.00	.00	.00	.0%
401021 2021 Tax Revenue	0	0	0	-10,359.16	.00	10,359.16	.0%
401022 2022 Tax Revenue	0	0	0	-151,455.64	.00	151,455.64	.0%
401023 2023 Tax Revenue	0	0	0	-513,039.61	.00	513,039.61	.0%

CITY OF AUBURN
REVENUES- MAY 2025

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FROM 2025 01 TO 2025 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
401024 2024 Tax Revenue	0	0	0	-53,205,497.06	.00	53,205,497.06	.0%
401100 Property Tax Revenue - Current	-54,314,567	0	-54,314,567	.00	.00	-54,314,567.00	.0%
401300 Homestead Exemption Reimburse	-1,770,000	0	-1,770,000	-1,722,458.80	.00	-47,541.20	97.3%
401400 In Lieu of Taxes	-90,000	0	-90,000	-111,126.22	.00	21,126.22	123.5%
401500 Personal Property Reimburse	-3,000,000	0	-3,000,000	-3,094,948.00	.00	94,948.00	103.2%
402000 Excise Tax - Vehicles	-4,650,000	0	-4,650,000	-4,678,498.31	.00	28,498.31	100.6%
402001 Excise Tax - Boat	-15,000	0	-15,000	-10,215.50	.00	-4,784.50	68.1%
402002 Excise Tax - Aircraft	-5,000	0	-5,000	-75.00	.00	-4,925.00	1.5%
403000 Penalties & Interest	-100,000	0	-100,000	-68,847.51	.00	-31,152.49	68.8%
420003 Cable Television Franchise	-125,000	0	-125,000	-110,756.08	.00	-14,243.92	88.6%
420012 Fees - Maps & Copie	0	0	0	-4.90	.00	4.90	.0%
420038 Fees - Hunting/Fishing/Dogs	-700	0	-700	-513.75	.00	-186.25	73.4%
420041 Fees - Neutered Animals	-2,000	0	-2,000	-1,894.00	.00	-106.00	94.7%
420055 Fees - MMWAC Host	-232,110	0	-232,110	-19,342.58	.00	-212,767.42	8.3%
420080 CATV Fees-City of Lewiston	-71,000	0	-71,000	.00	.00	-71,000.00	.0%
421000 Agent Fee	-95,000	0	-95,000	-84,257.50	.00	-10,742.50	88.7%
421011 Fines - Dog	-3,000	0	-3,000	-2,579.00	.00	-421.00	86.0%
422000 Investment Income	-350,000	0	-350,000	-367,755.50	.00	17,755.50	105.1%
429000 Miscellaneous	-50,000	0	-50,000	-271,520.87	.00	221,520.87	543.0%
429004 CDBG Reimbursement	-588,154	0	-588,154	.00	.00	-588,154.00	.0%
429009 Reimbursement - Other	-193,132	0	-193,132	-74,846.70	.00	-118,285.30	38.8%
429013 Sale of Assets	-100,000	0	-100,000	-24,038.47	.00	-75,961.53	24.0%
429036 Ingersoll Turf Facility Income	-245,000	0	-245,000	.00	.00	-245,000.00	.0%
429200 Tax Sharing Revenue	-182,000	0	-182,000	.00	.00	-182,000.00	.0%
429900 Designated FB Offset	-1,875,000	0	-1,875,000	.00	.00	-1,875,000.00	.0%
430000 Other State Aid	-3,400	0	-3,400	-2,674.48	.00	-725.52	78.7%
430001 State Revenue Sharing	-7,200,000	0	-7,200,000	-7,453,517.48	.00	253,517.48	103.5%
430003 Tree Growth	-12,500	0	-12,500	-11,322.81	.00	-1,177.19	90.6%
430004 Veterans Reimbursement	-18,000	0	-18,000	.00	.00	-18,000.00	.0%
43040 Sewall Grant	0	0	0	60.00	.00	-60.00	.0%
580000 TIF	-1,500,000	0	-1,500,000	.00	.00	-1,500,000.00	.0%
580020 Transfer In-Opioid Settlement	-60,000	0	-60,000	.00	.00	-60,000.00	.0%
TOTAL Finance	-76,850,563	0	-76,850,563	-71,992,582.29	.00	-4,857,980.71	93.7%
1010 Planning & Permitting							
420027 Fees - Court	0	0	0	-47,100.00	.00	47,100.00	.0%
TOTAL Planning & Permitting	0	0	0	-47,100.00	.00	47,100.00	.0%
10108001 General Fund Prop Tax							

CITY OF AUBURN
REVENUES- MAY 2025

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FROM 2025 01 TO 2025 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
401004 2004 Property Tax Revenue	0	0	0	-120.46	.00	120.46	.0%
401008 2008 Property Tax Revenue	0	0	0	.00	.00	.00	.0%
TOTAL General Fund Prop Tax	0	0	0	-120.46	.00	120.46	.0%
1012 Planning & Permittin							
420023 Fees - Citation Ordinance	-3,000	0	-3,000	-2,575.00	.00	-425.00	85.8%
420068 Departmental Review	-12,000	0	-12,000	-27,742.13	.00	15,742.13	231.2%
420069 Advertising Fees	-3,400	0	-3,400	.00	.00	-3,400.00	.0%
421100 Permits - Building	-120,000	0	-120,000	-246,783.40	.00	126,783.40	205.7%
421102 Permits - Electrical	-25,000	0	-25,000	-30,511.00	.00	5,511.00	122.0%
421106 Permits - Plumbing	-15,000	0	-15,000	-16,010.00	.00	1,010.00	106.7%
421107 Permits - Sign	-5,000	0	-5,000	-3,636.50	.00	-1,363.50	72.7%
TOTAL Planning & Permittin	-183,400	0	-183,400	-327,258.03	.00	143,858.03	178.4%
1014 Engineering							
420028 Fees - Drive Opening	-250	0	-250	-400.00	.00	150.00	160.0%
420039 Fees - Inspection	-5,000	0	-5,000	-400.00	.00	-4,600.00	8.0%
421103 Permits - Fill	-200	0	-200	.00	.00	-200.00	.0%
421108 Permits - Street Excavation	-15,000	0	-15,000	.00	.00	-15,000.00	.0%
TOTAL Engineering	-20,450	0	-20,450	-800.00	.00	-19,650.00	3.9%
1015 Facilities							
429010 Rental Income	-84,000	0	-84,000	-15,780.06	.00	-68,219.94	18.8%
429100 Utility Reimbursement-School	-20,000	0	-20,000	.00	.00	-20,000.00	.0%
TOTAL Facilities	-104,000	0	-104,000	-15,780.06	.00	-88,219.94	15.2%
1021 Fire & EMS Transport							

CITY OF AUBURN
REVENUES- MAY 2025

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FROM 2025 01 TO 2025 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
420034 Fees - Fire/Copies of Reports	-100	0	-100	-120.00	.00	20.00	120.0%
TOTAL Fire & EMS Transport	-100	0	-100	-120.00	.00	20.00	120.0%
1022 Police							
420016 Fees - Accident & Police	-11,000	0	-11,000	-11,504.58	.00	504.58	104.6%
420020 Fees - Animal Impound	0	0	0	-475.00	.00	475.00	.0%
420027 Fees - Court	-3,300	0	-3,300	-2,270.98	.00	-1,029.02	68.8%
420044 Fees - Police/False Alarms	-15,000	0	-15,000	-7,720.00	.00	-7,280.00	51.5%
420045 Fees - Police/Photos, Tapes, &	-800	0	-800	-700.00	.00	-100.00	87.5%
420052 Fees - Vehicle Rel/Driver Lice	-4,000	0	-4,000	-3,962.30	.00	-37.70	99.1%
420053 Fees - Vehicle Rel/Non Driver	-3,000	0	-3,000	-1,930.00	.00	-1,070.00	64.3%
421005 Fines - Parking Violations	-25,000	0	-25,000	-32,577.75	.00	7,577.75	130.3%
421104 Permits - Firearms	-1,900	0	-1,900	-3,416.00	.00	1,516.00	179.8%
429000 Miscellaneous	0	0	0	-3,023.66	.00	3,023.66	.0%
TOTAL Police	-64,000	0	-64,000	-67,580.27	.00	3,580.27	105.6%
1023 Fire EMS Transport							
420029 Fees - EMS Transport	-1,700,000	0	-1,700,000	-1,578,407.71	.00	-121,592.29	92.8%
TOTAL Fire EMS Transport	-1,700,000	0	-1,700,000	-1,578,407.71	.00	-121,592.29	92.8%
1032 Health and Social Serv Assist							
429000 Miscellaneous	0	0	0	-11,616.14	.00	11,616.14	.0%
430008 General Welfare Reimbursement	-630,840	0	-630,840	-389,726.09	.00	-241,113.91	61.8%
TOTAL Health and Social Serv Assist	-630,840	0	-630,840	-401,342.23	.00	-229,497.77	63.6%
1042 Public Works							

CITY OF AUBURN
REVENUES- MAY 2025

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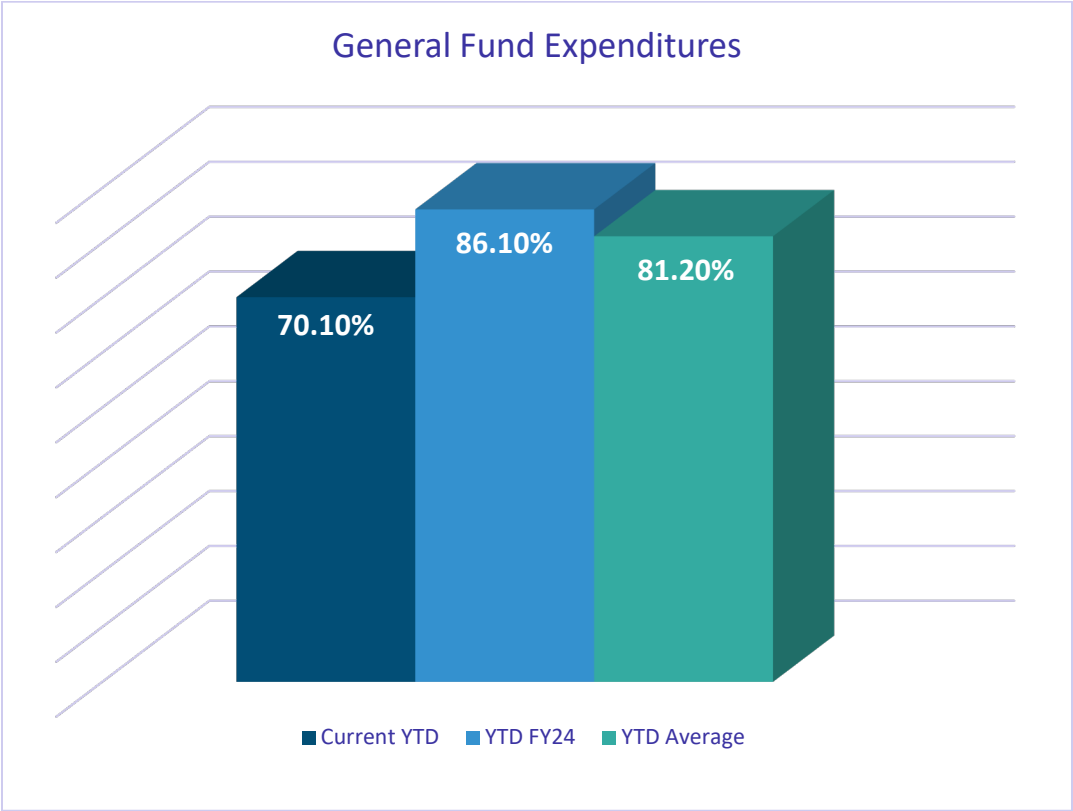
FROM 2025 01 TO 2025 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
420028 Fees - Drive Opening	0	0	0	.00	.00	.00	.0%
420039 Fees - Inspection	0	0	0	.00	.00	.00	.0%
421108 Permits - Street Excavation	0	0	0	.00	.00	.00	.0%
430002 State/Local Road Assistance	-400,000	0	-400,000	-520,220.00	.00	120,220.00	130.1%
TOTAL Public Works	-400,000	0	-400,000	-520,220.00	.00	120,220.00	130.1%
1043 Solid Waste Disposal							
420025 Fees - Commercial Solid Waste	0	0	0	-48,432.50	.00	48,432.50	.0%
TOTAL Solid Waste Disposal	0	0	0	-48,432.50	.00	48,432.50	.0%
1046 PW School Maint & Custodial							
420082 School M&C Reimburse	-3,745,487	0	-3,745,487	-1,445,758.28	.00	-2,299,728.69	38.6%
429024 School Bldg Rental	0	0	0	-190.00	.00	190.00	.0%
TOTAL PW School Maint & Custodial	-3,745,487	0	-3,745,487	-1,445,948.28	.00	-2,299,538.69	38.6%
1070 Education							
529000 Miscellaneous School	-104,150	0	-104,150	-456,442.44	.00	352,292.44	438.3%
530002 Secondary Tuition	0	0	0	-120,867.90	.00	120,867.90	.0%
530004 Franklin Tuition	-100,000	0	-100,000	.00	.00	-100,000.00	.0%
530007 State Subsidy Education	-29,231,738	0	-29,231,738	-23,530,667.14	.00	-5,701,070.86	80.5%
530008 Debt Service Reimbursement	-9,089,775	0	-9,089,775	-9,089,775.01	.00	.01	100.0%
530014 Special Education	-100,000	0	-100,000	-103,775.20	.00	3,775.20	103.8%
530015 State Agency Clients	-20,000	0	-20,000	-25,040.46	.00	5,040.46	125.2%
530017 State Aid for Adult Education	-162,072	0	-162,072	-122,072.87	.00	-39,999.13	75.3%
530019 School Naming Rights	-211,000	0	-211,000	.00	.00	-211,000.00	.0%
580001 Transfer In	-2,350,000	0	-2,350,000	-38,443.21	.00	-2,311,556.79	1.6%
TOTAL Education	-41,368,735	0	-41,368,735	-33,487,084.23	.00	-7,881,650.77	80.9%
TOTAL General Fund	-125,441,435	0	-125,441,435	-110,194,313.57	.00	-15,247,121.40	87.8%
TOTAL REVENUES	-125,441,435	0	-125,441,435	-110,194,313.57	.00	-15,247,121.40	
GRAND TOTAL	-125,441,435	0	-125,441,435	-110,194,313.57	.00	-15,247,121.40	87.8%

General Fund- Expenditures

for the Period Ended May 31, 2025

*Graph reflects current YTD with comparison to prior YTD and YTD average of prior 3 years percentage.



CITY OF AUBURN
EXPENDITURES- MAY 2025

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FROM 2025 01 TO 2025 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1000 General Fund							
656405 Fire Apparatus Replacement	0	0	0	.00	1,069,557.00	-1,069,557.00	.0%
692024 SPECIAL PROJECTS-WARMING CENTR	0	0	0	-2,602.50	.00	2,602.50	.0%
TOTAL General Fund	0	0	0	-2,602.50	1,069,557.00	-1,066,954.50	.0%
1004 Mayor and Council							
611000 Regular Salaries	45,800	0	45,800	38,416.41	.00	7,383.59	83.9%
628000 PS - Gen/Professional	71,100	2,946	74,046	93,220.56	7,106.52	-26,280.75	135.5%
629001 Travel - Mileage Reimbursment	550	0	550	53.87	.00	496.13	9.8%
632000 Dues & Subscriptions	57,850	0	57,850	55,564.75	.00	2,285.25	96.0%
633000 Office Supplies	3,500	0	3,500	985.21	.00	2,514.79	28.1%
TOTAL Mayor and Council	178,800	2,946	181,746	188,240.80	7,106.52	-13,600.99	107.5%
1005 City Manager							
611000 Regular Salaries	510,630	0	510,630	477,861.34	.00	32,768.66	93.6%
628000 PS - Gen/Professional	23,000	1,885	24,885	21,279.24	.00	3,605.91	85.5%
628080 Community Outreach	0	0	0	386.00	.00	-386.00	.0%
628100 Legal - General	140,000	5,094	145,094	148,819.70	5,094.06	-8,819.70	106.1%
629000 Professional Development	12,000	17,008	29,008	14,455.02	23,908.08	-9,355.02	132.2%
629001 Travel - Mileage Reimbursment	10,800	0	10,800	6,600.00	.00	4,200.00	61.1%
632000 Dues & Subscriptions	5,000	0	5,000	2,295.73	1,122.00	1,582.27	68.4%
633000 Office Supplies	7,500	1,831	9,331	3,633.57	600.00	5,097.68	45.4%
640000 Telephones/Cell Stipends	2,520	0	2,520	2,846.36	.00	-326.36	113.0%
TOTAL City Manager	711,450	25,819	737,269	678,176.96	30,724.14	28,367.44	96.2%
1006 Communications & Engagement							

CITY OF AUBURN
EXPENDITURES- MAY 2025

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FROM 2025 01 TO 2025 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
611000 Regular Salaries	241,916	0	241,916	173,794.39	.00	68,121.61	71.8%
628000 PS - Gen/Professional	7,500	0	7,500	6,757.03	.00	742.97	90.1%
628035 Special Events	100,000	5,341	105,341	117,236.12	10,465.95	-22,361.14	121.2%
628080 Community Outreach	20,000	0	20,000	9,968.60	3,600.00	6,431.40	67.8%
629000 Professional Development	4,000	0	4,000	552.23	.00	3,447.77	13.8%
629001 Travel - Mileage Reimbursement	400	0	400	.00	.00	400.00	.0%
632000 Dues & Subscriptions	0	0	0	119.99	.00	-119.99	.0%
633000 Office Supplies	2,500	0	2,500	1,844.56	.00	655.44	73.8%
640000 Telephones/Cell Stipends	2,650	0	2,650	2,584.21	.00	65.79	97.5%
TOTAL Communications & Engagement	378,966	5,341	384,307	312,857.13	14,065.95	57,383.85	85.1%
1007 City Clerk							
611000 Regular Salaries	280,606	0	280,606	225,919.00	.00	54,687.00	80.5%
613000 OT - Regular	2,100	0	2,100	914.39	.00	1,185.61	43.5%
620000 Advertising	1,500	0	1,500	1,444.83	.00	55.17	96.3%
628000 PS - Gen/Professional	6,400	81	6,481	606.38	80.73	5,793.62	10.6%
628043 Election Staff	26,460	0	26,460	15,605.92	.00	10,854.08	59.0%
629000 Professional Development	800	0	800	400.00	.00	400.00	50.0%
629001 Travel - Mileage Reimbursement	1,650	0	1,650	.00	.00	1,650.00	.0%
632000 Dues & Subscriptions	775	0	775	120.00	.00	655.00	15.5%
633000 Office Supplies	1,000	0	1,000	1,047.84	.00	-47.84	104.8%
633004 Voter Supplies	4,500	2,633	7,133	1,490.10	1,873.35	3,769.39	47.2%
644002 Voting Machines	9,500	1,515	11,015	3,364.56	1,150.00	6,500.00	41.0%
TOTAL City Clerk	335,291	4,228	339,519	250,913.02	3,104.08	85,502.03	74.8%
1008 Finance							
611000 Regular Salaries	884,524	0	884,524	799,164.83	.00	85,359.17	90.3%
614003 Longevity Bonus	0	0	0	300.00	.00	-300.00	.0%
620000 Advertising	300	0	300	349.08	.00	-49.08	116.4%
628000 PS - Gen/Professional	35,500	0	35,500	22,693.36	.00	12,806.64	63.9%
628008 Recording Fee	300	0	300	.00	.00	300.00	.0%
629000 Professional Development	8,500	2,804	11,304	10,083.81	114.44	1,106.19	90.2%
629001 Travel - Mileage Reimbursement	700	0	700	294.38	.00	405.62	42.1%
631000 Reports, Printing, & Binding	3,000	0	3,000	4,625.04	.00	-1,625.04	154.2%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
632000 Dues & Subscriptions	4,000	0	4,000	4,029.53	.00	-29.53	100.7%
633000 Office Supplies	5,500	0	5,500	4,295.10	.00	1,204.90	78.1%
640000 Telephones/Cell Stipends	1,740	0	1,740	1,403.36	.00	336.64	80.7%
642000 Postage	39,000	0	39,000	26,028.57	.00	12,971.43	66.7%
645000 Insurance Premiums	343,000	0	343,000	338,244.00	.00	4,756.00	98.6%
645001 Insurance Deductibles	25,000	0	25,000	-12,647.07	1,423.00	36,224.07	-44.9%
655500 Revaluation	0	0	0	90,753.42	168,030.32	-258,783.74	.0%
TOTAL Finance	1,351,064	2,804	1,353,868	1,289,617.41	169,567.76	-105,316.73	107.8%
1009 Human Resources							
611000 Regular Salaries	251,480	0	251,480	216,981.48	.00	34,498.52	86.3%
620000 Advertising	2,000	0	2,000	426.35	.00	1,573.65	21.3%
628002 Employee Assist Program	3,000	0	3,000	.00	.00	3,000.00	.0%
628003 Drug Testing	6,000	0	6,000	4,999.84	.00	1,000.16	83.3%
628004 Testing	4,000	0	4,000	1,724.50	.00	2,275.50	43.1%
628052 Professional Development	10,000	0	10,000	7,178.98	.00	2,821.02	71.8%
629000 Professional Development	0	0	0	.00	.00	.00	.0%
629001 Travel - Mileage Reimbursment	0	0	0	.00	.00	.00	.0%
629002 Travel - Seminar Costs	0	0	0	.00	.00	.00	.0%
632000 Dues & Subscriptions	0	0	0	-13.65	.00	13.65	.0%
633000 Office Supplies	600	0	600	293.11	.00	306.89	48.9%
633001 Operating Supplies	2,500	0	2,500	265.00	.00	2,235.00	10.6%
640000 Telephones/Cell Stipends	840	0	840	770.00	.00	70.00	91.7%
TOTAL Human Resources	280,420	0	280,420	232,625.61	.00	47,794.39	83.0%
1010 Planning & Permitting							
611000 Regular Salaries	788,548	0	788,548	608,448.64	.00	180,099.36	77.2%
613000 OT - Regular	9,500	0	9,500	13,208.69	.00	-3,708.69	139.0%
615000 Uniform Allowance	1,000	0	1,000	567.04	.00	432.96	56.7%
620000 Advertising	5,500	0	5,500	5,522.23	.00	-22.23	100.4%
628000 PS - Gen/Professional	3,500	4,680	8,180	5,004.53	.00	3,175.47	61.2%
628020 Vehicle Repairs	0	0	0	.00	.00	.00	.0%
628021 Equipment Repairs	2,000	1,878	3,878	13.16	1,877.89	1,986.84	48.8%
628024 Street Light Repairs	0	0	0	.00	.00	.00	.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
628025 Traffic Signal Maintenance	0	1,714	1,714	3,900.14	1,714.11	-3,900.14	327.5%
629000 Professional Development	4,000	0	4,000	976.77	.00	3,023.23	24.4%
629001 Travel - Mileage Reimbursement	300	0	300	526.60	.00	-226.60	175.5%
629002 Travel - Seminar Costs	0	0	0	1,744.76	.00	-1,744.76	.0%
632000 Dues & Subscriptions	4,300	0	4,300	2,251.04	.00	2,048.96	52.3%
633000 Office Supplies	2,500	0	2,500	2,654.13	.00	-154.13	106.2%
633001 Operating Supplies	3,000	0	3,000	1,741.32	.00	1,258.68	58.0%
633021 Safety Equipment	1,000	0	1,000	229.66	.00	770.34	23.0%
633029 MV Sup - Tires/Tube/Chain	0	0	0	.00	.00	.00	.0%
633030 MV Sup - Fuel	0	0	0	.00	.00	.00	.0%
640000 Telephones/Cell Stipends	3,900	0	3,900	4,840.46	.00	-940.46	124.1%
641002 Electricity	0	0	0	.00	.00	.00	.0%
650030 Operating Capital	0	20,500	20,500	.00	20,500.00	.00	100.0%
TOTAL Planning & Permitting	829,048	28,772	857,820	651,629.17	24,092.00	182,098.83	78.8%

1011 Public Services

611000 Regular Salaries	113,938	0	113,938	100,456.73	.00	13,481.27	88.2%
620000 Advertising	500	0	500	480.88	.00	19.12	96.2%
628000 PS - Gen/Professional	12,220	0	12,220	2,182.41	.00	10,037.59	17.9%
629000 Professional Development	2,500	0	2,500	1,195.75	.00	1,304.25	47.8%
629001 Travel - Mileage Reimbursement	2,750	0	2,750	919.90	.00	1,830.10	33.5%
629002 Travel - Seminar Costs	0	0	0	717.20	.00	-717.20	.0%
632000 Dues & Subscriptions	2,253	0	2,253	1,254.95	.00	998.05	55.7%
633000 Office Supplies	500	0	500	361.83	.00	138.17	72.4%
640000 Telephones/Cell Stipends	800	0	800	509.45	.00	290.55	63.7%
TOTAL Public Services	135,461	0	135,461	108,079.10	.00	27,381.90	79.8%

1012 Planning & Permittin

611000 Regular Salaries	0	0	0	.00	.00	.00	.0%
613000 OT - Regular	0	0	0	.00	.00	.00	.0%
TOTAL Planning & Permittin	0	0	0	.00	.00	.00	.0%

1013 Business & Community Developme

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
611000 Regular Salaries	757,068	0	757,068	419,837.32	.00	337,230.68	55.5%
614003 Longevity Bonus	0	0	0	.00	.00	.00	.0%
620000 Advertising	1,000	0	1,000	391.89	.00	608.11	39.2%
628000 PS - Gen/Professional	20,000	0	20,000	8,092.33	.00	11,907.67	40.5%
629000 Professional Development	15,000	-2,500	12,500	8,314.38	.00	4,185.62	66.5%
629001 Travel - Mileage Reimbursement	2,000	0	2,000	2,771.54	.00	-771.54	138.6%
632000 Dues & Subscriptions	4,500	0	4,500	7,803.23	.00	-3,303.23	173.4%
633000 Office Supplies	2,500	0	2,500	3,960.18	.00	-1,460.18	158.4%
640000 Telephones/Cell Stipends	2,500	0	2,500	3,139.09	.00	-639.09	125.6%
TOTAL Business & Community Developme	804,568	-2,500	802,068	454,309.96	.00	347,758.04	56.6%
1014 Engineering							
611000 Regular Salaries	306,286	0	306,286	274,209.29	.00	32,076.71	89.5%
615000 Uniform Allowance	750	0	750	420.53	.00	329.47	56.1%
620000 Advertising	150	0	150	.00	.00	150.00	.0%
628000 PS - Gen/Professional	5,000	0	5,000	.00	.00	5,000.00	.0%
628005 Water Quality Monitoring	15,000	0	15,000	.00	.00	15,000.00	.0%
628008 Recording Fee	250	0	250	.00	.00	250.00	.0%
628021 Equipment Repairs	500	0	500	98.00	.00	402.00	19.6%
629000 Professional Development	5,500	0	5,500	1,332.10	.00	4,167.90	24.2%
629001 Travel - Mileage Reimbursement	150	0	150	600.00	.00	-450.00	400.0%
631000 Reports, Printing, & Binding	250	0	250	30.74	.00	219.26	12.3%
632000 Dues & Subscriptions	2,000	0	2,000	592.00	.00	1,408.00	29.6%
633000 Office Supplies	400	0	400	576.13	.00	-176.13	144.0%
633001 Operating Supplies	200	0	200	137.22	.00	62.78	68.6%
633021 Safety Equipment	300	0	300	76.88	.00	223.12	25.6%
633023 Small Tools	400	0	400	194.05	.00	205.95	48.5%
640000 Telephones/Cell Stipends	1,910	0	1,910	1,586.33	.00	323.67	83.1%
650030 Operating Capital	9,600	0	9,600	.00	.00	9,600.00	.0%
655405 St Imp-Crack Seal	15,000	0	15,000	.00	.00	15,000.00	.0%
TOTAL Engineering	363,646	0	363,646	279,853.27	.00	83,792.73	77.0%
1015 Facilities							
611000 Regular Salaries	325,012	0	325,012	59,190.43	.00	265,821.57	18.2%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
614003 Longevity Bonus	1,000	0	1,000	.00	.00	1,000.00	.0%
615000 Uniform Allowance	500	0	500	.00	.00	500.00	.0%
620000 Advertising	100	0	100	.00	.00	100.00	.0%
628000 PS - Gen/Professional	102,608	0	102,608	101,887.25	11,698.15	-10,977.40	110.7%
628019 Building Repairs	0	0	0	121.74	.00	-121.74	.0%
628021 Equipment Repairs	4,500	0	4,500	.00	.00	4,500.00	.0%
628090 Municipal Property Maintenance	15,000	0	15,000	11,481.36	.00	3,518.64	76.5%
629000 Professional Development	4,650	0	4,650	.00	.00	4,650.00	.0%
633000 Office Supplies	5,800	0	5,800	3,712.78	1,220.00	867.22	85.0%
633001 Operating Supplies	12,000	0	12,000	12,944.22	.00	-944.22	107.9%
633021 Safety Equipment	100	0	100	.00	.00	100.00	.0%
633023 Small Tools	100	0	100	238.19	.00	-138.19	238.2%
633030 MV Sup - Fuel	358,621	0	358,621	362,772.77	.00	-4,151.77	101.2%
633033 Misc Expense	1,500	0	1,500	.00	.00	1,500.00	.0%
640000 Telephones/Cell Stipends	1,800	0	1,800	580.00	.00	1,220.00	32.2%
641000 Water/Sewer	34,610	0	34,610	31,191.55	7,141.11	-3,722.66	110.8%
641001 Natural Gas	177,500	0	177,500	120,598.68	.00	56,901.32	67.9%
641002 Electricity	312,750	0	312,750	289,606.36	.00	23,143.64	92.6%
641004 Heating Fuel	0	0	0	489.12	.00	-489.12	.0%
642000 Postage	0	0	0	-3.56	.00	3.56	.0%
650030 Operating Capital	516,000	0	516,000	282,053.93	100,081.34	133,864.73	74.1%
TOTAL Facilities	1,874,151	0	1,874,151	1,276,864.82	120,140.60	477,145.58	74.5%
1016 worker's Compensation							
900001 Transfer Out	719,025	0	719,025	.00	.00	719,025.00	.0%
TOTAL Worker's Compensation	719,025	0	719,025	.00	.00	719,025.00	.0%
1017 Fringe Benefits & Salary Incre							
617000 Health Insurance	3,921,869	0	3,921,869	3,419,770.64	.00	502,098.36	87.2%
617001 FICA/Medicare	939,327	0	939,327	914,206.81	.00	25,120.19	97.3%
617004 MSRS Retirement	2,086,753	0	2,086,753	1,780,236.07	.00	306,516.93	85.3%
617005 ICMA Retirement	290,966	0	290,966	330,299.99	.00	-39,333.99	113.5%
617008 Cafeteria Plan	218,800	0	218,800	120,916.83	.00	97,883.17	55.3%
617010 Health Reimbursement Account	450,000	0	450,000	215,697.93	.00	234,302.07	47.9%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
617015 Unemployment	40,000	0	40,000	7,187.35	.00	32,812.65	18.0%
618000 Salary Reserves	265,000	100,000	365,000	70,640.89	114,110.00	180,249.11	50.6%
TOTAL Fringe Benefits & Salary Incre	8,212,715	100,000	8,312,715	6,858,956.51	114,110.00	1,339,648.49	83.9%
1018 Emergency Reserve							
670000 Emergency Reserve	550,000	0	550,000	.00	.00	550,000.00	.0%
TOTAL Emergency Reserve	550,000	0	550,000	.00	.00	550,000.00	.0%
1019 Debt Service							
660000 Debt Service - Principal	7,771,975	0	7,771,975	7,379,990.96	.00	391,984.04	95.0%
661000 Debt Service - Interest	2,000,837	0	2,000,837	2,223,629.64	.00	-222,792.64	111.1%
TOTAL Debt Service	9,772,812	0	9,772,812	9,603,620.60	.00	169,191.40	98.3%
1021 Fire & EMS Transport							
611000 Regular Salaries	4,939,295	0	4,939,295	4,371,543.14	.00	567,751.86	88.5%
611002 Acting Rank	16,000	0	16,000	16,249.75	.00	-249.75	101.6%
613000 OT - Regular	80,000	0	80,000	23,546.46	.00	56,453.54	29.4%
613001 OT - Vacation Replacement	12,000	0	12,000	4,888.49	.00	7,111.51	40.7%
613002 OT - Sick Replace LT	42,000	0	42,000	30,193.23	.00	11,806.77	71.9%
613003 OT - Sick Replace ST	160,000	0	160,000	158,353.70	.00	1,646.30	99.0%
613004 OT - Mandatory Training	25,000	0	25,000	39,821.71	.00	-14,821.71	159.3%
613005 OT - Outside Jobs	0	0	0	2,039.97	.00	-2,039.97	.0%
613008 OT - Extra Assignments	84,992	0	84,992	73,559.56	.00	11,432.44	86.5%
613010 OT - Vacancies/Retirement	18,000	0	18,000	128,351.47	.00	-110,351.47	713.1%
613011 OT - Work Related Injuries	23,000	0	23,000	49,360.66	.00	-26,360.66	214.6%
613012 OT - Meetings	7,000	0	7,000	1,181.95	.00	5,818.05	16.9%
613013 OT - Funeral Leave	5,000	0	5,000	2,223.52	.00	2,776.48	44.5%
613014 OT - Multiple Alarms	5,000	0	5,000	7,305.81	.00	-2,305.81	146.1%
614002 Holiday Pay	245,000	0	245,000	185,320.59	.00	59,679.41	75.6%
614006 EMS Ambulance Pay	133,000	0	133,000	113,594.52	.00	19,405.48	85.4%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
615000 Uniform Allowance	39,680	0	39,680	22,036.68	.00	17,643.32	55.5%
615100 Protective Clothing	48,000	19,185	67,185	36,469.51	22,129.58	8,585.51	87.2%
616000 Physicals	4,000	0	4,000	3,289.00	.00	711.00	82.2%
616001 Safety Compliance	10,000	0	10,000	14,270.80	.00	-4,270.80	142.7%
620000 Advertising	500	0	500	.00	.00	500.00	.0%
628000 PS - Gen/Professional	75,000	0	75,000	60,252.92	3,750.00	10,997.08	85.3%
628013 Uniform Clean/Laundry	200	0	200	.00	.00	200.00	.0%
628019 Building Repairs	4,500	4,603	9,103	15,785.08	1,201.44	-7,883.78	186.6%
628020 Vehicle Repairs	85,000	5,941	90,941	109,247.39	9,267.61	-27,573.98	130.3%
628021 Equipment Repairs	15,000	240	15,240	10,008.93	.00	5,231.07	65.7%
628023 Radio Equipment Repairs	2,500	0	2,500	2,339.04	.00	160.96	93.6%
628026 Maintenance Contractx	21,350	0	21,350	12,417.65	.00	8,932.35	58.2%
628047 PS-Public Relations	500	0	500	.00	.00	500.00	.0%
628049 EMS Vehicle Repairs	10,000	0	10,000	9,652.32	.00	347.68	96.5%
629000 Professional Development	95,000	0	95,000	100,611.27	.00	-5,611.27	105.9%
631000 Reports, Printing, & Binding	500	0	500	.00	.00	500.00	.0%
632000 Dues & Subscriptions	26,950	0	26,950	52,538.71	.00	-25,588.71	194.9%
633000 Office Supplies	4,000	0	4,000	5,517.54	.00	-1,517.54	137.9%
633006 Fire Prevention Supplies	5,500	0	5,500	4,739.64	.00	760.36	86.2%
633007 Maintenance Supplies	7,000	0	7,000	8,599.37	.00	-1,599.37	122.8%
633009 Fire Training Supplies	4,500	0	4,500	6,551.73	5,679.84	-7,731.57	271.8%
633011 Medical Supplies	85,000	5,059	90,059	63,928.88	4,494.81	21,634.92	76.0%
633023 Small Tools	15,000	0	15,000	8,983.28	.00	6,016.72	59.9%
633027 Other Sup - Other	6,500	149	6,649	2,898.34	.00	3,750.55	43.6%
633029 MV Sup - Tires/Tube/Chain	9,000	0	9,000	8,224.70	7,227.98	-6,452.68	171.7%
633030 MV Sup - Fuel	0	0	0	256.55	.00	-256.55	.0%
633050 EMS Program Exp	1,500	2,400	3,900	.00	2,400.00	1,500.00	61.5%
640000 Telephones/Cell Stipends	6,000	0	6,000	4,986.16	.00	1,013.84	83.1%
641000 Water/Sewer	0	0	0	.00	.00	.00	.0%
641001 Natural Gas	0	0	0	.00	.00	.00	.0%
641002 Electricity	0	0	0	.00	.00	.00	.0%
641003 Bottled Gas	1,500	0	1,500	1,654.35	.00	-154.35	110.3%
641005 Diesel	0	0	0	-427.67	.00	427.67	.0%
642000 Postage	500	0	500	77.22	.00	422.78	15.4%
650010 Capital Reserve	250,000	0	250,000	.00	.00	250,000.00	.0%
653030 EMS Communication Equipment	4,000	6,510	10,510	7,112.39	6,509.79	-3,112.39	129.6%
654000 Computer Software	1,000	0	1,000	21.75	.00	978.25	2.2%
656407 AMBULANCE PURCHASE	0	0	0	54,884.00	.00	-54,884.00	.0%
TOTAL Fire & EMS Transport	6,634,967	44,086	6,679,053	5,834,462.06	62,661.05	781,929.54	88.3%

1022 Police

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
611000 Regular Salaries	4,757,211	0	4,757,211	4,060,917.50	.00	696,293.50	85.4%
612001 Temp Assistance	400	0	400	.00	.00	400.00	.0%
613000 OT - Regular	78,882	0	78,882	49,993.27	.00	28,888.73	63.4%
613001 OT - Vacation Replacement	56,938	0	56,938	84,575.67	.00	-27,637.67	148.5%
613002 OT - Sick Replace LT	55,011	0	55,011	11,954.20	.00	43,056.80	21.7%
613003 OT - Sick Replace ST	0	0	0	30,203.51	.00	-30,203.51	.0%
613004 OT - Mandatory Training	3,000	0	3,000	987.19	.00	2,012.81	32.9%
613005 OT - Outside Jobs	0	0	0	-31,968.23	.00	31,968.23	.0%
613006 OT - Court	18,000	0	18,000	15,598.70	.00	2,401.30	86.7%
613008 OT - Extra Assignments	0	0	0	.00	.00	.00	.0%
613035 OT-Special Events	20,000	0	20,000	2,257.50	.00	17,742.50	11.3%
614000 Extra Pay - On Call	20,980	0	20,980	20,150.97	.00	829.03	96.0%
614002 Holiday Pay	209,000	0	209,000	170,647.53	.00	38,352.47	81.6%
614003 Longevity Bonus	500	0	500	.00	.00	500.00	.0%
614004 Educational Incentive	2,500	0	2,500	9,180.00	.00	-6,680.00	367.2%
614005 Sick Leave Incentive	8,000	0	8,000	6,308.13	.00	1,691.87	78.9%
615000 Uniform Allowance	38,500	0	38,500	38,308.41	.00	191.59	99.5%
616000 Physicals	3,000	0	3,000	1,977.00	.00	1,023.00	65.9%
616001 Safety Compliance	4,000	0	4,000	.00	.00	4,000.00	.0%
628000 PS - Gen/Professional	9,000	0	9,000	9,406.70	1,800.00	-2,206.70	124.5%
628004 Testing	2,700	0	2,700	2,000.00	.00	700.00	74.1%
628006 Animal Control	42,230	5,634	47,864	42,131.48	11,509.20	-5,776.26	112.1%
628013 Uniform Clean/Laundry	26,000	0	26,000	23,460.50	2,496.50	43.00	99.8%
628019 Building Repairs	500	0	500	.00	.00	500.00	.0%
628020 Vehicle Repairs	0	0	0	.00	.00	.00	.0%
628021 Equipment Repairs	4,200	0	4,200	2,594.50	.00	1,605.50	61.8%
628026 Maintenance Contractx	5,000	0	5,000	4,541.90	.00	458.10	90.8%
629000 Professional Development	54,500	0	54,500	71,797.83	95.00	-17,392.83	131.9%
631000 Reports, Printing, & Binding	1,500	0	1,500	4,423.58	.00	-2,923.58	294.9%
632000 Dues & Subscriptions	14,300	0	14,300	14,055.00	.00	245.00	98.3%
633000 Office Supplies	3,000	0	3,000	642.68	.00	2,357.32	21.4%
633001 Operating Supplies	28,000	2,659	30,659	19,098.48	657.00	10,903.03	64.4%
633029 MV Sup - Tires/Tube/Chain	18,000	0	18,000	13,367.28	.00	4,632.72	74.3%
633030 MV Sup - Fuel	0	0	0	534.64	.00	-534.64	.0%
640000 Telephones/Cell Stipends	31,800	0	31,800	28,195.95	.00	3,604.05	88.7%
642000 Postage	1,000	0	1,000	45.70	.00	954.30	4.6%
TOTAL Police	5,517,652	8,293	5,525,945	4,707,387.57	16,557.70	801,999.66	85.5%

10221061 Fire - Sal Fringe

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
611000 Regular Salaries	0	0	0	.00	.00	.00	.0%
TOTAL Fire - Sal Fringe	0	0	0	.00	.00	.00	.0%
1025 Information Technology							
611000 Regular Salaries	309,215	0	309,215	276,945.44	.00	32,269.56	89.6%
628000 PS - Gen/Professional	77,000	22,431	99,431	76,030.02	25,143.76	-1,742.43	101.8%
628021 Equipment Repairs	4,000	1,411	5,411	1,754.54	.00	3,656.73	32.4%
629000 Professional Development	12,000	0	12,000	4,307.14	4,679.75	3,013.11	74.9%
632000 Dues & Subscriptions	2,000	0	2,000	1,499.30	.00	500.70	75.0%
633001 Operating Supplies	4,000	316	4,316	3,301.85	315.63	698.15	83.8%
633005 Computer Hardware	45,000	25,548	70,548	60,296.53	25,548.19	-15,296.53	121.7%
640000 Telephones/Cell Stipends	4,000	0	4,000	4,040.73	.00	-40.73	101.0%
640002 Network	60,000	2,932	62,932	44,348.63	5,260.93	13,322.32	78.8%
640012 Network Billable & Reimbursemen	0	0	0	-495.72	.00	495.72	.0%
644004 Rental - Photocopiers	34,000	1,871	35,871	16,180.54	14,087.72	5,602.74	84.4%
654000 Computer Software	15,000	25,469	40,469	35,367.77	8,200.00	-3,098.74	107.7%
654001 Software Licensing	473,000	18,939	491,939	504,488.87	15,299.67	-27,849.62	105.7%
TOTAL Information Technology	1,039,215	98,917	1,138,132	1,028,065.64	98,535.65	11,530.98	99.0%
1030 Recreation and Sports Tourism							
611000 Regular Salaries	447,906	0	447,906	404,557.00	.00	43,349.00	90.3%
612007 Sal. - Recreation Part-Time	35,000	0	35,000	47,370.39	.00	-12,370.39	135.3%
613000 OT - Regular	2,000	0	2,000	391.50	.00	1,608.50	19.6%
614003 Longevity Bonus	300	0	300	300.00	.00	.00	100.0%
614015 Earned Paid Leave	500	0	500	256.00	.00	244.00	51.2%
615000 Uniform Allowance	0	0	0	.00	.00	.00	.0%
628000 PS - Gen/Professional	25,000	0	25,000	33,823.67	.00	-8,823.67	135.3%
628019 Building Repairs	0	0	0	.00	.00	.00	.0%
628020 Vehicle Repairs	0	0	0	.00	.00	.00	.0%
628021 Equipment Repairs	5,000	0	5,000	837.94	.00	4,162.06	16.8%
628026 Maintenance Contractx	7,000	0	7,000	988.97	.00	6,011.03	14.1%
628950 Community Programs	22,000	0	22,000	14,092.35	1,780.00	6,127.65	72.1%
629000 Professional Development	2,500	0	2,500	1,604.73	.00	895.27	64.2%
629001 Travel - Mileage Reimbursement	250	0	250	.00	.00	250.00	.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
632000 Dues & Subscriptions	3,560	0	3,560	2,829.54	.00	730.46	79.5%
633000 Office Supplies	4,000	0	4,000	1,407.33	.00	2,592.67	35.2%
633001 Operating Supplies	11,000	0	11,000	460.45	.00	10,539.55	4.2%
633003 Janitorial Supplies	7,000	0	7,000	2,402.60	.00	4,597.40	34.3%
633007 Maintenance Supplies	14,000	0	14,000	3,650.00	.00	10,350.00	26.1%
633011 Medical Supplies	500	0	500	189.00	.00	311.00	37.8%
633029 MV Sup - Tires/Tube/Chain	0	0	0	.00	.00	.00	.0%
633030 MV Sup - Fuel	0	0	0	.00	.00	.00	.0%
640000 Telephones/Cell stipends	3,000	0	3,000	1,973.84	.00	1,026.16	65.8%
641000 Water/Sewer	0	0	0	.00	.00	.00	.0%
641001 Natural Gas	0	0	0	.00	.00	.00	.0%
641002 Electricity	0	0	0	-25.00	.00	25.00	.0%
642000 Postage	350	0	350	.00	.00	350.00	.0%
TOTAL Recreation and Sports Tourism	590,866	0	590,866	517,110.31	1,780.00	71,975.69	87.8%
1032 Health and Social Serv Assist							
628028 Electrical	30,000	0	30,000	26,672.05	.00	3,327.95	88.9%
628029 Medical	3,200	0	3,200	3,997.38	.00	-797.38	124.9%
628030 Burial	25,000	0	25,000	5,279.35	.00	19,720.65	21.1%
628031 Fuel	1,000	0	1,000	2,200.95	.00	-1,200.95	220.1%
628032 Provisions	50,000	0	50,000	15,543.77	.00	34,456.23	31.1%
628033 Rent	750,000	0	750,000	655,291.26	.00	94,708.74	87.4%
628034 Other	42,000	0	42,000	39,367.56	.00	2,632.44	93.7%
TOTAL Health and Social Serv Assist	901,200	0	901,200	748,352.32	.00	152,847.68	83.0%
1042 Public Works							
611000 Regular Salaries	3,524,738	-45,149	3,479,589	3,069,031.23	.00	410,557.77	88.2%
613000 OT - Regular	65,000	0	65,000	95,470.78	.00	-30,470.78	146.9%
613015 OT - Winter Road Maintenance	215,000	0	215,000	306,991.74	.00	-91,991.74	142.8%
613016 OT - Fleet Services	1,000	0	1,000	.00	.00	1,000.00	.0%
613019 OT - Sand Removal	1,500	0	1,500	33.44	.00	1,466.56	2.2%
614003 Longevity Bonus	400	0	400	.00	.00	400.00	.0%
614004 Educational Incentive	0	0	0	.00	.00	.00	.0%
614005 Sick Leave Incentive	10,300	0	10,300	6,927.46	.00	3,372.54	67.3%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
615000 Uniform Allowance	52,000	0	52,000	34,308.99	.00	17,691.01	66.0%
616001 Safety Compliance	10,200	0	10,200	2,191.00	.00	8,009.00	21.5%
628000 PS - Gen/Professional	270,000	150,701	420,701	387,173.20	85,117.50	-51,590.05	112.3%
628005 Water Quality Monitoring	0	129	129	.00	129.45	.00	100.0%
628007 Contracted Snow Removal	9,000	2,200	11,200	.00	.00	11,200.00	.0%
628010 Tree Removal	30,000	10,454	40,454	9,069.76	8,053.75	23,330.24	42.3%
628012 Centerline Striping	271,400	0	271,400	217,796.25	81,479.65	-27,875.90	110.3%
628014 Solid Waste Disposal	0	0	0	4,189.58	.00	-4,189.58	.0%
628019 Building Repairs	115,000	2,425	117,425	24,331.37	3,692.00	89,401.63	23.9%
628020 Vehicle Repairs	245,000	0	245,000	53,006.67	6,205.24	185,788.09	24.2%
628021 Equipment Repairs	30,000	0	30,000	15,754.86	15,457.16	-1,212.02	104.0%
628023 Radio Equipment Repairs	0	0	0	5,063.94	.00	-5,063.94	.0%
628024 Street Light Repairs	20,000	0	20,000	16,805.26	.00	3,194.74	84.0%
628025 Traffic Signal Maintenance	20,000	0	20,000	19,286.83	.00	713.17	96.4%
629000 Professional Development	22,000	2,210	24,210	18,006.72	1,320.00	4,883.28	79.8%
629001 Travel - Mileage Reimbursement	3,950	0	3,950	.00	.00	3,950.00	.0%
629002 Travel - Seminar Costs	0	0	0	.00	.00	.00	.0%
631000 Reports, Printing, & Binding	2,000	0	2,000	952.45	.00	1,047.55	47.6%
632000 Dues & Subscriptions	23,500	0	23,500	9,885.39	.00	13,614.61	42.1%
633000 Office Supplies	2,500	0	2,500	1,646.20	.00	853.80	65.8%
633001 Operating Supplies	2,000	0	2,000	42.48	.00	1,957.52	2.1%
633007 Maintenance Supplies	52,500	465	52,965	66,937.78	2,867.75	-16,840.53	131.8%
633010 Welding Supplies	15,000	0	15,000	20,548.44	203.42	-5,751.86	138.3%
633013 Traffic Paint	5,000	0	5,000	180.30	.00	4,819.70	3.6%
633014 Sign Material	40,000	12,048	52,048	12,921.59	10,006.77	29,119.91	44.1%
633015 Pre-Mix Asphalt	200,000	12,972	212,972	205,161.91	1,474.70	6,335.33	97.0%
633016 Culvert/Basin Supplies	75,000	2,806	77,806	48,940.90	171.23	28,693.95	63.1%
633017 Bridge/Fence Supplies	6,000	2,651	8,651	4,617.03	1,558.20	2,475.57	71.4%
633018 Loam/Seed	14,000	0	14,000	5,921.98	.00	8,078.02	42.3%
633019 Calcium Chloride	8,000	0	8,000	8,913.67	.00	-913.67	111.4%
633020 Road Salt	350,000	50,800	400,800	458,677.55	.00	-57,877.81	114.4%
633021 Safety Equipment	25,000	0	25,000	37,657.12	.00	-12,657.12	150.6%
633023 Small Tools	27,000	0	27,000	30,779.67	.00	-3,779.67	114.0%
633024 Gravel	110,000	31,945	141,945	46,661.66	40,484.87	54,798.72	61.4%
633025 Other Sup - MV Repair	130,000	2,975	132,975	176,727.02	9,909.53	-53,661.89	140.4%
633026 Other Sup - Equipment Repl	80,000	1,802	81,802	43,018.65	13,489.93	25,293.54	69.1%
633029 MV Sup - Tires/Tube/Chain	70,000	0	70,000	59,328.62	20,987.01	-10,315.63	114.7%
633030 MV Sup - Fuel	0	51,341	51,341	-4,892.29	3,416.57	52,816.28	-2.9%
633031 MV Sup - Plow/Grader Blades	35,000	0	35,000	25,793.89	.00	9,206.11	73.7%
633032 MV Sup - Other	50,000	0	50,000	66,785.12	1,595.93	-18,381.05	136.8%
633035 Parks/Open Space Supplies	75,000	15,272	90,272	20,841.82	38,058.03	31,372.15	65.2%
640000 Telephones/Cell stipends	14,748	0	14,748	20,205.27	.00	-5,457.27	137.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
641000 Water/Sewer	0	0	0	.00	.00	.00	.0%
641002 Electricity	0	0	0	.00	.00	.00	.0%
641004 Heating Fuel	0	0	0	.00	.00	.00	.0%
642000 Postage	200	0	200	101.92	.00	98.08	51.0%
643000 Leachate Hauling	20,000	0	20,000	7,703.47	.00	12,296.53	38.5%
650030 Operating Capital	0	0	0	6,952.00	.00	-6,952.00	.0%
655200 Guard Rail Replacement	20,000	25,073	45,073	15,176.00	25,605.00	4,292.00	90.5%
655405 St Imp-Crack Seal	0	442	442	401.17	.00	41.06	90.7%
TOTAL Public Works	6,368,936	333,562	6,702,498	5,684,027.86	371,283.69	647,185.95	90.3%
1043 Solid Waste Disposal							
620000 Advertising	1,000	0	1,000	.00	.00	1,000.00	.0%
628014 Solid Waste Disposal	516,500	0	516,500	502,246.44	7,398.42	6,855.14	98.7%
628015 Solid Waste Collection	720,000	0	720,000	658,475.72	.00	61,524.28	91.5%
628053 Recycling Disposal	91,000	0	91,000	36,232.22	2,816.00	51,951.78	42.9%
628054 Recycling Collection	288,000	0	288,000	321,012.77	.00	-33,012.77	111.5%
TOTAL Solid Waste Disposal	1,616,500	0	1,616,500	1,517,967.15	10,214.42	88,318.43	94.5%
1045 County Tax							
628908 County Taxes	3,117,240	0	3,117,240	3,117,240.00	.00	.00	100.0%
TOTAL County Tax	3,117,240	0	3,117,240	3,117,240.00	.00	.00	100.0%
1046 PW School Maint & Custodial							
611000 Regular Salaries	0	0	0	656,827.17	.00	-656,827.17	.0%
613000 OT - Regular	0	0	0	94,299.03	.00	-94,299.03	.0%
614005 Sick Leave Incentive	0	0	0	1,056.48	.00	-1,056.48	.0%
628019 Building Repairs	0	0	0	1,102,987.95	184,462.01	-1,287,449.96	.0%
628020 Vehicle Repairs	0	0	0	13.09	.00	-13.09	.0%
628021 Equipment Repairs	0	0	0	14,533.75	.00	-14,533.75	.0%
633007 Maintenance Supplies	0	0	0	126,331.14	5,390.70	-131,721.84	.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
633029 MV Sup - Tires/Tube/Chain	0	0	0	149.99	.00	-149.99	.0%
641000 Water/Sewer	0	0	0	62,293.75	.00	-62,293.75	.0%
641002 Electricity	0	0	0	786,600.17	.00	-786,600.17	.0%
641004 Heating Fuel	0	0	0	215,208.37	.00	-215,208.37	.0%
TOTAL PW School Maint & Custodial	0	0	0	3,060,300.89	189,852.71	-3,250,153.60	.0%
1049 Arts & Culture							
628917 Arts & Culture	25,000	0	25,000	35,000.00	.00	-10,000.00	140.0%
TOTAL Arts & Culture	25,000	0	25,000	35,000.00	.00	-10,000.00	140.0%
1050 Public Library							
611000 Regular Salaries	0	0	0	6,203.66	.00	-6,203.66	.0%
617001 FICA/Medicare	0	0	0	249.87	.00	-249.87	.0%
628900 Public Library	1,199,897	0	1,199,897	1,099,905.62	.00	99,991.38	91.7%
TOTAL Public Library	1,199,897	0	1,199,897	1,106,359.15	.00	93,537.85	92.2%
1051 Transfer to TIF							
900001 Transfer Out	3,049,803	0	3,049,803	467,400.41	.00	2,582,402.59	15.3%
TOTAL Transfer to TIF	3,049,803	0	3,049,803	467,400.41	.00	2,582,402.59	15.3%
1052 Water & Sewer							
643002 Public Fire Protection Fee	840,280	0	840,280	781,203.28	.00	59,076.72	93.0%
TOTAL Water & Sewer	840,280	0	840,280	781,203.28	.00	59,076.72	93.0%
1053 Tax Sharing							

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
628909 Tax Sharing	260,000	0	260,000	.00	.00	260,000.00	.0%
TOTAL Tax Sharing	260,000	0	260,000	.00	.00	260,000.00	.0%
1054 Auburn-Lewiston Airport							
628911 Aub-Lew Airport	205,000	0	205,000	212,753.31	.00	-7,753.31	103.8%
TOTAL Auburn-Lewiston Airport	205,000	0	205,000	212,753.31	.00	-7,753.31	103.8%
1056 LA Transit Committee							
628913 Lew-Aub Transit	458,502	0	458,502	458,502.00	.00	.00	100.0%
TOTAL LA Transit Committee	458,502	0	458,502	458,502.00	.00	.00	100.0%
1057 LA-911							
611000 Regular Salaries	0	0	0	3,318.40	.00	-3,318.40	.0%
613000 OT - Regular	0	0	0	-35.91	.00	35.91	.0%
617001 FICA/Medicare	0	0	0	377.18	.00	-377.18	.0%
628914 Lew-Aub 911	1,380,000	0	1,380,000	1,034,996.79	.00	345,003.21	75.0%
TOTAL LA-911	1,380,000	0	1,380,000	1,038,656.46	.00	341,343.54	75.3%
1070 Education							
600000 Expenditures	62,123,472	0	62,123,472	31,016,642.30	.00	31,106,829.70	49.9%
TOTAL Education	62,123,472	0	62,123,472	31,016,642.30	.00	31,106,829.70	49.9%
TOTAL General Fund	121,825,947	652,268	122,478,215	83,514,572.57	2,303,353.27	36,660,288.88	70.1%
TOTAL EXPENSES	121,825,947	652,268	122,478,215	83,514,572.57	2,303,353.27	36,660,288.88	
GRAND TOTAL	121,825,947	652,268	122,478,215	83,514,572.57	2,303,353.27	36,660,288.88	70.1%

Norway Savings Bank Arena

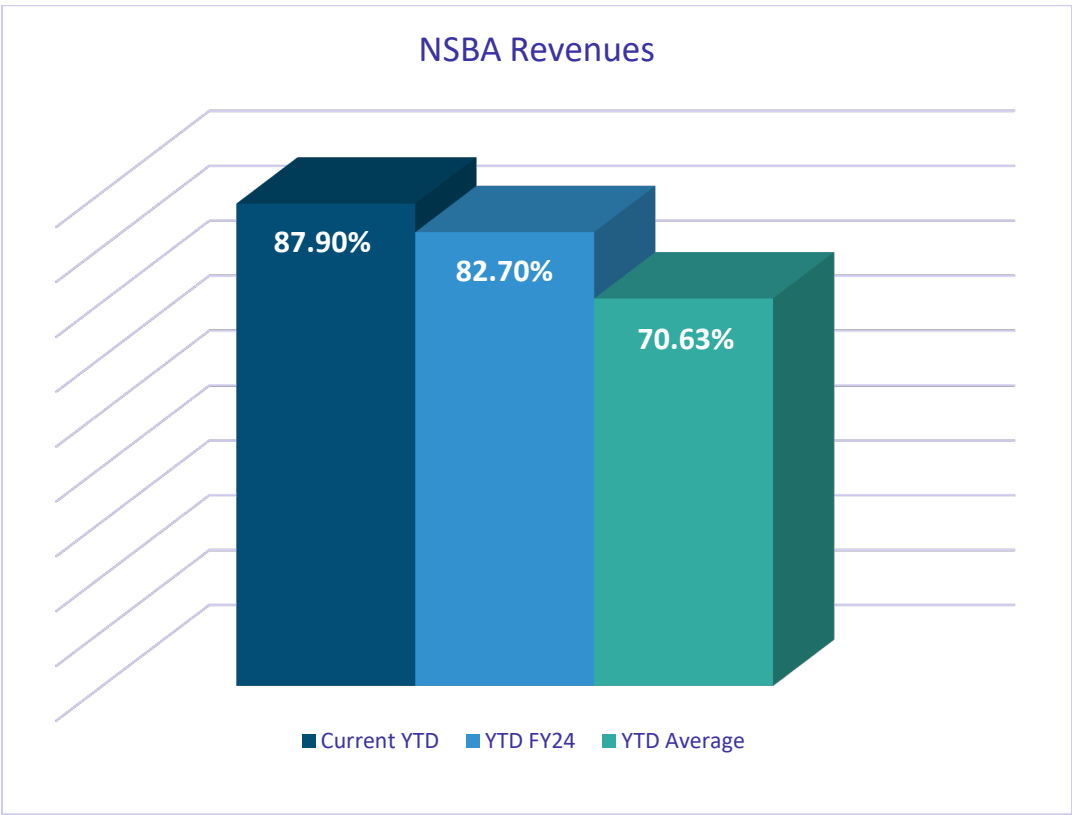
for the Period Ended May 31, 2025

As of May 2025, Norway Arena had an operating **gain** fiscal YTD of **\$138,622**. Ticket revenue was lower than projected, however overperforming ice rentals made up for ticket sale shortfall providing a revenue gain YTD.

Revenues:

The operating revenues for Norway Arena through May 2025 are **\$965,877** or **87.9%** of the budget as compared to 82.7% of actual revenues through May 2024. This revenue comes from concessions, sign advertisements, pro shop lease, youth programming, shinny hockey, public skating, and ice rentals.

*Graph reflects current YTD with comparison to prior YTD and YTD average of prior 3 years percentage.



CITY OF AUBURN
 NSBA REVENUES- MAY 2025

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FROM 2025 01 TO 2025 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6200 Norway Savings Bank Arena							
6200 Norway Savings Bank Arena							
4201 Ice Rental-Gladiators	-280,000	0	-280,000	-297,477.28	.00	17,477.28	106.2%
4202 Ice Rental-Edward Little	-22,500	0	-22,500	-18,810.00	.00	-3,690.00	83.6%
4203 Ice Rental-Red Hornets	-18,500	0	-18,500	-14,102.50	.00	-4,397.50	76.2%
4205 Ice Rental-St Doms (B & G)	-35,000	0	-35,000	-36,578.33	.00	1,578.33	104.5%
4206 Ice Rental-Poland/Gray NG	-18,500	0	-18,500	-18,615.00	.00	115.00	100.6%
4207 Ice Rental-CMCC	-22,500	0	-22,500	-39,895.00	.00	17,395.00	177.3%
4208 Ice Rental-SMMHL	-2,000	0	-2,000	-4,590.00	.00	2,590.00	229.5%
4209 Ice Rental-Adult Leagues	-162,000	0	-162,000	-138,686.68	.00	-23,313.32	85.6%
4210 Ice Rental-Twin City Thunder	-33,800	0	-33,800	-23,562.55	.00	-10,237.45	69.7%
4211 Ticket Revenue	-28,600	0	-28,600	-11,074.34	.00	-17,525.66	38.7%
4212 Ice Rental-Twin City Thunders	0	0	0	.00	.00	.00	.0%
4215 Freestyle-Figure Skating	-7,500	0	-7,500	-2,435.00	.00	-5,065.00	32.5%
4220 Camps/Clinics	-45,000	0	-45,000	-18,990.00	.00	-26,010.00	42.2%
4221 Tournaments	-75,000	0	-75,000	-56,347.31	.00	-18,652.69	75.1%
4223 Private Rentals	-30,000	0	-30,000	-14,910.00	.00	-15,090.00	49.7%
4224 Public Skate	-25,000	0	-25,000	-14,662.00	.00	-10,338.00	58.6%
4225 Shinny Hockey	-4,000	0	-4,000	-1,706.00	.00	-2,294.00	42.7%
4240 Programs	-20,000	0	-20,000	-13,705.00	.00	-6,295.00	68.5%
4250 Non Ice & Facility Rent	-40,000	0	-40,000	-32,016.25	.00	-7,983.75	80.0%
4252 Skate Rentals	-3,000	0	-3,000	-4,650.00	.00	1,650.00	155.0%
4260 Concessions	-21,000	0	-21,000	-18,000.00	.00	-3,000.00	85.7%
4261 Pepsi Vending Machines	-3,000	0	-3,000	-1,581.47	.00	-1,418.53	52.7%
4263 Vending Food	0	0	0	-465.26	.00	465.26	.0%
4265 Pro Shop	-7,000	0	-7,000	-3,510.00	.00	-3,490.00	50.1%
4270 Sponsorships	-195,000	0	-195,000	-179,506.78	.00	-15,493.22	92.1%
TOTAL Norway Savings Bank Arena	-1,098,900	0	-1,098,900	-965,876.75	.00	-133,023.25	87.9%
TOTAL Norway Savings Bank Arena	-1,098,900	0	-1,098,900	-965,876.75	.00	-133,023.25	87.9%
TOTAL REVENUES	-1,098,900	0	-1,098,900	-965,876.75	.00	-133,023.25	
GRAND TOTAL	-1,098,900	0	-1,098,900	-965,876.75	.00	-133,023.25	87.9%

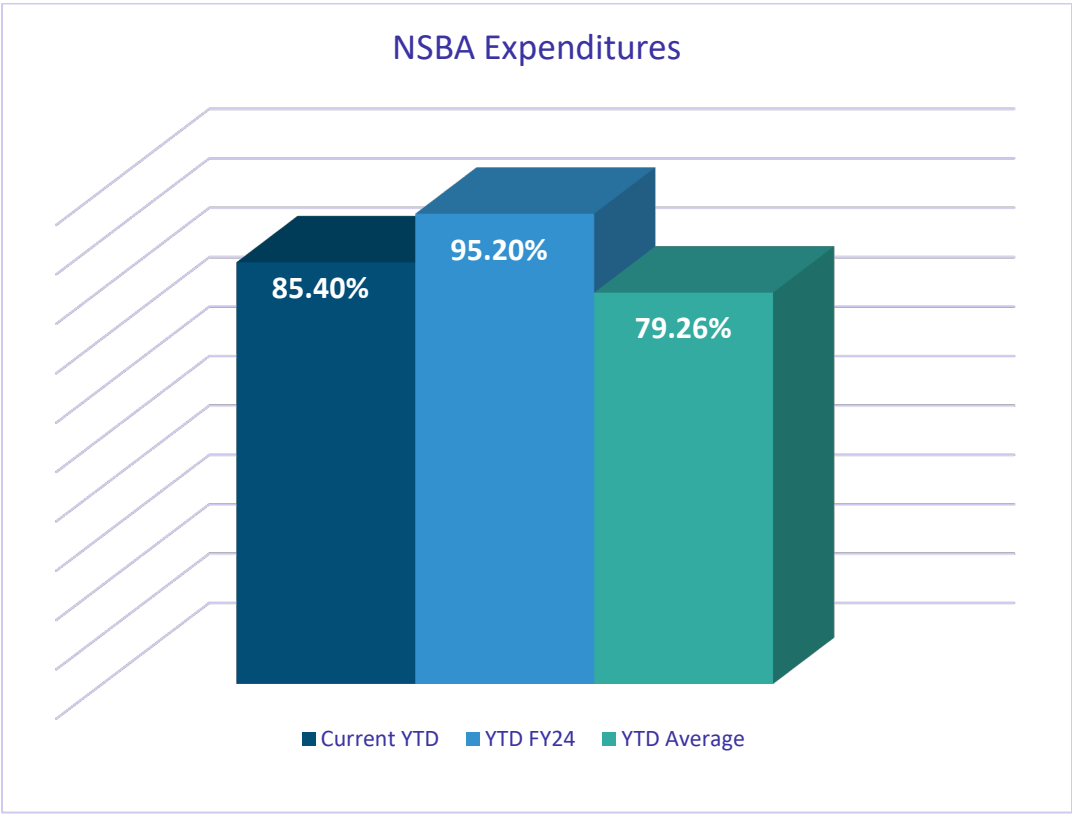
Norway Savings Bank Arena

for the Period Ended May 31, 2025

Expenditures:

The operating expenses for Norway Arena through May 2025 were **\$827,255** or **85.4%** of the budget as compared to 95.2% of actual expenditures through May 2024. These expenses include personnel costs, supplies, utilities, repairs, capital purchases and maintenance.

*Graph reflects current YTD with comparison to prior YTD and YTD average of prior 3 years percentage.



CITY OF AUBURN
 NSBA EXPENDITURES- MAY 2025

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FROM 2025 01 TO 2025 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6200 Norway Savings Bank Arena							
6200 Norway Savings Bank Arena							
611000 Regular Salaries	311,032	0	311,032	321,324.15	.00	-10,292.15	103.3%
612000 Part Time	60,000	0	60,000	56,207.60	.00	3,792.40	93.7%
612008 Programs	10,000	0	10,000	3,006.32	.00	6,993.68	30.1%
613030 Police Time	0	0	0	-3,880.30	.00	3,880.30	.0%
614015 Earned Paid Leave	0	0	0	.00	.00	.00	.0%
615000 Uniform Allowance	0	0	0	.00	.00	.00	.0%
620000 Advertising	2,000	0	2,000	.00	.00	2,000.00	.0%
628000 PS - Gen/Professional	12,000	0	12,000	3,263.00	.00	8,737.00	27.2%
628003 Drug Testing	400	0	400	.00	.00	400.00	.0%
628014 Solid Waste Disposal	600	0	600	707.63	.00	-107.63	117.9%
628019 Building Repairs	50,000	0	50,000	26,446.16	.00	23,553.84	52.9%
628020 Vehicle Repairs	4,000	0	4,000	5,669.20	.00	-1,669.20	141.7%
628021 Equipment Repairs	4,000	0	4,000	4,058.05	.00	-58.05	101.5%
628026 Maintenance Contractx	0	0	0	.00	.00	.00	.0%
628051 Cleaning Services	20,000	0	20,000	19,855.00	.00	145.00	99.3%
628070 Security	4,900	0	4,900	.00	.00	4,900.00	.0%
629000 Professional Development	5,000	0	5,000	5,239.97	1,478.44	-1,718.41	134.4%
632000 Dues & Subscriptions	7,412	0	7,412	12,984.75	.00	-5,572.75	175.2%
633000 Office Supplies	2,000	0	2,000	130.80	.00	1,869.20	6.5%
633001 Operating Supplies	70,000	1,473	71,473	55,845.96	1,473.30	14,154.04	80.2%
633002 Other Sup - Operating Field	3,000	0	3,000	2,439.38	.00	560.62	81.3%
633021 Safety Equipment	4,000	0	4,000	3,956.33	.00	43.67	98.9%
633030 MV Sup - Fuel	0	0	0	.00	.00	.00	.0%
640000 Telephones/Cell Stipends	5,000	0	5,000	3,482.73	.00	1,517.27	69.7%
640001 Cable	2,500	0	2,500	2,819.60	.00	-319.60	112.8%
641000 Water/Sewer	46,000	0	46,000	48,609.10	.00	-2,609.10	105.7%
641001 Natural Gas	42,153	0	42,153	22,385.64	.00	19,767.36	53.1%
641002 Electricity	220,000	0	220,000	179,928.05	.00	40,071.95	81.8%
641003 Bottled Gas	5,000	0	5,000	6,931.26	.00	-1,931.26	138.6%
642000 Postage	150	0	150	.00	.00	150.00	.0%
645000 Insurance Premiums	43,223	0	43,223	42,694.00	.00	529.00	98.8%
650000 Capital Outlay	40,000	0	40,000	3,150.68	3,100.00	33,749.32	15.6%
TOTAL Norway Savings Bank Arena	974,370	1,473	975,843	827,255.06	6,051.74	142,536.50	85.4%
TOTAL Norway Savings Bank Arena	974,370	1,473	975,843	827,255.06	6,051.74	142,536.50	85.4%
TOTAL EXPENSES	974,370	1,473	975,843	827,255.06	6,051.74	142,536.50	
GRAND TOTAL	974,370	1,473	975,843	827,255.06	6,051.74	142,536.50	85.4%

Ingersoll Turf Facility

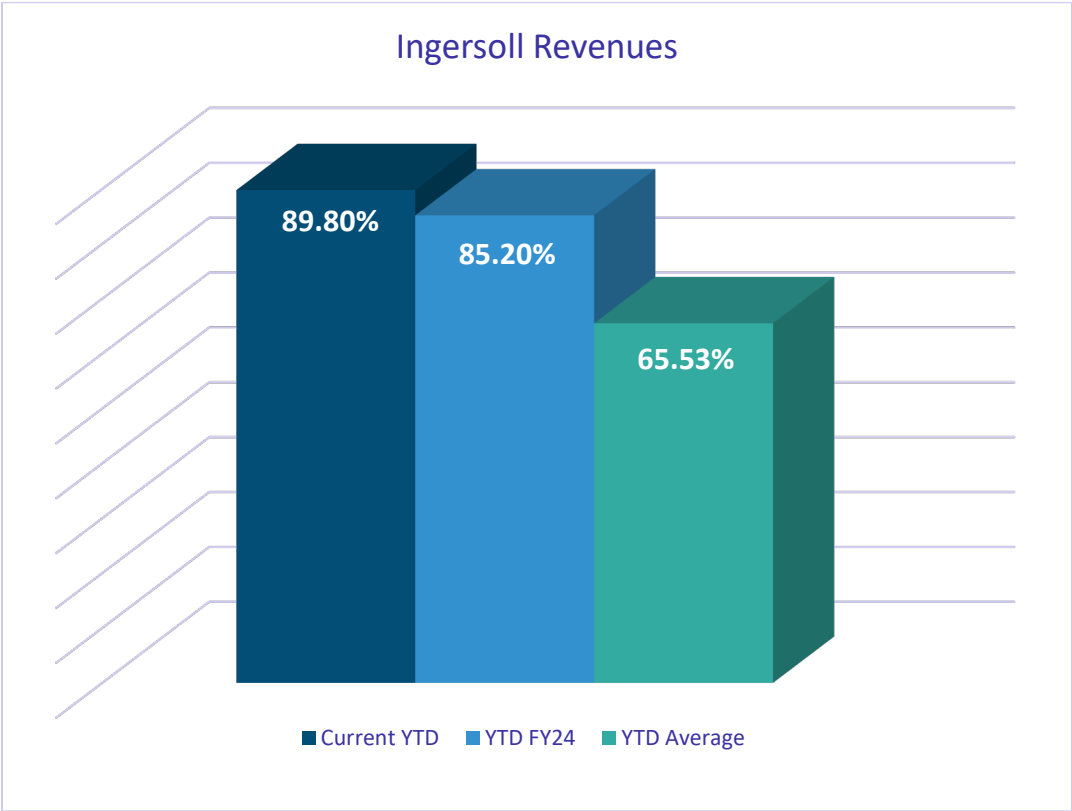
for the Period Ended May 31, 2025

As of May 2025, Ingersoll had an operating **gain** fiscal YTD of \$147,836. Facility use has continued to increase, bringing program revenues above projected total.

Revenues:

The operating revenues for Ingersoll through May 2025 are **\$197,625** or **89.8%** of the budget as compared to 85.2% of actual revenues through May 2024. This revenue comes from sponsorships, programs, rental income, and batting cages.

*Graph reflects current YTD with comparison to prior YTD and YTD average of prior 3 years percentage.



CITY OF AUBURN
INGERSOLL REVENUES- MAY 2025

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FROM 2025 01 TO 2025 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6100 Ingersoll Turf Facility							
6100 Ingersoll Turf Facility							
420070 Sponsorships-Special Events	-20,000	0	-20,000	-12,000.00	.00	-8,000.00	60.0%
420800 PROGRAM REVENUES	-18,000	0	-18,000	-21,767.50	.00	3,767.50	120.9%
420903 Programs	-42,000	0	-42,000	-16,705.00	.00	-25,295.00	39.8%
422000 Investment Income	0	0	0	-4,896.77	.00	4,896.77	.0%
429010 Rental Income	-140,000	0	-140,000	-142,256.25	.00	2,256.25	101.6%
TOTAL Ingersoll Turf Facility	-220,000	0	-220,000	-197,625.52	.00	-22,374.48	89.8%
TOTAL Ingersoll Turf Facility	-220,000	0	-220,000	-197,625.52	.00	-22,374.48	89.8%
TOTAL REVENUES	-220,000	0	-220,000	-197,625.52	.00	-22,374.48	
GRAND TOTAL	-220,000	0	-220,000	-197,625.52	.00	-22,374.48	89.8%

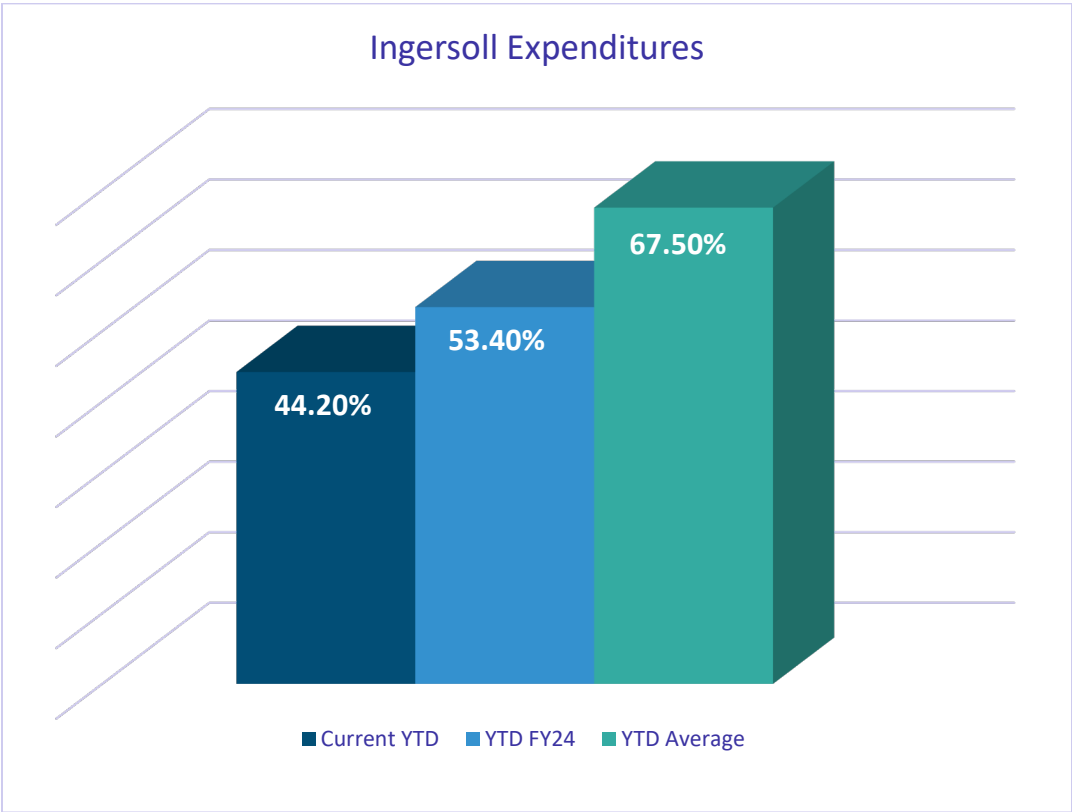
Ingersoll Turf Facility

for the Period Ended May 31, 2025

Expenditures:

The operating expenses for Ingersoll through May 2025 were **\$49,789** or **44.2%** of the budget as compared to 53.4% of actual expenditures through May 2024. These expenses include supplies, repairs, and maintenance.

*Graph reflects current YTD with comparison to prior YTD and YTD average of prior 3 years percentage.

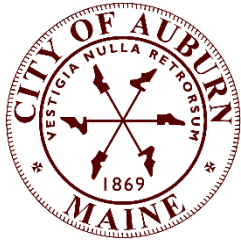


CITY OF AUBURN
 INGERSOLL EXPENDITURES- MAY 2025

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FROM 2025 01 TO 2025 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6100 Ingersoll Turf Facility							
6100 Ingersoll Turf Facility							
611000 Regular Salaries	40,000	0	40,000	1,580.05	.00	38,419.95	4.0%
612000 Part Time	25,000	0	25,000	29,658.57	.00	-4,658.57	118.6%
620000 Advertising	500	0	500	.00	.00	500.00	.0%
628000 PS - Gen/Professional	5,300	0	5,300	915.55	.00	4,384.45	17.3%
628019 Building Repairs	20,000	0	20,000	5,315.10	.00	14,684.90	26.6%
629000 Professional Development	500	0	500	.00	.00	500.00	.0%
629001 Travel - Mileage Reimbursement	200	0	200	.00	.00	200.00	.0%
632000 Dues & Subscriptions	500	0	500	.00	.00	500.00	.0%
633000 Office Supplies	500	0	500	.00	.00	500.00	.0%
633003 Janitorial Supplies	2,000	0	2,000	1,508.26	.00	491.74	75.4%
633033 Misc Expense	16,300	0	16,300	10,178.48	.00	6,121.52	62.4%
640000 Telephones/Cell Stipends	1,400	0	1,400	632.63	.00	767.37	45.2%
641005 Diesel	300	0	300	.00	.00	300.00	.0%
642000 Postage	50	0	50	.00	.00	50.00	.0%
650000 Capital Outlay	0	0	0	.00	.00	.00	.0%
651069 Rec Programming/Facility Study	0	0	0	.00	.00	.00	.0%
TOTAL Ingersoll Turf Facility	112,550	0	112,550	49,788.64	.00	62,761.36	44.2%
TOTAL Ingersoll Turf Facility	112,550	0	112,550	49,788.64	.00	62,761.36	44.2%
TOTAL EXPENSES	112,550	0	112,550	49,788.64	.00	62,761.36	
GRAND TOTAL	112,550	0	112,550	49,788.64	.00	62,761.36	44.2%



City of Auburn City Council Information Sheet

Council Workshop or Meeting Date: July 21, 2025

Subject: Executive Session

Information: Executive Session pursuant to 1 M.R.S.A. Section 405(6) (A) for City Manager's evaluation.

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

A. Discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency or the investigation or hearing of charges or complaints against a person or persons subject to the following conditions:

- (1) An executive session may be held only if public discussion could be reasonably expected to cause damage to the individual's reputation or the individual's right to privacy would be violated;
 - (2) Any person charged or investigated must be permitted to be present at an executive session if that person so desires;
 - (3) Any person charged or investigated may request in writing that the investigation or hearing of charges or complaints against that person be conducted in open session. A request, if made to the agency, must be honored; and
 - (4) Any person bringing charges, complaints or allegations of misconduct against the individual under discussion must be permitted to be present.
- This paragraph does not apply to discussion of a budget or budget proposal;

B. Discussion or consideration by a school board of suspension or expulsion of a public school student or a student at a private school, the cost of whose education is paid from public funds, as long as:

- (1) The student and legal counsel and, if the student is a minor, the student's parents or legal guardians are permitted to be present at an executive session if the student, parents or guardians so desire;

C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency;

D. Discussion of labor contracts and proposals and meetings between a public agency and its negotiators. The parties must be named before the body or agency may go into executive session. Negotiations between the representatives of a public employer and public employees may be open to the public if both parties agree to conduct negotiations in open sessions;

E. Consultations between a body or agency and its attorney concerning the legal rights and duties of the body or agency, pending or contemplated litigation, settlement offers and matters where the duties of the public body's or agency's counsel to the attorney's client pursuant to the code of professional responsibility clearly conflict with this subchapter or where premature general public knowledge would clearly place the State, municipality or other public agency or person at a substantial disadvantage;

F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;

G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and

H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph C in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.